



# Ventura College Planning Parameters

## FY16 Academic and Budget Year (2015 – 2016)

### Purpose of the Planning Parameters

These planning parameters are developed annually by the President, Executive Vice President and Vice President of Business Services to provide a list of factors and considerations that will influence the administration's resource decisions. The parameters serve two contextual purposes:

1. To prepare program reviews and other planning documents in concert with the development of the FY17 budget.
2. To adjust FY16 resource decisions to better align to the FY17 planning parameters.

### Our Vision

Ventura College will be a beacon of learning—a source of inspiration and guidance—for our students and community.

### Our Mission

At Ventura College, we transform students' lives, develop human potential, create an informed citizenry, and serve as the educational and cultural heart of our community. Placing students at the center of their learning experience, we serve a highly diverse student body by providing innovative instruction and student support, focusing on associate degree and certificate completion, transfer, workforce preparation, and basic skills. We are committed to the sustainable continuous improvement of our college and its services.

### Our Guiding Principles

At Ventura College we believe that students come first and all else follows. We strive to create a campus environment that fosters collaboration, communication, and mutual respect. We are committed to these Guiding Principles in all that we do:

- Embrace the strength of diversity
- Listen with intensity and compassion
- Communicate with integrity and patience
- Design student-centered solutions
- Spark self-confidence and a sense of discovery
- Pursue our vision and goals with passion

### Our District-wide Strategic Goals

1. Increase access and student success
2. Partner more effectively to meet community needs
3. Promote effective use of organizational resources

### Our Educational Master Plan Goals

1. Continuously improve educational programs and services to meet student, community, and workforce development needs. *Aligns with District Strategic Goal 1.*
2. Provide students with information and access to diverse and comprehensive support services that lead to their success. *Aligns with District Strategic Goal 1.*
3. Partner with local and regional organizations to achieve mutual goals and strengthen the College, the community, and the area's economic vitality. *Aligns with District Strategic Goal 2.*
4. Continuously enhance institutional operations and effectiveness. *Aligns with District Goal 3.*
5. Implement the Ventura College East Campus educational plan. *Aligns with District Goals 1, 2 and 3.*



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### Our College Strategic Implementation Plan

1. Increase access and student success
  - 1.1. Enhance and support systems and training for faculty teaching and students taking online courses and promote the use of technology to enhance instruction and increase accessibility of course information for students. *Distance education support and quality.*
  - 1.2. Create and implement ADTs, establish intentional year-round sequences, and promote greater uniformity in course offerings across the District. *Curriculum, articulation, and scheduling.*
  - 1.3. Create opportunities for students to increase engagement. *Student life.*
  - 1.4. Evaluate and enhance the effectiveness of basic skill programs. *Program review and improvement.*
2. Partner more effectively to meet community needs
  - 2.1. Create clear pathways for students that lead from education to careers. *Curriculum, articulation, and scheduling.*
  - 2.2. Develop a college-wide program of outreach and recruitment. *Marketing, matriculation, and retention.*
  - 2.3. Establish a college plan to address workforce and economic development. *Workforce and economic development.*
  - 2.4. Develop and educational plan for the Santa Clara River Valley. *Curriculum, articulation, and scheduling.*
3. Promote effective use of organizational resources
  - 3.1. Utilize program review to link resource allocation to meet programmatic needs, enhance student learning, address total cost of ownership, and improve college processes. *Program review and improvement.*
  - 3.2. Ensure program vitality and student access through effective data-driven management. *Strategic enrollment management.*
  - 3.3. Promote organizational vitality and a proactive, self-directed culture wherein innovation is nurtured. *Opportunities and support for innovation.*
  - 3.4. Create a continuum of strategic professional development opportunities. *Professional development for employees.*



## Ventura College Planning Parameters FY16 Academic and Budget Year (2015 – 2016)

### Institutional Planning Assumptions

- Institutional Effectiveness Partnership Initiative – The State Chancellor’s office has implemented this new initiative to assist colleges to meet the accreditation standards by requiring the colleges to establish, measure and assess institutional effectiveness indicators every year. Colleges may request assistance from the State Chancellor’s office to meet their established standards in the form of visiting teams of peer advisors. This next year, Ventura College must establish, measure and assess four of these indicators:

Indicator	Actual or Goal	Source
Completion Rates		Scorecard
Overall	51.36% (2 <sup>nd</sup> )	2015 Peer Analysis (23 Colleges)
Prepared	69.52% (6 <sup>th</sup> )	2015 Peer Analysis (23 Colleges)
Unprepared	40.65% (7 <sup>th</sup> )	2015 Peer Analysis (23 Colleges)
Accreditation Status	Reaffirmed	ACCJC
General Fund Balance	15%	Annual 311 Report
Financial Audit Findings	Unmodified Opinion	Independent Auditor’s Report

