

COLLEGE PLANNING COMMITTEE (CPC) MEETING MINUTES
VENTURA COLLEGE
Wednesday, October 27, 2021
3:45 - 5:15 p.m.
ZOOM

Constituency	Representative		Constituency	Representative		Constituency	Representative	
Faculty Co-Chair	Dan Clark	X	Faculty	David Young		Classified Supervisor	Sue Royer	
Classified Co-Chair	Sebastian Szczebiot	X	Faculty	Maria Flores PATTY WENDT	X	Classified Supervisor	Joe Esquivel	
Administrator Co-chair (non-voting)	Phillip Briggs	X	Faculty	Heather Aguailar		Student (ASVC President)	Tony Magana	
Faculty	Michael Bowen	X	Faculty	Preston Pipal		Administrator	Debbie Newcomb	X
Faculty	Sandy Melton		Classified	Nan Duangpun	X	Administrator	Grant Jones	X
Faculty	Ralph Fernandez	X	Classified	Katheryn Solorio	X			
Faculty	Vacant		Classified	Libby Fatta	X			
Guests	C. Bojorquez, D. Peña, T. Lawler, B. Gibson							

Recorder: Felicia Torres

Agenda Item	Discussion Notes	Action?
1. Public Comments	Meeting began @ 3:50 pm. No public comments.	
2. Approve Agenda	Correction: Add P. Wendt to replace M. Flores.	M. Bowen moved to approve agenda as amended. D. Newcomb seconded. Motion passes unanimously, as amended.

<p>3. Approve Minutes</p> <ul style="list-style-type: none"> • 9/22/21 	<p>Correction: #10 on 9/22 minutes - DTRW-I, not Curriculum is the committee forming</p>	<p>D. Clark moved to approve with correction.</p> <p>D. Newcomb seconded.</p> <p>Motion passes unanimously, as amended.</p>
<p>4. Executive Team Update</p>	<p>D. Peña reported that some safe zone trainings have been confirmed for LGBTQIA+. 3-4, 1.5 hour workshops will be offered four different times throughout the course of the week after Thanksgiving. Goal is to safe zone certify Administrators, Faculty and Classified Professionals, which is actually called RISE. Working on the modalities of those workshops. He also thanked those who participated in the Mental Health workshops that were recently offered. Based on the number of participants, the Mental Health Professional speakers said that it really speaks to the need and they have ideas for plans to enact quickly to help process the situation at hand.</p> <p>C. Bojorquez reported on the student housing grant. It was part of this year's budget and has been rolled out extremely quickly at the State level. A webinar was held on Oct. 1st and the application was due the following Sunday. The State has up to \$25 million set aside for planning grants and \$2 billion for construction grants. The feasibility study done in 2017 didn't get much traction at the time, but it did show the need for our students and these grants are for low income housing for students, so VC will be going for the construction grant which will pay for 100% of our building. VC would then have low income house for probably about 300 students. C. Bojorquez facilitated the discussion that followed and answered several clarifying questions. Groundbreaking, if awarded, would be at the end of December 2022.</p>	<p>Put this grant topic on the next agenda meeting.</p>
<p>5. CPC Items</p> <ul style="list-style-type: none"> • Participatory Governance Handbook Updates – Action <ul style="list-style-type: none"> ○ Curriculum Committee Meeting Time 	<p>PG Handbook update process explained briefly. There are three new recommendations to be reviewed for submission.</p> <p>Curriculum Committee request to change meeting time from 3-4:30pm to 3:30-5pm. Meeting days remain the same. The 30-minute change in start</p>	<p>Curriculum Committee Meeting Time –</p>

