	Budget and Resource Committee Membership 2020-21	
	Voting Members	
Faculty (9)	**Constituency/Title**	**Name**
1	Academic Senate President or designee	Andrea Horigan (Tri-Chair)
2	Career Education 1	Stephanie Branca
3	Career Education 1, Coordinator, Nursing	Sandra Melton
4	English, Math & Communications	Kelly Peinado
5	Health, Kinesiology, Athletics & Performing Arts	Ned Mircetic
6	Library, Languages, Behavioral & Social Sciences, Visual Arts	Mark Pauley
7	Sciences & Distance Education	Steve Palladino (FOG Representative)
8	Student Services	Emily Bartel, Alternate-Vanessa Chacon
9	At Large	Maria Reyes-Sanchez
Student (1):	ASVC – Treasurer	Athena Lazos
Classified (4)		
1	MESA-Coordinator	April Montes
2	Sciences/Administrative Assistant	Erin Askar
3	Sciences/Instructional Lab Tech II	Carol Smith
4	Sciences/Instructional Lab Tech II	Alan Wood
Classified Supervisors (2)		
1	VCBAS/College Services Supervisor	Susan Royer
2	VCBAS/College Fiscal Supervisor	Jeanine Day – Tri Chair
Administrators (2)		
1	Career Ed/Academic Dean	Felicia Dueñas
2	VCBAS/Director, College Information Technology	Grant Jones
	Non-Voting Members	
1	VP-Business Services	Cathy Bojorquez – Tri Chair
2	Director, Facilities, M & O	Orlando De Leon
3	Recorder	Maureen Jacobs
4	Dean, Institutional Effectiveness	Phillip Briggs
5.	Assistant Dean, VCEC & Student Engagement	Jesus Vega
6.	Faculty, History	Collen Coffey
7.	Biology, Faculty	Preston Pipal
8.	C. E. Administrative Asst.	Katheryn Solorio

Agenda Item	Discussion Notes
1. Welcome / Introductions	
2. Public Comments	

3. Action Item (10 min):
   A. Approval of Agenda
   B. Approval of Minutes
   C. Change the equipment rubric to reflect an equity component
 Criticality: Impact on the Learning and/or Operating Environment
 In one or two sentences explain how critical this request is to your program's goals. Is it essential to the success of your program? If so please explain why. Does this request duplicate or enhance already present resources? If not critical and redundant please explain how this request will provide additional value to your program. If this item promotes equity in your program, please explain.	

4. Discussion Items (30 min.):
   A. Out of Cycle Program Review Requests (none)
   B. Review BRC evaluation results
   C. Rollout of Chrome River - new online travel software	

5. Budget Report – Cathy Bojorquez or Jeanine Day (20 min.)
   A. DCAS Report Out
   B. FY22 Budget Update
   C. Purchasing items with CARES funds	

6. Technology Advisory Group Report – Grant Jones or designee (10 min.)	
7. Facilities Oversight Advisory Group Report – Orlando De Leon or Steve Palladino (10 min.)	Review final PIF Form.
8. Items to report to CPC	
9. Future meeting agenda suggestions A. Update on allocation of funds for equipment replacement and included total cost of ownership	
10. Announcements:	
11. Next Meeting	The next meeting is May 19, 2021. ?

FY20-21Charge (Revised): The Budget and Resource Committee (BRC) is an operational committee responsible for making recommendations to the College Planning Committee and the Ventura College Executive Team. The faculty Co-Chair of the BRC or designee serves as a member of the Accreditation Steering Advisory Group and makes a budget report to the College Planning Committee about Ventura College budget and resource activities. The BRC meets regularly to consider and recommend program review resource requests that support the goals of Ventura College and the District Educational Master Plans, performs usage analysis of College resources to support a sustainable budget, considers strategic and budget planning, accountability issues, social justice and equity, and analyzes total cost of ownership issues for Ventura College. The subcommittees of the BRC are the Facilities Oversight Advisory Group and the Technology Advisory Group, which prepare reports and make recommendations to the BRC.