- Complete the Ventura College self-study report for accreditation.
- Implement the Student Equity Plan including participation in the Achieving the Dream Reform Network. As an Achieving the Dream College, our project area for improvement will be student equity.
- Establish and implement both the Basic and Reserve Officer Training Programs in partnership with the Ventura County Sheriff's Office.
- Continue discussions with Limoniera and the Santa Paula and Fillmore Unified School Districts regarding the development and implementation of a new educational center to serve the east side service area of Ventura College.
- Increase the number of international students per a four year growth that includes hiring a Director for the program to provide quality support for the students and program.
- Establish a three Vice President administrative structure in order provide leadership for critical projects and initiatives in academics, student services, and administrative services. This functional management approach uses existing resources differently to meet the requirements and challenges and priorities currently facing community colleges.
- Implement the workplace essentials non-credit curriculum and establish faculty leadership to support the role of pathway development to certificates in degrees.
- Continued participation in the Ventura County Innovates grant with a clear focus meet Ventura College pathway connections established in the grant.
- Plan to hire an agriculture faculty member to support program development and implementation based upon industry feedback, job data, and transfer opportunities.



## Ventura College Planning Parameters FY16 Academic and Budget Year (2015 – 2016)

- Plan to hire a Fundamentals of Technology/Workforce Essentials faculty and an instructional lab technician for the new Applied Science Center's non-credit curricula.
- Develop a long-term plan for the International Students program. Hire a Director of International Students using the new international student funds.
- Supported growth for dual enrollment courses in area high schools.
- Re-establish the contract and community education programs. Leadership provided through Dean, Workforce, Community, and Economic Development (adjust the existing Dean position).
- Programs will examine the relevance of and completion rates for their degrees, certificates, and proficiency awards. Programs that have awarded less than 12 degrees or certificates in the last four years will be considered for discontinuation as degrees and/or certificates (although core transfer courses may still continue to be offered, as may proficiency awards if the program can document that 12 or more proficiency awards have been earned in the last four years). New programs that are not on track to produce 12 degrees and certificates in four years are also identified. Based on the FY11 – FY14 data, the following programs fall within this category:
  1. Bilingual/Cross-Cultural Studies (4 degrees and 3 certificates awarded in four years)
  2. International Studies (5 degrees awarded in four years)
  3. Manufacturing Technology (no certificates or degrees)
  4. Biotechnology (5 degrees or certificates in two years – need a progress review)
  5. Photography (11 certificates or degrees in four years)
- Start the planning process for a new CTE program in mechatronics.



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### Academic and Student Support Services Assumptions

- Enrollment Management- the College will continue implementing and refining the strategic enrollment management process introduced for the 2015-16 school-year schedule development. In addition to FTES allotments, scheduling blocks, an increased focus on productivity, and a detailed review of the proposed schedule with the department chairs, deans, and EVP; a budget allotment component will also be added to the formula. In addition, 4-semester plans by discipline will be developed to add predictability to the scheduling process which will be of great benefit to students, and to create “pipelines” from course to course toward completion which will aid in schedule development.
- Student Success- the requirements of the Student Success and Support Program will be fully integrated into College systems and processes. This will include the actual student services and collection of the relevant data for reporting purposes. All services will be assessed with the possibility of being realigned or restructured to be of maximum effectiveness and efficiency and provide the best support to students. In addition, new processes for developing student success initiatives will be introduced. This will include collecting student input through focus groups, tying initiatives directly to relevant data, and implementing a strong evaluation component to every initiative.
- Responsive Services and Class Offerings- the College will examine the need to be more creative and flexible with the courses being offered, the methods and modes by which courses are offered, and when courses are offered. This will be done in an effort to make sure VC is making an attempt to meet the needs of its entire community and not just a selected percentage. One area for study will be the weekend college model where students may be able to complete general education studies in as little as a year. Another area of study will be in meeting the needs of basic skills level students and developing a mechanism by which these students can be quickly remediated and move into college level courses and on to success and completion. There is an immediate need to reach this population that the College is currently not equipped or attempting to address their needs.



## Ventura College Planning Parameters FY16 Academic and Budget Year (2015 – 2016)

### Budget Environment

#### State

The only State document available is the Governor's proposed budget. This section will be reviewed and updated after the Legislature adopts the budget.

#### District

The following spreadsheet shows the projected impact to the District's revenues based on the Governor's proposal.