<ul style="list-style-type: none"> ○ Student Success Committee Name Change ○ DE Advisory Group Classified Tri-Chair ● College Outcome Group – Process for Assessing SLOs in Courses that Aren't Offered – Discussion ● Accreditation Functional Map – Discussion 	<p>time would improve the campus committee schedule. No conflicts with other committees if changed.</p> <p>8 Yes votes to approve Curriculum Committee time change.</p> <p>Student Success Committee request to change committee name to Student Equity and Achievement Committee (SEA). No discussion.</p> <p>8 Yes votes to approve the name change.</p> <p>DEAG request to add a Classified chair to change DEAG chair model to a tri-chair model.</p> <p>8 Yes votes to approve the addition of a DEAG Classified Tri-Chair, contingent on Classified Senate approval.</p> <p>Classified Tri-Chair added to PG Handbook.</p> <p>P. Briggs explained the handouts provided for this meeting item as a discussion. The current issue that COG is encountering is that when courses are shifted it becomes a compounding issue moving forward. Currently 379 courses have been shifted with only 250 courses actually being offered, so only we are only assessing 66% of the courses. COG developed a policy on Assessing Courses that are not offered. P. Briggs presented the handout. He explained how and why it was developed, by</p>	<p>M. Bowen moved to approve as written. P. Pipal seconded.</p> <p>Motion passes unanimously.</p> <p>Student Success Comm Name Change –</p> <p>P. Pipal moved to approve as written. M. Bowen seconded.</p> <p>Motion passes unanimously.</p> <p>DE Advisory Group Classified Tri-Chair –</p> <p>S. Szczebiot moved to amend motion for CPC to approve DEAG tri-chair structure, pending Classified Senate approval. D. Clark seconded.</p> <p>Motion passes unanimously.</p>
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	<p>COG, and would like input from this committee. May become an issue as we get close to Accreditation. The standard is that we are to assess all course being offered to meet the standard on assessing SLOs. Not meeting the standard could affect Accreditation. P. Briggs facilitated the discussion that followed.</p> <p>M. Bowen added that the online catalog is set to be available for Fall 22. The goal is to have it reflect when the courses will be offered. There is still a lot of work to do, but will be pushed to regulate for Veterans students to go into effect by July 2022. P. Briggs to take the online catalog information back to the COG for discussion.</p> <p>P. Briggs quickly reviewed explained the handout and facilitated the discussion that followed. He asked the committee to review and send him any feedback via email. D. Clark added that the handout had been reviewed by the Accreditation Committee and some adjustments were made.</p>	
<p>6. Accreditation Steering Advisory Group</p> <ul style="list-style-type: none"> • Action Items - None 	<p>D. Clark and G. Jones gave updates from the recent meeting. There is a hard deadline for the various standards to have their drafts in before Oct. 31st to allow for the draft forms to go through participatory governance process. The group working on standard 3C are working with the district to come up with one voice for the three colleges when writing the draft. G. Jones and R. Lillie are working to get evidence together for 3C. S. Szczebiot added that in communication with L. Putnam, the intention for the QFE is to identifying things that we are doing that can be done better and help move along as opposed to identifying new initiatives.</p>	
<p>7. Budget Resource Committee</p> <ul style="list-style-type: none"> • Action Items – None 	<p>No report</p>	
<p>8. Guided Pathways Committee</p> <ul style="list-style-type: none"> • Action Items – Welcome Center Re-Brand Proposal 	<p>Recommendation form submitted and reviewed. This item was tabled at the last CPC meeting. Update by C. Wendt and PowerPoint presentation given. T. Lawler gave another brief intro of the intent for the report on rebranding student connect to refresh the committee on the topic. P. Briggs called for a motion.</p>	<p>S. Szczebiot moved to support the motion as written. M. Bowen seconded.</p>

	<p>S. Szczebiot added that it plays in nicely with the Facilities Master Plan. No further discussion. will forward to president for approval</p>	<p>Yes, votes in the chat were unanimous.</p> <p>Motion passes.</p>
<p>9. Student Success Committee</p> <ul style="list-style-type: none"> • Action Items - None 	<p>D. Peña reported. Recent meeting was overall successful. The conversations were extremely fruitful. The committee is in the process of gathering feedback to draft the next Equity Plan.</p>	<p>Update name for next month's meeting agenda.</p>
<p>10. Governance Committee Updates</p> <ul style="list-style-type: none"> • Academic Senate • Associated Students of VC • Classified Senate 	<p>AS – D. Clark reported. Resolutions on remote meetings and update for discussion on law that was passed on amending restrictions for teleconferences. There was also a discussion regarding Brown Act and State guidelines.</p> <p>ASVC – T. Magaña reported. ASVC will have three more events. On Nov 16th, a webinar for American History and at the Beach, dress for success. Will have a planning meeting this Friday, to begin planning events for spring semester. Will have a discussion on legacy and will be going over their constitution and bylaws and making changes.</p> <p>CS – S. Szczebiot reported. CS will be starting a See's candies fundraiser next week for the Holiday season. Had first read and will have second read of a resolution in light of Indigenous Peoples Day in October and Native American Heritage month in November. A resolution that encourages the College/District to work with the local mission Indians on drafting a land acknowledgement statement to keep raising awareness and perhaps finding ways to honor those who were here before the rest of us joined. Classified Employee of the Year nominations should be out soon and open to everyone to submit. Orientation November 9th. Thanksgiving lunch, grab and go, looking for support from supervisors the Monday the week of Thanksgiving and try to keep morale high.</p>	
<p>11. Adjourn</p>	<p>Next Meeting: November 17, 2021 @ 4PM</p>	