

Ventura College
Spanish 01 Hybrid
Spring 2019

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Spring 2019 Office Hours:
Mondays Online via Zoom 9:00-10:00
Tuesdays 3:00-4:00
Wednesdays 12:00-1:30
Thursdays 12:00-1:30

Course Description: This course is part of a sequence designed to provide introductory experiences in Spanish, including pronunciation, aural comprehension, oral and written communication, word usage and vocabulary, reading of prose and elementary principles of grammar. Special emphasis will be given to development of oral and aural skills through the use of communicative activities. Cultural material will be presented to develop interest, understanding and appreciation for the lifestyle of the Hispanic people.

Course Format: This class is a **partially online class**; meaning that it meets on campus one day per week as indicated in the schedule of classes. Attendance in the face-to-face class meetings is mandatory. The online portion of the class is completed by using the college's learning management system, **Canvas**, and the online textbook website, **McGraw Hill Connect**. Completion of the online assignments is necessary to pass the class.

Required Materials: *Tu mundo Connect Plus* (with LearnSmart Achieve) access code. *Connect* is a required component that contains the online textbook assignments; you cannot pass the class without it. The printed textbook, *Tu mundo* (2nd edition, Magdalena Andrade, et al.) is optional since *Connect* includes a complete ebook version of the book. *Connect* is required as of the second week of the semester.

Purchasing Options:

1. From the McGraw Hill online shop after you set up a *Connect* account in class during the second week of the semester.
 - Option 1: a **six-month** access code (\$55) good for only one semester of Spanish or
 - Option 2: a **twelve-month** access code (\$90).
2. Ventura College Bookstore: Printed textbook and *Connect* access code (\$160)

Required Hardware: Microphone for online activities that require voice recording.

Required Software:

- **Software:** Microsoft Office 365 available for free at <http://office.com/getoffice365>
- **Web Browsers:** Firefox 25+, Google Chrome 31+, or Safari 5.x, 6.x, 7.x
- **Plug-ins:** Flash 11+, Java SE6, SE7, and Quicktime 7.7+
- **Operating systems:** Windows XP Home Edition 2002 SP2, XP Pro 2002, Vista Home Premium, Windows 7, Windows 8 or Mac OS X 10.7 Lion, 10.8 Mountain Lion, 10.9 Mavericks

Attendance: Prompt and regular attendance is expected of each student along with preparation and participation in class activities. Since the class period is one of the few times during the week that you will have the opportunity to practice and develop your oral skills in Spanish, **attendance is required.** Attendance includes two hours of face-to-face meetings per week and each class meeting is worth ten points toward the participation portion of the grade. Students who arrive late or leave class early will not receive the full attendance points. Absence for any reason does not relieve the student from the responsibility of completing all class requirements.

All students, both registered and on the waitlist, are expected to attend the first class meeting. The instructor may drop all registered and waitlisted students who do not attend the first day of class. The instructor is required to drop students who quit attending prior to the census date, but is not required to drop registered students who quit after census. Students are responsible for dropping their classes and withdrawing from the college and should initiate the drop themselves. If a student fails to drop the course before the final drop deadline, the instructor is required to record a grade for that student.

Course Grading: The grading policy follows. It is important to remember that no grade is “given.” Instead the student earns points which will be objectively calculated on a 100 point scale.

Evaluation of Student Performance:

Participation/attendance: 10%
Canvas Assignments: 20%
Connect Assignments: 15%
Canvas Chapter Quizzes: 15%
Midterm Exam: 20%
Final Exam: 20%

Grade Scale:

A: 90% - 100%
B: 80% - 89%
C: 70% - 79%
D: 60% - 69%
F: 59% or lower

Assignments: Class assignments will be submitted online using **Canvas** and the *Tu mundo Connect* website: <http://connect.mcgraw-hill.com>. To access the Canvas assignments, log in to your myVCCCD student portal and click on “My courses” and then select from your list of online courses.

Due Dates and Late Submission Policy: Details about assignments and due dates will be posted on Canvas and *Connect*. The Canvas assignments are due weekly on the day of the face-to-face class meetings and the *Connect* assignments are due after the completion of each chapter (see the course calendar for specific dates). Late assignments on Canvas will not be accepted. *Connect* assignments will be accepted late, but you must attend your instructor’s office hours after a *Connect* assignment has been submitted in order to receive credit. Technological troubles will NOT be accepted as an excuse for not submitting work in a timely manner.

Chapter Quizzes and Exams: At the end of every chapter, students will take an online chapter quiz using Canvas. Late or make-up quizzes will not be allowed. There will be a total of five chapter quizzes and the lowest quiz grade will be dropped, so only the four highest grades will be applied to the final grade. The midterm exam will be completed in class and will include the material from chapters 1-2. The final exam will be completed in class and will include the content from chapters 3-4 and the supplementary lesson.

