

**Ventura College Academic Senate
Minutes
Thursday, December 5, 2013
1:30 – 3:30 p.m. MCW – 312**

- I. Call to Order at 1:33. The following senators were present:
- Anglin, Gary—Kinesiology
 - Carrasco-Nungaray, Marian—Student Services (Transfer Center)
 - Coffey, Colleen--Senate Secretary
 - Diaz, Rosie--ASVC Student Senator for External Affairs
 - Enfield-Martin, Amanda--English and Learning Resources
 - Hendricks, Bill—Art
 - Horigan, Andrea—Social Sciences, Arts, and Humanities
 - Kim, Henny--English and Learning Resources
 - Kolesnik, Alex--Mathematics and Sciences
 - Lange, Cari—Mathematics and Sciences
 - Sandford, Art--Senate President
 - Sha, Saliha--Mathematics and Sciences
 - Zacharias, Mary—Career and Technical Education

The following guests were present:

- Dr. Greg Gillespie
- Stacy Sloan-Graham

- II. Acknowledgement of Guests
- Stacy Sloan
 - Dr. Greg Gillespie

III. Public Comments

a. Dr. Greg Gillespie—Dr. Gillespie has come to talk to the senators about the Strategic Plan and the program review process. Regarding the Strategic Plan, he passes out a 3-page document entitled “Ventura College—District Strategic Goals and College Objectives” (**Attachment 1 to these minutes**). Dr. Gillespie explains that now that the district has a Strategic Plan, each of the colleges has to develop their own. VC will develop its own 3-year Strategic Plan, building on the work that has already been done re: values, vision, etc. Next two Fridays (i.e. 12/13 and 12/20), a work group will meet consisting of classified staff, administrators, and faculty. It is being facilitated by Daniel Seymour. This group is charged with reviewing (but not changing) the mission, vision and values—these are the basis of the Strategic Plan. He does not see any need to revise the existing initiatives, but perhaps adding to them. Whatever the work group comes up with will then move forward through other committees for review. Hendricks asks if there is an inherent conflict between how the local community view VC (i.e. as a community resource) and how the state views VC (i.e. strictly as a transfer institution). Dr. Gillespie acknowledges that this is a potential issue, but that does not mean that VC can’t creatively resolve that conflict on its own (ex: community education). Hendricks asks if there is a deadline in mind for the Strategic Plan. Dr. Gillespie says he would like to see it done before the end of spring semester. He is concerned about our spring enrollment numbers--they are down from where they were at this time last year. Lange brings up

how the community-based classes often have the highest success rates. Carrasco-Nungaray brings up that a failure to communicate new policy (ex. re: pre-requisites) to counselors can prevent students from registering in classes and moving forward in their educational plans; financial aid policy can also have the effect of interfering with student progress; says our institutional responsibility needs to be greater in helping students navigate financial aid and registration; there is room for improvement—these types of changes could help increase enrollment. Dr. Gillespie then draws senators' attention to one of the new initiatives on page 3 of the handout re: the need to develop a recommendation re: the establishment of a Veterans' Center. He then addresses the program review process and the College Planning Council. He says the college will move to a 3-year program review process. This should help with the workload as only 1/3 of the programs will be evaluated in each year. Says he will have a program review de-briefing with each of the involved committees (ex: admin council, CPC, etc) and talk about what went right/wrong, items for improvement. Says one item for such de-briefing discussions will be how to handle the college-wide initiatives that come from the EVP's office.

b. Stacy Sloan-Graham speaks for the Sabbatical Leave Committee. Emphasizes that the committee only makes recommendations, they cannot grant sabbaticals. She reads the order of the committee's recommendations. They will meet with district committee on 12/10. Carrasco-Nungaray asks about district wanting to eliminate sabbaticals. Sloan answers that it is a contract issue and for this contract (next 3 years), sabbaticals are in place. Short discussion had re: allocation of sabbaticals among the 3 campuses. Anglin asks about criteria established to rank applicants. Sloan describes what factors the committee considers. Kolesnik makes suggestion to revisit the way this committee's meetings are scheduled. Senators discuss this. Sandford says we need to revisit the senate's by-laws and the Making Decisions at Ventura College document on this issue. This will be a future action item in early 2014.

IV. Approval of minutes

a. November 21, 2013—Motion by Anglin; 2nd by Horigan. Motion passes 12-0-1

V. Action Items

a. Confirmation of Faculty Staffing Priorities Committee membership. Senators discuss inclusion of Andy Cawelti on this committee from CTE. However, he is also scheduled to make a presentation to this committee. Senators discuss this. Kolesnik says he does not think this creates an undue conflict of interest. Coffey expresses concern for the precedent this might set. Lange says the rubric does a good job of guarding against potential bias. Anglin agrees that the procedures in place ensure the integrity of the process. Horigan makes suggestion that Cawelti refrain from voting on his position, but Sandford says this would skew the process and cannot be done. Coffey comments that while senators and committee members might be aware of how the rubric functions, faculty members at large may not and that could leave room for a perception of conflict of interest. Motion by Kolesnik to allow Andy to serve on the committee and to also present to the committee; 2nd by Hendricks. Vote 4-7-0. Motion fails.

VI. Discussion Items—handout from Sandford from DCHR re: these BP/AP's.

a. BP/AP 7352 Emeritus Status

b. BP/AP 7211 Minimum Qualifications and Equivalencies

c. BP/AP 7120-E Recruitment and Hiring: Part-Time Faculty

These are for senators' review. They will be action item in January. Carrasco-Nungaray brings up re: emeritus status and the fact that at other institutions events are free to emeritus status employees. She believes this would be a nice gesture. Horigan asks if other colleges have something like emeritus for staff-long term employees, not just professors. Short discussion ensues. Senators will take this up again in January.

VII. President's Report

- a. VCSP Task Force—looking for a plan (short & long term) to expand this campus. There is not money for this right now, but we need to get a plan in place.
- b. Sign-in sheet circulates for senate social at Hendricks' home next Thurs. 12/12. There will be a short meeting before hand (at 4:00) to ratify the recommendations of the FSPC.

VIII. Senate Subcommittee Reports

- a. Report from Stacy Sloan re: Sabbatical Leaves Committee. See no. III (b) above.
- b. Report from Kolesnik re: curriculum committee: English 1C (version of English 1B for English majors) is 4 units and was approved.

IX. Campus Committee Reports –none.

X. Information Items

- a. Community College Pathway to Law School—report on this application from Coffey. If Senators agree unanimously to allow Sandford to draft letter of support for CCPLS application.

XI. Announcements for the Good of the Order—none.

XII. Adjournment at 2:58pm.