**Ventura College Department Chairs & Coordinators Council – Meeting Notes**

**10/23/2018 3:00-4:30 p.m. MCW-312**

**Present:** Andrea Adlman, Andrea Horrigan, Bea Herrera, Bob Moskowitz, Cari Lange, Crystal Kallik, Cynthia Lampe, Deanna Hall, Eric Martinsen, Jeff Wood, Joe Selzler, Kamelia Algiers, Laura Woyach, Lazaro Salinas, Marian Carrasco Nungaray, Mary McDonough, Michael Ward, Michelle Beard, PAty Wendt, Paula Munoz, Peter Sezzi, Philip Clinton, Rachel Johnson, Ralph Fernandez, Robert Lawson, Rocio Fajardo, Stacy Sloan Graham, Terry Morris, Tom O’Connor

**Guests:** Dan Clark, Corey Wendy, Gigi Fiumerodo

**Recorder:**  Sebastian Szczebiot

**Minutes: Convened: 3:00**

| **Agenda Item** | **Summary of Discussion** | **Action due** **by whom** |
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| 1. **WeLCOME/ANNOUNCMENTS**
 | 1. See Back of Agenda
2. November 3rd: 6th Annual History Summit
3. EOPS and EAC raised concerns regarding what is being perceived as potentially discriminatory “withholding” of English classes from the schedule. This was brought to the attention of the President via an email. It was noted that it is an access issue for the schedule to be posted in full 30 days prior to registration.

Michelle explained why this was done and how it was corrected once concerns were noted.It was also noted that AB705 is bringing big changes. |  |
| 1. **REVIEW MINUTES**
 | Minutes approved via consensus – Chairs asked that verbiage be changed from “minutes” to “notes”. |  |
| 1. **Guided PAthways – Program Mapping**
 | Dan Clark and Corey Wendt presented a Call to Action to the DCCC, which was also previously emailed. Chairs are being asked to identify departmental representatives (or the chairs themselves) to help publish current course sequencing that the departments are already employing. Different templates are available. Each program may have unique aspects so no one size fits all. This is a first draft/run. It is an attempt to gather information on a preliminary scale. Dan and Corey are available for help. Going forward, a workshop could also be organized as a second round for an more interactive experience. (SEB SEND MAPPING FROM RETREAT TO DAN)Comments from chairs: mapping helps identify required classes that are offered infrequently. Also, it is important to keep in mind when mapping that transfer degrees to UCs, for example, are more prescriptive than CSUs. |  |
| 1. **Diversity in Culture Festival**
 | The Diversity in Culture Festival is coming up on April 10th and 11th 2019 – During the Spring Semester. The logo for this year’s flyer was created by student Danny Blues.There is lots of room in the schedule for participation. The festival organizers want as wide of a variety of events as possible, and they would like to expand educational opportunities for students. They are asking for input from chairs and faculty on what is interesting in their areas that they could possibly want to share. Events could also be hosted in the classroom, or faculty can include the Festival in their courses as an alternate day of instruction.There is also room for improvement. This is the fourth annual event, and with every year, the festival grows and develops. Last year was the first year participants could complete surveys - thank you to Phil Brigs. First page, of final report, was distributed. 70% of survey takers said they learned something new during last year’s festival! There were also many written comments stating that students were not aware of all the offerings, however. We need to work on better spreading the word, and making sure this is an inclusive event. We want to help build community with the Festival. For example, the poetry slam has been very successful – the Festival organizers would like another student centered large-scale event to host. Any ideas? For those interested, the Festival task force meets on the second Thursday of the month. Contact: Gigi (Maria) Fiumerodo |  |
| 1. **Q&A: Dr. alexandria wright**
 | Dr. Wright was not able to attend.Bea stated that Alix presented at Counseling but that there remained unanswered questions. Counseling Dept is concerned about competition with for credit programs. “How many students are misled by her and her brochure?”Ralph: There is a problem with the methodology being employed – College Departments have set standards. What standards are being used by the district? What experience do they bring to some of these disciplines? Divisions and Department are not consulted before hiring takes place. Divisions would like to support Alix, but she is operating in a vacuum, which leads to mistrust.Rocio: CalWORKs are predominately single-mothers, and these programs are not in their best interest. The caregiver programs lead to nothing. We have medical assistant programs on campus that lead to a certificate and have better labor stats. Chairs would now like to request Chancellor Gillespie to attend the next meeting. Also, it was noted that using the word certificate is an accreditation violation if they are not approved certificates. Academic Senate will ask their President to consult with out sister campuses and what their experience has been.  |  |
| 1. **VICE PRESIDENT REPORTS**
 | 1. VPSA – Pat Ewins will be on campus through 10/26.
	1. Michael Ward brought up a concern regarding the use of student activity funds, and asked if it was possible for club advisors to receive an expense report.
	2. Pat is putting together a survey regarding what support services are available on campus – this request came out of discussions with counseling. The survey will allow us to present all of this information in a repository of sorts, listing all available services around campus.
	3. Pat also distributed an email from Phil Briggs that was sent out previously regarding the schedule production calendar.
 |  |
| 1. **gENERAL council aNNOUNCEMENTS**
 | Foreign Film Festival is upcoming. Clotheslines Project starts November 7thAcademic Senate elections are this week and the AFT general meeting is Friday at the Marriott in Oxnard.  |  |
| 1. **DISCUSSION WITHOUT ADMINISTRATION**
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| 1. **Adjournment**
 | 4:30 pm |  |
| **Next Meeting** | **OCTOBER 23, 2018** |  |

**Department Chairs & Coordinators Council Meeting Schedule**

**MCW-312 Conference Room 3:00 p.m. – 4:30 p.m. (4th Tuesday of Every Month)**

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| **~~August 28, 2018~~** | **October 23, 2018** | **January 22, 2019** | **March 26, 2019** |
| **~~September 25, 2018~~** | **November 27, 2018** | **February 26, 2019** | **April 23, 2019** |

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Office of Student Learning, Ventura College, 4667 Telegraph Road, Ventura, CA 93003 (805) 289-6464