

VENTURA COLLEGE
College Planning Council
Meeting Minutes
February 26, 2014

Present: Greg Gillespie – CPC Co-Chair & Art Sandford – CPC Co-Chair; Adam Braver, Alexander Kolesnik, Bill Hart, Bob Moskowitz, Brendan Cummings, Chelsea Guillermo-Wann, David Bransky, Eric Martinsen, Grant Jones, , Ilse Maymes, , Kathleen Schrader, Kathy Scott, Marian Carrasco Nungaray, Mark Pauley, Michael Callahan, Patricia Wendt, Peder Nielsen, Peter Sezzi, Robin Douglas, Ronald Mules, Sandy Hajas, Ty Gardner, Victoria Lugo,

Absent: Alexa Nicoleyson, Andres Casas, Colleen Coffey, Dan Kumpf, David Keebler, Gwendolyn Lewis-Huddleston, Jay Moore, Jenifer Cook, Mary Jones, Patrick Jefferson, Ralph Fernandez, Sandy Melton, Susan Bricker, Tim Harrison, Will Cowen

Time: Called to order 3:05 & adjourned 4:35 p.m.

Recorder: Laura Brower

Agenda Item	Summary of Discussion	Action Due & by Whom
<u>Comments</u>		
1. Public	There were no public comments.	
2. Announcements/Info	<p>Bob Moskowitz announced the Ventura College Art Auction Fundraiser being held on Thursday, February 27 beginning at 6:30 p.m. in the New Media Gallery. All attendees will receive a free ceramic cup made by the art students. Wine will be served and admission is free.</p> <p>Peder Nielsen encouraged everyone to attend the women’s basketball home game being held Saturday evening at 7:00 p.m. There are only two more times the team plays before they go to the State tournament. The team they play will depend on the results of the playoffs.</p> <p>Ilse Maymes, ASVC Vice President, advised they are planning an event entitled Equinox on March 20 in the Sports Complex. There will be a DJ, dancing, photo booth, and food catering. The event will run from 7:00-10:00 p.m. and tickets are \$5 at the ASVC activities office and \$7 at the door.</p>	

Agenda Item	Summary of Discussion	Action Due & by Whom
<p>B. Discussion Items</p> <p>1. FY 2014-15 Budget Update</p> <p>a. Faculty Positions</p>	<p>Marian Carrasco Nungaray added that Counseling will be holding their annual High School counseling exchange this Friday in Guthrie Hall. Twenty-two different high schools were targeted, including alternative high schools. So far they have received RSVP's from 62 guests. Attendees will receive information on our updated process to new student enrollment and financial aid and also there will be academic program faculty from Geo Sciences, Water Sciences and MESA. This will be a nice opportunity for faculty and staff to meet with colleagues.</p> <p>Victoria Lugo said the Counseling Department and English faculty successfully held their first ice cream social. Counseling is now planning a pie social with the Math Department.</p> <p>Greg Gillespie shared a document indicating a summary of faculty positions based upon retirements and reductions in assignments. The handout is in chart format and shows positions listed by number of applications in progress, and status of each. The second section shows positions that are based upon growth and available funds and those presented by the staffing priority committees. The decision was made not to go forward with the ESL position at this time. Greg emphasized that the college is committed to serving ESL students. A meeting was held with Karen Harrison and Kathy Scott to identify and implement actions to fill existing classes or offer different types of classes that could further benefit students in those areas. As the need grows and classes fill, the addition of a full time faculty position will be reconsidered.</p> <p>Questions were asked when we will know if we will have the funding for the new faculty positions. Greg said Dave Keebler will provide an update at the next meeting. Most of the increases we receive are already needed to cover certain expenses such as COLA and increases already needing to be filled.</p> <p>It was also pointed out there were 6 classified lab tech positions that were increased from 10 months to 12 months at the recent Board Meeting.</p>	