January Governor's Budget				
Preliminary VCCCD Impact - 4/22/2015				
Line	Actions	General Fund	Other Funds	Reserves
1	FY16 Growth (1.58%)			1,935,031
2	Base Allocation Enhancement	2,500,000		
3	COLA (1.58%)	2,100,000		
4	Prior Year Growth (FY15)	3,280,000		(1,560,000)
5	Infrastructure Funding	(944,000)	944,000	
6	International Students	(312,000)	312,000	
7	Salary Increases	(1,891,000)		
8	Health/Welfare	(167,000)		
9	Step/Column/Longevity	(706,000)		
10	Other Payroll Driven	(1,224,000)		
11	FTES Growth Generation (1%)	(370,000)		
12	Faculty Retirement Savings	528,000		
13	Student Success (if by FTES)		4,680,000	
14	Mandated Payments (2.34%)		8,267,220	
15	Prop 39 (Energy Efficiencies)		926,640	
16	<b>Total Adjustments</b>	<b>2,794,000</b>	<b>15,129,860</b>	<b>375,031</b>

Based on the Governor's January Budget, the District General Fund (Fund 111) is projected to increase by \$2,794,000. The categorical and mandated revenues will increase by \$15,129,860 and the District's reserve decrease by \$309,270. However, this preliminary budget still has to go through a May revision and the legislative adoption process. The Base Allocation Enhancement of \$2,500,000 may likely be reduced.

#### District Major Risks – General Fund:

- Ability to generate growth FTES
- Increased statewide STRS retirement liability (will grow to over \$5 million in three years)
- Unfunded District Liabilities (Retiree Health & Welfare (OPEB) and Settlement with Retirees)
- Shifting funds from General Fund to Categorical
- Matching requirements of Student Success Funds and other categorical programs.
- Transitioning positions from grants to the general fund (if part of the grant plan).



## Ventura College Planning Parameters FY16 Academic and Budget Year (2015 – 2016)

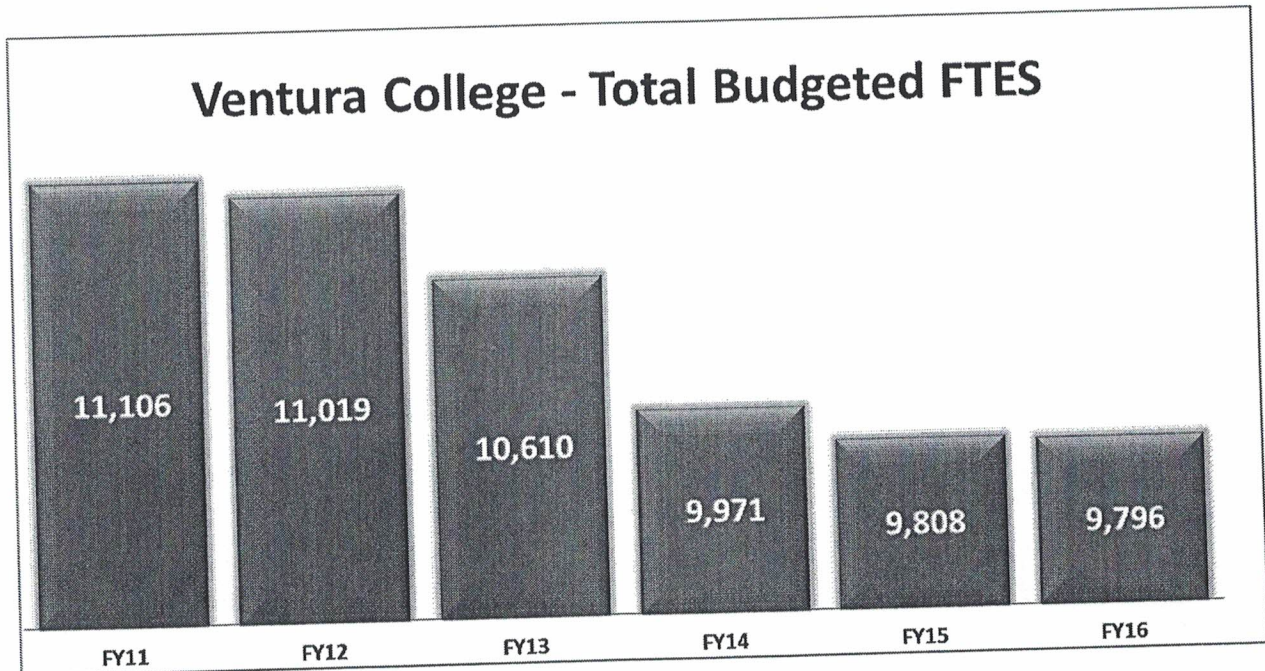
### College

The College's FY16 Tentative General Fund Budget is projected to be \$44,126,014. This will be a \$1,778,389 increase above FY15 (a 4.2% increase). Mandatory adjustments to the budget average 3% or about \$1,200,000 just to maintain the same service levels as in the prior year. Mandatory adjustments include salary and benefit settlements and increased costs of services (utilities, contracts, etc.). These mandatory increases, in addition to the vulnerability of the Governor's proposed base allocation and the future statewide STRS liability, create a difficult environment to restore prior budget reductions. However, as the result of our program review process, we will be adding new faculty and classified positions (\$1 million). This will require the college to increase the FTES productivity to balance the budget at the end of the year.