Suggestions for Improving Grades: Students are greatly encouraged to meet with the instructor or a tutor outside of class time if the student’s grades are not successful. The Ventura College Tutoring Center (located on the first floor of the LRC building) provides free Spanish tutoring on a drop-in basis. The Tutoring Center may be reached at (805)289-6026.

Disability Accommodation Services: Students with physical, learning, or psychological disabilities who believe that they need accommodations in this class are encouraged to contact the Educational Assistance Center (EAC). The EAC is located in the Administration Building and can be reached at (805) 289-6300. Authorization, based on verification of disability, is required before any accommodation can be made; any student registered with the EAC should contact the instructor as soon as possible to request classroom accommodations and to ensure its timely implementation.

Please note:

- Turn off cell phones or electronic devices when in class. Students who use a cell phone in class (including texting) will be asked to leave class.
- Wait until the instructor has dismissed class to begin assembling your materials to leave.

Guidelines for a Successful Online Course:

- This partially online course is not a “softer or easier” course just because it only “meets” one day per week. You are responsible for completing the online course content, that in a “traditional” class would have been done in class, outside of the scheduled class meetings.
- Do not wait until the last minute to complete online assignments. Technology can sometimes be undependable and technical difficulties will not be accepted as excuses for extended deadlines. Be resourceful and have a contingency plan for computer/Internet problems. Some suggestions include becoming familiar with the hours and accessibility of on-campus computers or Internet services at your local library.
- Online learning happens in real-time. Just as a professional must function regardless of life’s challenges, e.g., births, deaths, travel, family emergencies, medical problems, etc., so must the online student. Success is contingent upon the ability to master course content while simultaneously mastering all of life’s challenges. If you need to be away from the course because of an unforeseen event, please contact me to let me know what is going on. I am human and I do understand!
- Be a good communicator! We will use the course discussion board as our primary place of student-to-student and student-to-instructor communication. Should you require a private conversation (e.g. to discuss grades) we can communicate outside of class during office hours or via telephone or VCCCD email. Please be sure to include your full name and the class number (CRN #) in which you are enrolled in your email communications. The expected response time for emails received from Monday to Friday during working hours (9:00 a.m. to 5:00 p.m.) is 24 hours.
- Most of all, be engaged and curious! I will provide a comfortable and safe learning environment where we can have fun and learn together, but keep in mind that the amount of effort you put into learning will determine what you get out of it.

Plagiarism Policy: Students who plagiarize, cheat, or fabricate course content will receive zero credit for the assignment. Any act of academic dishonesty will be reported and subject to disciplinary action.

Plagiarism is the act of presenting someone else's work as one's own. Examples include:

- Copying and pasting text from websites or other electronic sources and presenting it in an assignment as your own original work.
- Copying and pasting text from printed sources (including books, magazines, encyclopedias or newspapers) and presenting it in an assignment as your own original work.
- Using another student’s work and claiming it as your own original work (even if you have permission of the other student).

Cheating is the act of pretending (or helping others to pretend) to have mastered course material through misrepresentation. Examples include:

- Copying in whole or in part from another student's test or paper.
- Allowing another student to copy from your test or assignment.
- Using the textbook, course handouts, or notes during a test without instructor permission.
- Stealing, buying or otherwise obtaining all or part of a test before it is administered.
- Selling or giving away all or part of a test before it is administered.
- Having someone else attend a course or take a test in your place.
- Attending a course or taking a test for someone else.
- Failing to follow test-taking procedures, including talking during the test, ignoring starting and stopping times, or other disruptive activity.

Fabrication is the intentional use of invented information. Examples include:

- Signing a roll sheet for another student.
- Giving false information to college personnel.
- Answering verbal or written questions in an untruthful manner.
- Inventing data or sources of information for research papers or other assignments.

Core Competencies for Spanish V01:

- Employ vocabulary of the subject studied
- Work as an effective member of a team
- Use language as appropriate to the situation

Student Learning Outcomes

At the end of this course, the student should be able to:	Assessment
1.0 Listening Comprehension 1.1 Having listened to a recording of 1 - 2 minutes duration in Spanish, the student will be able to answer 8 - 10 questions based on content.	-Assignments: In-text audio -In-class audio comprehension activities -Program Lab manual activities
2.0 Oral Production 2.1 Given a topic in Spanish and/or English, the student will be able to have a brief conversation (3 -5 minutes) in Spanish with the instructor.	-In-class oral testing. -Assignments -In-class activities -Program Lab manual activities
3.0 Reading Comprehension 3.1 Having read a selection in Spanish of 20 - 100 words, the student will be able to answer 8 - 10 questions based on the content.	-Chapter testing program. -Assignments -In-class activities -Program Workbook activities
4.0 Writing Skills 4.1 Given a topic in Spanish the student will be able to write an appropriate response in Spanish adhering to grammatical and structural conventions.	-Assignments -In-class activities -Program Workbook activities

