

## Ventura College CDTC/Child Development Advisory Meeting – Minutes from March 2, 2018 1:00 – 3:00 pm

Attendance: Robin Douglas, Jennifer Parker, Deanna Hall, Rachel Johnson, Sloane Burt, Rachel Champagne, Mari Estrada, Suzanne Godinez, Laurie Pido, Mary VonDoeren

Agenda Item	Discussion/Decisions	Recommendations/Actions
Welcome and Introductions	Members in attendance introduced themselves and shared what agencies they represent.	
News from the Field/Needs of the Field: What is happening in your workplace that has the potential to affect students seeking employment with your agency?	<p>Mary - Trinity Lutheran Preschool will be extending their school day to 4:00pm next year and may eventually move to 6:00pm closing.</p> <p>Laurie - Missionary Preschool is almost fully enrolled for next year. The teachers there have begun using iPads to conduct child assessments, picking and choosing items from the DRDP.</p> <p>Suzanne - New performance standards were implemented by Headstart in November 2016. Case managers and other support staff are now required to complete college course work. Jennifer introduced the idea of a partnership with Ventura College, either supporting Headstart staff in completing the Human Services certificate currently in place or creating a new certificate. Jennifer suggested that the new Child and Adolescent major plus careful choices of general education classes might serve Head Start staff well.</p> <p>Rachel - Child Development, Inc. is currently going through QRIS, using iPads to conduct DRDPs. As a state funded agency, they get free access to DRDPTech.</p> <p>Sloane - Ventura County Office of Education had added more private programs and family child care homes to QRIS this year, bringing the total number of programs participating to 147. VCOE is using Infant/Toddler Block Grant funding to provide CSEFEL I/T trainings this year. They are using My CLASS to provide coaching support to QRIS participants.</p> <p>Mari - Confirmed that Cal State University, Channel Islands' Santa Barbara program has closed; there is a possibility that it will re-open in partnership with Allan Hancock College. With the passage of Proposition 58 last November, Channel Islands is also working on a dual language learner pilot program.</p>	Jennifer will look at existing courses and certificates and continue the conversation with Suzanne.

<p>Ventura College Child Development Department Update</p> <ul style="list-style-type: none"> <li>• AA-T Child and Adolescent Development</li> <li>• AA-T Elementary Teacher Education</li> <li>• 12-unit Certificate of Achievement</li>   <li>• Changes to 64A and 64B practicum courses</li>   <li>• Elective courses</li>   <li>• Orfalea Child Development Center <ul style="list-style-type: none"> <li>○ Center operations</li> <li>○ STEM collaborations</li> </ul> </li> </ul>	<p>Following up on information shared at the Spring 2016 advisory committee meeting, Jennifer handed out copies of the new 12-unit Associate Teacher Certificate of Achievement, the 19-unit Child and Adolescent Development AA-T degree, the 26 – 27 unit Child Development AS degree, and the Elementary Teacher Education AA-T degree patterns. She shared that these degrees and certificates are on track to be available in the Fall 2017 College catalog.</p> <p>Jennifer let the group know that starting in Fall 2017, the 64A and 64B practicum courses would have new course numbers. The current 64A and 64B courses are combination lecture/laboratory courses. In fall, 64A (Practicum: Observe and Assess) and 64B (Practicum: Field Experience) will each be separated into separate lecture and lab courses. 64A will become CD V04 and CD V04L and 64B will become CD V66 and CD V66L. Jennifer asked the directors to share that information with their staff who might be planning to enroll in practicum courses.</p> <p>Jennifer opened discussion of how changes to financial aid regulations have impacted students’ access to take Child Development electives beyond the requirements for specific degrees and/or certificates. As a result of the regulation changes, fewer students take elective courses. As classes with low enrollment can be cancelled, the department wanted input from the group on days, times, formats their employees would prefer to take courses. Laurie said she thought a short-term Saturday format could draw a good number of students if the dates are carefully chosen, for example, not having class meetings fall during Ventura Unified School District’s fall break. The group agreed that they felt that taking online classes is acceptable as long as the instructors are well-qualified. Rachel asked for a flyer with information on all the available online classes.</p> <p>Robin shared that the Center’s enrollment had increased sufficiently over the past year to warrant opening an additional toddler classroom.</p> <p>She went on to give an update on the Child Development Center’s partnership with the instructional department faculty and students to implement STEM</p>	<p>Jennifer and Deanna will put together a flyer on the department’s online course offerings.</p>
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	<p>curriculum with the children and provide training experiences for the practicum students, weekly meetings with the CD faculty and lead preschool teachers.</p> <p>She also let the group know about an upcoming partnership with the water sciences program. In Fall 2017, Dr. Roxanne Forde will partner with the Center in erecting a water collection tower at the Child Development Center, which will provide water to irrigate the grass area in the play yards and garden areas at the Center. The Center staff, Child Development practicum students and Water Sciences students will collaborate to provide water science curriculum experiences for the children.</p>	
<p>Quality programs:</p> <ul style="list-style-type: none"> <li>• Child Development Training Consortium (CDTC)</li>   <li>• CA Early Childhood Mentor Program</li>   <li>• CLASS Training</li> </ul>	<p>Robin described the CDTC grant program including requirements for students to participate and the reimbursement process, and handed out copies of the application materials for program directors to take back and share with employees who might qualify for funding. She recapped the current funding priorities approved by the attendees of the Spring 2016 advisory committee meeting. (1. applications submitted complete and on time and 2. applications submitted after 550 units had been allocated, awarded in the order received as funding allows). She asked if the group wanted to continue with those funding priorities next year or if they wanted to consider different priorities. The group agree to keep the current priorities in place, as they seem to meet the demand for funding.</p> <p>Jennifer announced that Rachel would be the coordinator for Ventura College’s Early Childhood Mentor program going into the next school year. She let the group know that for the program to move forward, a screening committee would be needed to help select the new mentor teachers. She asked the committee members to consider sitting on the screening committee. Jennifer, Suzanne and Deanna discussed the possibility of offering CD V29 as contract education to prepare Headstart teachers to be mentors.</p> <p>Jennifer shared that Rachel Johnson is a certified CLASS trainer and that the Child Development department was able to utilize VC Innovates money for Rachel to provide 16 hours of CLASS observer training for Child Development faculty, Child Development Center lead teachers and substitute teachers during flex week last August.</p>	<p>Robin will also e-mail electronic application packets to all meeting attendees and all local program directors to be shared with their staff members.</p>

<ul style="list-style-type: none"> <li>• Child Development Permit</li> </ul>	<p>Rachel Champagne who has been participating in the state level meetings on revising the permit matrix gave the group an update on proposed changes to the matrix. It is unknown exactly when changes will take effect.</p>	<p>Rachel C. will send the permit update documents to Robin or Jennifer so they can be e-mailed out to the rest of the group.</p>
<p>Next Advisory Meeting</p>	<p>TBD</p>	<p>Jennifer and Deanna will send out a survey next year to determine best date and time to meet.</p>