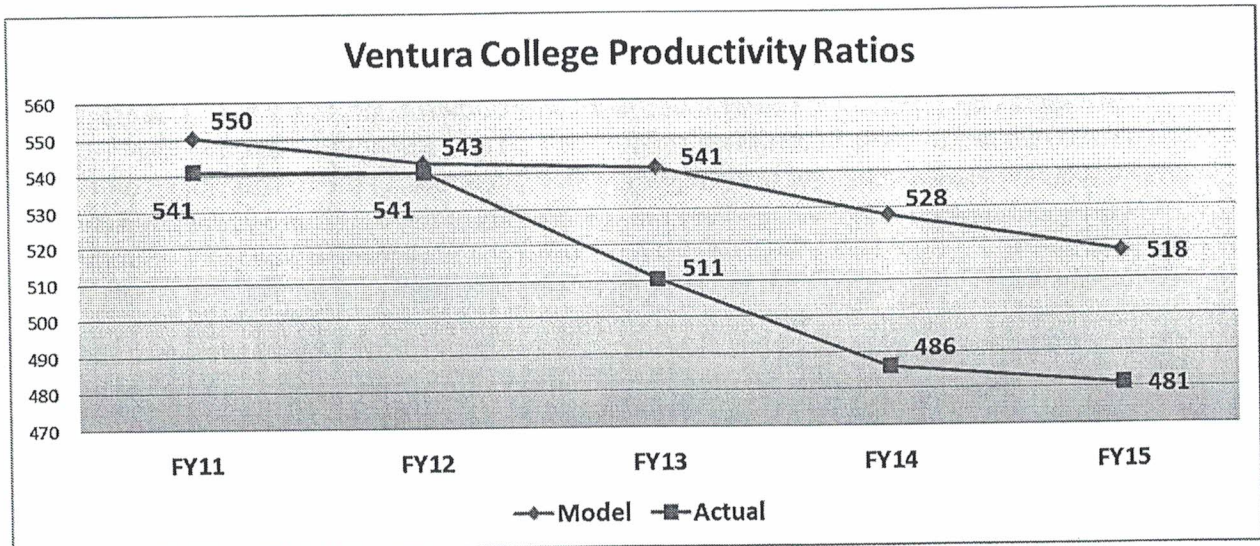
The following three charts illustrate the five year trends for general fund budget, FTES (Full-Time Equivalent Students) and productivity (WSCH/FTEF - weekly student contact hours per full time equivalent faculty).

Line	Activity	FTES	Budget	Change	Expense	Year-End
1	FY12 Actual	11,019	42,488,379	-1.7%	41,638,611	849,768
2	FY13 Actual	10,610	40,514,285	-4.6%	39,939,059	575,226
3	FY14 Actual	9,971	41,861,369	3.3%	41,410,867	450,502
4	FY15 Projected	9,808	42,793,342	2.2%	42,258,425	534,917
5	FY16 Tentative	9,796	44,571,731	4.2%	44,126,014	445,717
6	FY16 - FY15	(12)	1,778,389			

In FY16, the College is budgeted to serve 9,796 FTES. The budget does not include the cost to grow the additional an additional 2%.



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In FY15, our actual productivity ratio was 481. This was 7.2% below the allocation model ratio of 518. Put another way, 7.2% of the total FY15 instructional hourly budgets of \$8,257,222 is about \$595,000 over expended. Starting in FY16, the District's allocation model will change by setting the productivity ratio to a constant 525 for the three colleges. This change will be phased-in over three years. Again, this means, we will have to increase our actual productivity from 481 to 525 or we will be significantly overspending the instructional hourly accounts.



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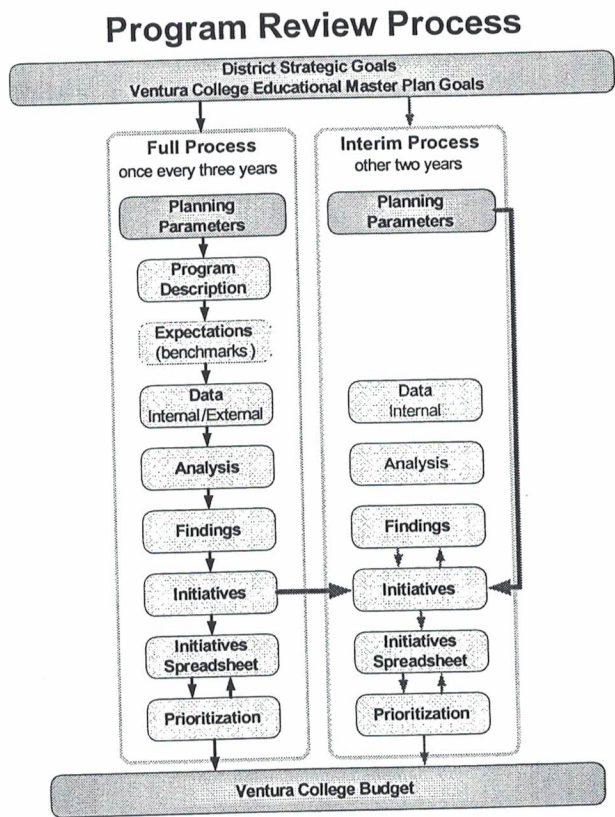
### Program Review Process Review