**Spanish 01
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Course Calendar**

	Online Assignments in Canvas Due every Tuesday by 9:00 a.m.	Tuesday in Class
Jan. 8-15	Introductory Module <ul style="list-style-type: none"> • Course syllabus & calendar • Course orientation • Course resources 	January 8 <ul style="list-style-type: none"> • Syllabus • Activities to get to know each other • Course format discussion • Orientation to Canvas course
	Module #1 (Ch. 1) <ul style="list-style-type: none"> • ¿Cómo te llamas? • Los saludos y las despedidas • Discussion #1: Introduction 	January 15 <ul style="list-style-type: none"> • Module #1 practice activities • Orientation to McGraw Hill Connect
Jan. 15-22	Module #2 (Ch. 1) <ul style="list-style-type: none"> • El alfabeto • Los números 0-99 • Los pronombres 	January 22 <ul style="list-style-type: none"> • Module #2 practice activities
Jan. 22-29	Module #3 (Ch. 1) <ul style="list-style-type: none"> • El verbo ser • Los colores y la ropa • Los artículos y el género de los sustantivos 	January 29 <ul style="list-style-type: none"> • Module #3 practice activities
Jan. 29- Feb. 5	Module #4 (Ch. 1) <ul style="list-style-type: none"> • La descripción de las personas • Adjective & noun agreements • Los mandatos 	February 5 <ul style="list-style-type: none"> • Module #4 practice activities • Computer Lab Visit
Feb. 5-12	Module #5 (Ch. 2) <ul style="list-style-type: none"> • Los meses del año • Los días de la semana • El verbo tener y la edad • Los números 100+ 	February 12 <ul style="list-style-type: none"> • Module #5 practice activities • Ch. 1 <u>Connect</u> Assignments due • Ch. 1 Canvas Quiz
Feb. 12-19	Module #6 (Ch. 2) <ul style="list-style-type: none"> • Las cosas en el salón de clase • El verbo estar • Expressing location: ¿Dónde está? • El cuerpo humano 	February 19 <ul style="list-style-type: none"> • Module #6 practice activities
Feb. 19-26	Module #7 (Ch. 2) <ul style="list-style-type: none"> • Las actividades favoritas • El verbo gustar • Las nacionalidades • El origen usando “ser de” 	February 26 <ul style="list-style-type: none"> • Module #7 practice activities

	Online Assignments in Canvas Due every Tuesday by 9:00 a.m.	Tuesday in Class
Feb. 26- Mar. 5	Module #8 (Review) <ul style="list-style-type: none"> • Midterm review 	March 5 <ul style="list-style-type: none"> • Midterm: Chapters 1-2 • Ch. 2 <u>Connect</u> Assignments due • Ch. 2 Canvas Quiz
Mar. 5-12	Module #9 (Ch. 3) <ul style="list-style-type: none"> • La familia • Los adjetivos posesivos • Expressing possession using • ¿De quién es? & ¿Quién tiene? 	March 12 <ul style="list-style-type: none"> • Module #9 practice activities
Mar. 12-19	Module #10 (Ch. 3) <ul style="list-style-type: none"> • La hora • Las actividades diarias • Los verbos -ar/-er/-ir 	March 19 <ul style="list-style-type: none"> • Module #10 practice activities
Mar. 19- Apr. 2	Module #11 (Ch. 3) <ul style="list-style-type: none"> • Repaso de los verbos -ar/-er/-ir • Las estaciones • El tiempo 	April 2 <ul style="list-style-type: none"> • Module #11 practice activities
Apr. 2-9	Module #12 (Ch. 4) <ul style="list-style-type: none"> • Los interrogativos • Los datos personales 	April 9 <ul style="list-style-type: none"> • Module #12 practice activities • Ch. 3 <u>Connect</u> Assignments due • Ch. 3 Canvas Quiz
Apr. 9-16	Module #13 (Ch. 4) <ul style="list-style-type: none"> • El presente progresivo • Los verbos preferir y querer 	April 16 <ul style="list-style-type: none"> • Module #13 practice activities
Apr. 16-23	Module #14 (Ch. 4) <ul style="list-style-type: none"> • El presente vs. el progresivo • Los planes del futuro usando “ir a” 	April 23 <ul style="list-style-type: none"> • Module #14 practice activities
Apr. 23-30	Module #15 (Supplementary Lesson) <ul style="list-style-type: none"> • El pretérito 	April 30 <ul style="list-style-type: none"> • Module #15 practice activities • Ch. 4 <u>Connect</u> Assignments due • Ch. 4 Canvas Quiz
Apr. 30- May 7	Module #16 (Supplementary Lesson) <ul style="list-style-type: none"> • El pretérito 	May 7 <ul style="list-style-type: none"> • Module #16 practice activities
May 7-14	Module #17 <ul style="list-style-type: none"> • Supplementary Lesson <u>Connect</u> Assignments • Canvas Quiz #5 	May 14 10:15-12:15 <ul style="list-style-type: none"> • Final Exam