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| **ASVC Board**  **September 3, 2019 3:30 PM**  **ASVC Multipurpose Room**  **Board Members** | | | | | |
| **Constituency** | | | | | |
| **Constituency** | **Representative** |  | **Constituency** | **Representative** |  |
| President | Michael Schouten | x | Director of East Campus | Enrique Rodriguez | x |
| Vice President | Daisy Castillo | x | Public Relations Officer | Angelica Terrazas | x |
| Director of External Affairs | America Juan Mercado | x | Community Relations Officer | Jazmin Cosio |  |
| Director of Administration | Leanne Mancira | x | Events and Activities Officer | Jasmin Martin | x |
| Director of Finance | Carlo Plascencia | x |  |  |  |
| Director of Student Organizations | Brianda Plascencia | x |  |  |  |
| Director of Equity and Inclusion | Nathan Ramos Rodriguez | x |  |  |  |

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| **Agenda Item** | **Discussion Notes** | **Action?** |
| 1. Call to Order | Meeting called to order at 3:31 pm. |  |
| 1. Roll Call | Community Relations Officer is absent. |  |
| 1. Public Forum | No public. |  |
| 1. Approval of Minutes | Minutes approved. | - Daisy/Jasmin move to approve last week’s minutes.  Motion unanimously passes. |
| 1. Advisor Report | Copy of driver’s license, ID, or passport for CCCSAA  Student Club Training is this Friday  Student Life Day is next week  Gallup Strengths Coaching with Patti Blair |  |
| 1. New Business    1. ASVC Stipends\*    2. VC Equity Plan\*    3. Round Table Discussion | D. Castillo- motion to suspend the orders of the day and move to agenda item 6.b.  C. Plascencia- second  VC Equity Plan   * Equity Plan is still yet to be implemented through shared governance committees   + How to best create strategies to achieve academic success   D. Castillo- motion to approve the 2019-2020 Equity Plan  N. Ramos Rodriguez- second  ASVC Stipends  Recommendations   * Percentages to be the same for both Executives and Appointed * Each column in the Accountability Report to have the same percentage   + 20% to be divided between all the columns   Suspend voting and schedule a breakout session  Round Table Discussion  Jasmin Martin   * Student Life Day * Kona Ice is confirmed * Decorations, snacks, and supplies have been purchased * Poster completed * Constitution Day * Working on the questions for the wheel * Everyone please send availability for Student Life Day   America Juan Mercado   * Constitution Day   + EMS form is done   + Poster is done   + Decorations and popsicles to be ordered today   + Emailing description of Constitution Day to Libby * Events for pantry   + Turkey Dinner poster is still in the works   Brianda Plascencia   * Student Club Training   + PPT is being edited * Club concerns: advisors are not properly trained on how to properly support their clubs   + Send an email to professors about being an advisor   Daisy Castillo   * Hispanic Heritage Month   + Catering with Peter and mariachi band confirmed   + EMS and posters have been completed     - Event to be held at Bookstore Quad   + Reaching out to clubs to see if they are interested   + Dr. Vega is going to be a speaker   + Working on budget update   + Meeting with Cynthia Salas and Dr. Vega   + Creating an amazon cart * Student Club Training   + Finalizing ppt and agenda * Everyone please send Tailgate event availability   Leanne Mancira   * Creating office hours master list   + Everyone please email office hours   Carlo Plascencia   * Constitution Day   + Working on the availability * Proposal forms are done   + Examples provided during Student Club Training   Nathan Ramos Rodriguez   * Hispanic Heritage Month   + Emailing outside organizations * Waiting to meet with clubs once they are chartered * Looking into the Omega Program in Oxnard College * Looking into Ventura College equity reports   Enrique Rodriguez   * Helping with Student Club Training * Meeting w Dr. Vega regarding hosting events at East Campus   + Thanksgiving: food bundles   + Finals: de-stress days   + Santa Comes to Santa Paula * Start an East Campus Committee   Angelica Terrazas   * Joining DACA workgroup   Michael Schouten   * Attended Curriculum Committee and Guided Pathways Committee * Scheduling one on ones with everyone * Booking travel with Libby * Budget meeting with Carlo * Meeting with Moorpark and Oxnard boards * Working on shared governance committee assignments | - Daisy/Carlo move to suspend the orders of the day and move to agenda item 6.b.  Motion unanimously passes.  - Daisy/Nathan move to approve the 2019-2020 Equity Plan.  Motion unanimously passes. |
| 1. Committee Communications |  |  |
| 1. Adjournment | Meeting is adjourned at 4:27 pm. | - Carlo/Daisy move to adjourn the meeting at 4:27 pm.  Motion unanimously passes. |

*\*Indicates action may be taken*