A program review process team met and recommended the following improvement considerations:

- Continue with the same program review timeline as this year (staffing initiatives by December and non-staffing initiatives by April).
- Assign one-third of the programs to each of the next three years to complete a full program review.
- Continue to simplify the program review writing, analysis and data entry process by implementing better data publication and entry screens (relational entity data using the new one-drive SharePoint environment).
- Provide more assistance to department chairs (help teams, peers, etc.).
- Consider standardized performance benchmarks, such as comparative analysis between:
  - o Last year's #'s
  - o 3 yr. average
  - o Last yr. college #'s
  - o 3 yr. college average
- Establish operating metrics for programs and divisions: FTEs, budget, productivity, percentage of instructional budge, completion rates
- Continue to use and improve prioritization rubrics.

### Process Changes for This Year (2015-2016)

One-third of the programs will conduct a full program review this year incorporating the program review process improvements identified above. The Program Review Process flowchart shows the steps necessary to move to the three year program review cycle.





## Ventura College Planning Parameters FY16 Academic and Budget Year (2015 – 2016)

### Budget Assumptions - General Fund Budget (as of April 2015)

The FY16 Tentative Expense Budget rolled the FY15 Expense Budget and includes all mandatory adjustments to compensation and contracts. The following general fund (fund 111) initiatives will also be budgeted (pending the adopted State budget).

- Classified: 6 new and 2 grant-transitioned positions = \$608,000 general funds
- Faculty: 4 new positions = \$408,000 general funds
- Managers: reorganization and 25% Dean of Institutional Equity and Effectiveness = \$45,000
- Operating: 31 initiatives = \$127,065 (pending )
- The PT budget should be sufficient to fund all of the FTES growth if we meet the productivity target.
- The College will continue to manage, integrate and optimize existing services to sustainably operate within the available resources.
- All vacancies will be assessed as they occur to determine if refilling the positions will result in the best use of available funds.
- All prior year carryover one-time dollars are budgeted in the Tentative Budget. This means there is no additional capacity in the budget for non-budgeted expenses including salary compensation increases, emergencies, etc.

### Non-General Fund Personnel Considerations

- Fund 114: College Services Supervisor = \$100,000 (civic center and auxiliaries – this position is self-funded)
- Fund 114: Develop a long-term plan for the International Students program. Hire a Director of International (new international student funds allocation)
- Fund 114: Grants – create a Grants Director and improve grant acquisition and management. This position should be self-funded within two years.
- Fund 114: Hire a Fundamentals of Technology/Workforce Essentials faculty and an instructional lab technician for the new Applied Science Center's non-credit curricula. These positions will have to transition to the general fund in one year.
- Fund 114: Community Education – create an initial 40% Director position to re-establish the community education not-for-credit programs. This position should be self-funded within two years.
- Student Success and Support Funds: transition the Director position to an Assistant Dean position.
- Technology Funds: 41 initiatives = \$753,000
- Facilities Funds: 22 initiatives = \$2,684,000
- Equipment Funds: 46 initiatives = \$500,000

Grant and categorical program funds are managed by the program manager to comply with the approved expenditure plans.