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<p>a. Enrollment Numbers</p>	<p>Greg distributed and reviewed a document showing Resident FTES Comparison on one side and FTES Non-Resident Comparison on the other. VC actuals and the District totals have met the projected targets. Productivity numbers were discussed. Productivity relates to the number of students and credit hours per faculty member. Peter Sezzi brought up relevancy of the productivity number when considering limitations of room capacities and other factors.</p> <p>The new enrollment plan seems to be focusing on efficiency driven by the right means. Each division will have a target. Kathy Scott reminded everyone that one of the key elements of the core indicator for effectiveness is productivity which is a goal for this committee. At this time we are not meeting it. We need to manage our schedules more carefully. Our values show accreditors we are making good use of our resources.</p> <p>Greg shared a second handout showing the Projected State Funded FY15 FTES. Our challenge as a district and college is trying to grow when we are struggling to get students here at the campus. Marketing and recruiting will be very important as we head into fall. Marion Carrasco Nungaray expressed her concern regarding the same day/pay or be dropped policy. That may affect enrollment. The payments are slowed down due to rules or the BOGs or waivers. The policy is not student friendly. We are seeing results of Federal and State legislation affecting students who can attend. Greg advised this subject had come up during a recent Administrative Council meeting. Susan Bricker would speak to counterparts at other colleges and see where that is at.</p> <p>Kathy Schrader advised she has received a huge number of green slips for late enrollment. It was discussed it might be the early timing of the semester. It is a common problem. The student representative verified this stating he had friends that had to go through the process and complained about it. One of the problems is if the student is not enrolled and not in the class they should be deleted off the roster, but sometimes this does not occur before census. Victoria Lugo mentioned that if a student is not in class by census date they should be taken off of roster.</p>	

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<p>4. Update on Accreditation a. Committee Update</p>	<p>Peter Sezzi suggested adding a column to the list to show which goal ties in to the project. Eric Martinsen agreed by linking the initiative to the goal it will help with the accreditation visit.</p> <p>Kathleen Schrader inquired about the Child Care Center and a discussion followed with Robin Douglas explaining the Center serves two different groups of students. The center is made of 2 components – one is early childhood education program – the other is child care service that is run as an auxiliary enterprise for the college. It needs to function as other auxiliaries. Across the district there are discussions at each campus but there is no decision to close any of the centers at this point in time. We will continue through next year. Looking at ways to keep it more financially sustainable. We want to maintain child care on campus for students', faculty and staff. There is a shortage of child care slots in the county. How do we bridge that gap?</p> <p>Kathy Schrader also expressed her concern regarding Economic Development and the manpower to handle it. Greg advised it is discussed every week at Chancellor's Cabinet and the challenge is personnel infrastructure. College-wide we need more help in this area.</p> <p>Greg announced there are 33 workgroups in existence now at VC. Art Sandford is working with the faculty Senate on how we can have good college-wide communication. Eric Martinsen pointed out the new block schedule will cause the meeting times to be changed</p> <p>Patrick Jefferson was not in attendance. He will give a more detailed report at the next CPC meeting. The committee has met. They are working within the individual standards. The teams are taking a broad overlook at what gaps are to be filled. Peder Nielsen advised that DCAP is preparing a formal calendar which is coming out soon, for when all documents will be needed to be turned in.</p>	
<p><u>Action Items</u></p>		
<p>1. Approval of Minutes –</p>	<p>Motion to approve: Mark Pauley</p>	

Agenda Item	Summary of Discussion	Action Due & by Whom
January 29, 2014	Second motion: Peder Nielsen Opposed: None Abstentions: None	
<u>Handouts</u>		
1.) Faculty Positions 2.)Projected State Funded FY15 FTES, 3.) Resident and Non-Resident FTES Comparison, 4.) Vision, Mission Guiding Principles, 5.) VC-District Strategic Goals and College Objectives, 6.) VC Projects and Processes with Actions through July 2014		
Next Meeting	Regular Meeting – March 26, 2014	