



**2020-2021
REVIEW, REFLECT, RESET
MINUTES
Tuesday, February 9, 2021
3:30 to 5:00 PM – ZOOM**

<https://cccconfer.zoom.us/j/99816149313>

Present: Phillip Briggs, Asher Sund, Debbie Gravelle, Gaby Asamsama-Acuna, Jack Bennett, Robin Douglas, Amanda Martin, Aurora Meadows, Debilyn Kinzler, James Walker, Jordana Ybarra-Telias, Libby Fatta, Sarah Downs, Corey Wendt, Rocio Hernandez, Mariana Branda, Maureen Eliot, Nan Duangpun

Recorder: Felicia Torres

CHARGE : *The College Outcome Group will be responsible for monitoring the progress and evaluating the quality of Student Learning Outcomes and Service Unit Outcomes on campus. The committee will create an annual report of SLO and SUO progress.*

Topics:

Agenda Item	Summary of Discussion	Action (If Required)
1. Review Agenda	Approved by consensus. Meeting began @ 3:35 pm.	
2. Review 12/8/2020 Minutes		Maureen moved to approve. Jack Bennett seconded. Minutes approved.
3. Review Student Services SUOs	Several breakout rooms were assigned. SLO Facilitators and Phillip Briggs joined a separate room to assist in the discussion.	Asher to follow up with areas that were not able to complete their SUOs during the breakout sessions.
4. Draft Policy on assessing courses that are not offered	Phil presented the draft policy for discussion and explained each point. Explained the history of course offerings and the SLO assessment process. Policy was developed to help streamline the process going forward. Suggestions: Include a place for Department Chairs to give some feedback how to address the issue of classes that are required to be assessed but have not been offered for several semesters. Develop a plan for shifting to a different process for assessing. Mariana thinks it looks good and offered some positive feedback. Corey suggested a name change, from "Probation" to "The SLO Watch List".	Phil made note of suggestions. Group members to share with respective departments for feedback, then through governance process.
5. Adjourn Next Meeting – March 9, 2021		