## Ventura College - FY15/FY16 Program Review Funding Sources

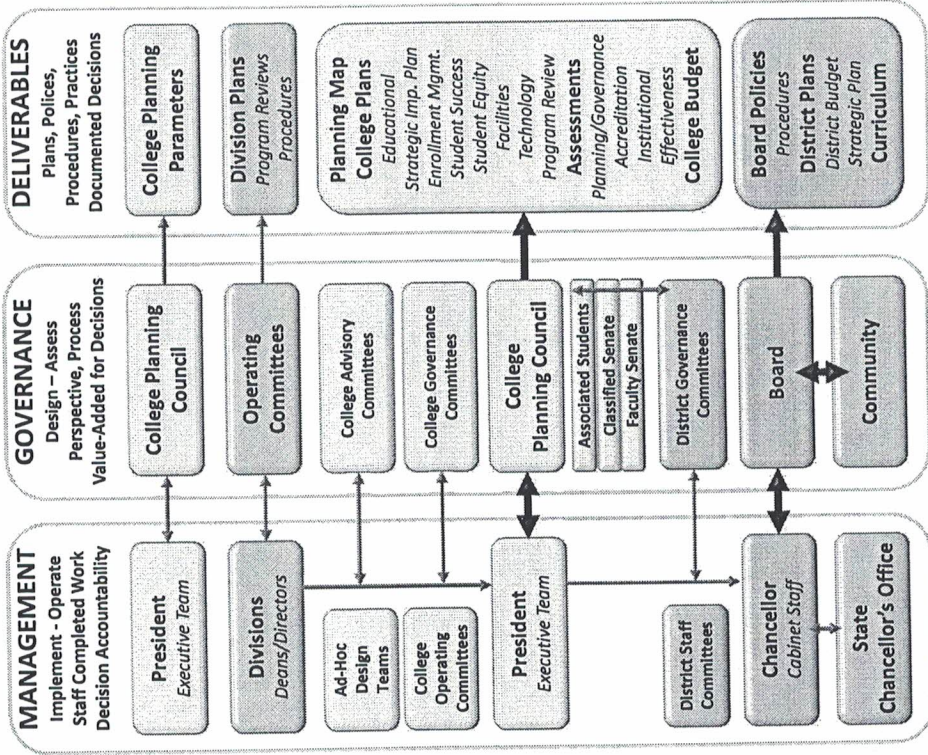
#	Total - All Categories	Number	Amount	Notes
1	Total Initiatives	522	22,662,483	
2	Division Required or High Priority	242	14,448,012	
3	College Funded	158	5,197,065	
4	Available Resources		5,203,065	
5	<b>Computer Technology</b>	<b>Number</b>	<b>Amount</b>	
6	Total Initiatives	76	2,225,807	
7	Division Required or High Priority	41	1,705,360	
8	College Funded	41	753,000	consolidated duplicate initiatives
9	<b>Funding Source</b>	<b>Fund-Org</b>		
10	FY15 Infrastructure Fund	113-35223	23,000	
11	FY16 Infrastructure Fund	445-39031	350,000	
12	FY15 IELM	12880-36028	180,000	
13	FY16 IELM Anticipated (50%)	12880-36024	200,000	estimate as of 4/2015
14	<b>Subtotal</b>		<b>753,000</b>	
15	<b>Other Equipment</b>	<b>Number</b>	<b>Amount</b>	
16	Total Initiatives	110	2,157,377	
17	Division Required or High Priority	46	1,113,347	
18	College Funded	46	500,000	funded all division Highs -BRC
19	<b>Funding Source</b>	<b>Fund-Org</b>		
20	FY15 Infrastructure Fund	113-35222	110,000	
21	FY16 Infrastructure Fund	113-35222	120,000	
22	FY15 IELM	12880-36024	22,000	
23	FY16 IELM Anticipated (50%)	12880-36024	248,000	estimate as of 4/2015
24	<b>Subtotal</b>		<b>500,000</b>	
25	<b>Facilities</b>	<b>Number</b>	<b>Amount</b>	
26	Total Initiatives	48	6,831,408	
27	Division Required or High Priority	21	5,724,000	
28	College Funded	22	2,684,000	includes one Medium priority
29	Future Bond (informational only)	5	77,000,000	
30	<b>Funding Source</b>	<b>Fund-Org</b>		
31	FY15 Infrastructure Fund	113-35220	140,000	
32	FY16 Infrastructure Fund	113-35200	100,000	
33	FY15 RDA Funds	415-3901X	150,000	
34	FY15 Non Resident Surcharge	417-39001	100,000	
35	FY15 State Scheduled Maintenance	412-39511	700,000	
36	FY16 Anticipated (schd maint)	412-39510	1,500,000	estimate as of 4/2015
37	<b>Subtotal</b>		<b>2,690,000</b>	

## Ventura College - FY15/FY16 Program Review Funding Sources

38	<b>Classified</b>	<b>Number</b>	<b>Amount</b>	
39	Total Initiatives	73	4,263,200	
40	Division Required or High Priority	27	1,892,200	
41	College Funded	10	608,000	
42	<b>Funding Source</b>	<b>Fund</b>		
43	FY15 General Fund	111	38,000	
44	FY16 General Fund (pending \$)	111	570,000	
45	<b>Subtotal</b>		<b>608,000</b>	
46	<b>Faculty</b>	<b>Number</b>	<b>Amount</b>	
47	Total Initiatives	41	4,160,000	
48	Division Required or High Priority	22	2,255,000	
49	College Funded	4	480,000	
50	<b>Funding Source</b>	<b>Fund</b>		
51	FY15 General Fund	111	-	
52	FY16 General Fund (pending \$)	111	480,000	4 growth positions
53	<b>Subtotal</b>		<b>480,000</b>	
54	<b>Supervisors - Managers</b>	<b>Number</b>	<b>Amount</b>	
55	Total Initiatives	7	960,000	
56	Division Required or High Priority	5	690,000	
57	College Funded	4	45,000	Reorg and 25% of Dean Equity Effect
58	<b>Funding Source</b>	<b>Fund</b>		
59	FY16 General Fund (pending \$)	111	45,000	
60	<b>Subtotal</b>		<b>45,000</b>	
61	<b>General Operating Funds</b>	<b>Number</b>	<b>Amount</b>	
62	Total Initiatives	65	931,691	
63	Division Required or High Priority	33	480,605	
64	College Funded	31	127,065	
65	<b>Funding Source</b>	<b>Fund</b>		
66	FY16 Operating (pending \$)	111	127,065	
67	<b>Subtotal</b>		<b>127,065</b>	
68	<b>No Additional Resources</b>	<b>Number</b>	<b>Amount</b>	
69	Total Initiatives	80	-	
70	Division Required or High Priority	39		
71	<b>Grants</b>	<b>Number</b>	<b>Amount</b>	
72	Total Initiatives	9	1,010,000	
73	Division Required or High Priority	6	570,000	
74	<b>Other Funds</b>	<b>Number</b>	<b>Amount</b>	
75	Total Initiatives	13	123,000	
76	Division Required or High Priority	2	17,500	



# Planning - Decision Process Map



Exit Map

Draft 4/22/15



## College Governance Committees

College Governance Committees are required by law (Title 5§53200c), regulation, or agreement with the college and provide representative perspective for developing decisions and the college deliverables. These committees follow the Brown Act rules of procedure (Government Code §§54950-54962). The committee members are responsible to make recommendations to the President or Vice Presidents. There are six college governance committees at Ventura College. (The Academic Senate, Classified Senate and Associated Students at Ventura College are College Governance Committees and have associated committees that report directly to the Senates or ASVC.)

- Academic Senate
- Classified Senate
- Associated Students at Ventura College
- College Planning Council
- Budget Resource Council
- Student Success Council

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## College Advisory Committees

College Advisory Committees provide representative perspective for developing decisions and the college deliverables. The committee members are responsible to make recommendations to an administrator. The administrator is accountable to process the recommendation through the appropriate College Governance Committee.

- **Basic Skills Committee**
- **Facilities Oversight Group**
- **Technology Committee**
- **Equity Committee**
- **Distance Education Committee**
- **Student Learning Outcomes Committee**
- **Enrollment Management Committee (new)**

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## College Operating Committees

A College Operating Committee meeting is a staff or informational meeting. A management decision can be made during the meeting. The administrator is accountable to implement the decision or process the decision through a College Advisory Committee. College Operating Committees focus on either college-wide or divisional operations.

- **College-Wide**
  - Administrative Council
  - Accreditation Steering Committee
  - Institutional Review Board
  - Behavioral Intervention Care Team
- **Instructional**
  - Deans Meeting
  - Department Chair & Coordinator Committee
  - Student Scholarship Selection Committee
  - Student Services Team
  - Title IX Committee
  - Library and Learning Resources Committee
- **Student Services**
  - Disabilities Accommodations Committee
  - Student Conduct Hearing Committee
  - Student Grievance Committee
  - CalWORKS Advisory Committee
  - Diversity Activities and Events Committee
  - EOPS Advisory Committee
  - Matriculation Advisory Committee
  - MESA Campus Council
- **College Services**
  - Health and Safety Committee
  - Co-Curricular Fund Committee

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## Executive Vice President position moved to two Vice President Positions – Ventura College

### Rationale:

The colleges in the District are beginning to move from the Executive Vice President to the two Vice Presidents model. The present scope of the EVP position is too large to effectively meet the current needs of the college. It is imperative to have executive level leadership in for both the academic and student services areas for the college to effectively meet new mandated requirements and initiatives for student success, student equity, enrollment management, and accreditation. The opportunity exists at Ventura College to replace the previous Dean of Student Services with the Vice President of Student Development and Student Learning position. The position will supervise two Assistant Deans along with the supervisors in the Student Services Division of the college. A previously proposed Student Success and Support Supervisor position will be replaced with an Assistant Dean, Student Success and Support in order better support the Division as a result of this change. The two Vice Presidents model balances out the number of required college and District meetings to provide time for more communication, planning, collaboration, and focused leadership on meeting requirements and moving critical initiatives forward. This is the best decision for the college at this time due to the opportunity to use existing resources differently to improve our level of executive level leadership for the college.

After evaluating the organizational structure of the college in the context of our present responsibilities, requirements, and challenges, the intent of the reorganization is to:

- provide a structure that utilizes the strengths of existing personnel and efficiently uses existing resources
- provide for improved communication, role clarification, and accountability
- provide a more equitable workload distribution for campus managers
- provide for improved capacity and efficiency in the operation of the college to support state, District, and campus strategic plans, initiatives, and mandated activities
- provide improved support in meeting accreditation standards

## 2014-2015 SLO ANNUAL REPORT (Data taken from TracDat)

### OVERVIEW OF PROGRAMS:

- 93% of programs have mapped courses to PSLOs
- 80% of programs have completed at least one PSLO assessment
- 50% of programs have assessed according to their 5-year rotational plan
- 6 programs have done NO PSLO assessments

PROGRAMS	PSLOs Entered	Course-to-PSLO mapping complete	PSLOs assessed per 5-year plan	PSLO Rubric Uploaded
Accounting	X	X	X	X
Anthropology	X	X	X	X
Art	X	No	No	X
Automotive Technology	X	X	X	X
Bilingual/Cross Cultural Studies	X	X	No	No
Biological Sciences	X	X	No	No
Business/Supervision	X	X	X	X
Child Development	X	X	No	Partial
Communication	X	X	X	Partial
Construction Technology	X	X	X	X
Criminal Justice	X	X	X	X
Drafting	X	X	X	X
Engineering	X	X	No	X
English	X	No	No	No
History	X	X	No	X
Holistic Studies	X	X	X	Partial
Human Services	X	X	X	X
International Studies	X	X		No
Mathematics	X	X	No	No
Medical Assisting	X	X	X	X
Music	X	X	No	X
Nursing Science	X	X	X	X
Paramedic Studies	X	X	X	X
Philosophy	X	X	No	No
Political Science	X	X	No	X
Psychology	X	X	No	X
Sociology	X	X	X	X
Theater Arts	X	X	No	X
Water Science	X	X	No	X
Welding	X	X	X	X



## OVERVIEW OF COURSE UNITS:

- 70% of active courses have been assessed
- 7 course units have one or more courses without an identified ISLO
- 28% of course units have incomplete rotational plans
- 60% of course units are NOT adhering to their 5-year rotational plan

DEPARTMENTS	# of Courses with No Findings	ISLOs for Every Course	5-year plan completely entered in T-D	On Track with 5-year Plan
Accounting, Business & Supervision	---	X	X	X
Anatomy and Physiology	1	X	X	X
Anthropology	2	X	X	X
Architecture & Drafting	15	X	X	No
Art	7	X	X	No
Astronomy	---	X	X	X
Automotive	---	X	X	X
Biology & Biotechnology	4	X	X	X
Chemistry	1	X	X	No
Chicano Studies	1	No	X	No
Child Development	17	No	No	No
Communication	---	X	X	X
Computer Science	6	No	No	No
Construction Technology	---	X	X	X
Criminal Justice	---	X	X	X
Dance	21	X	X	No
Economics	---	X	X	No
Engineering	2	X	X	No
English	14	X	No	No
ESL & ENGM	2	X	No	No
ESRM	3	X	X	X
Foreign Languages	4	X	No	No
Geography & GIS	1	X	X	X
Geology & Physical Science	4	No	No	No
Health	4	X	X	No
Health Science (CNA)	---	X	X	
History	16	X	No	No
Human Services	2	X	X	No
ICA	---	X	X	No
IDS, LIB, and SS	2	X	No	No
Kinesiology	25	X	No	No
Manufacturing	5	X	X	No
Math	1	X	X	No
Medical Assisting	---	X	X	X
Music	6	X	No	No
Nursing	---	X	X	No
Paramedics and EMT	1	X	X	No
Philosophy	1	X	X	No

Photography	3	X	X	No
Physics	---	X	No	No
Political Science	3	X	No	No
Psychology	---	No	X	No
Sociology	1	X	X	No
Theater Arts	8	No	No	No
Water Science	2	X	X	No
Welding	2	X	X	No

**OVERVIEW OF SERVICE UNITS:**

- 100% of service units have identified an ISUO
- 100% of service units have entered SUOs
- 96% of service units have entered their 5-year rotational plan
- 84% of service units have at least some findings entered

SERVICE UNITS	ISUO/SUOs Entered	5-Year Plan Entered	Some Findings Entered
A&R	X	X	X
Assessment	X	X	X
CalWorks	X	X	X
Career Center	X	X	NO
Child Development Center	X	NO	X
Counseling	X	X	X
Custodial Services	X	X	X
Distance Education	X	X	X
EAC	X	X	X
EOPS	X	X	X
Facilities	X	X	X
Financial Aid	X	X	X
Fiscal Services	X	X	X
Learning Center	X	X	NO
Library Services	X	X	X
Make-up Testing	X	X	X
MESA	X	X	NO
Off Campus Programs	X	X	X
SI	X	X	NO
Student Activities	X	X	X
Student Health Center	X	X	X
Technology Services	X	X	X
Transfer Center	X	X	X
Tutoring	X	X	X
Welcome Center	X	X	X