

COLLEGE PLANNING COMMITTEE (CPC) MEETING MINUTES
VENTURA COLLEGE
Wednesday, January 24, 2018
3:30 - 5:00 p.m.
CCCR
Approved 2/28 Mtg

Voting Members							Non-Voting Members		
1	Faculty Co Chair	Lydia Morales	X	Classified – President	Pamela Yeagley	X	Administrator - President	David Keebler (Interim)	
2	Faculty	Marian Carrasco Nungaray	X	Classified	Sarah Mossembekker	X	Administrator - Co chair Dean	Philip Briggs	X
3	Faculty	Will Cowen	X	Classified	Jason Robinson	X	Administrator - VP	Kim Hoffmans	X
4	Faculty	Patty Wendt	X	Classified	Sebastian Szczebiot	X	Administrator - VP	Damien Peña	X
5	Faculty	Eric Martinsen	X	Classified – Alternate	Nan Duangpun	X	Administrator - VP	Cathy Bojorquez	X
6	Faculty	Sandy Melton	X	Student – ASVC, Vice President	Jessica Perez	X	Administrator - Asst. Dean	David Bransky	X
7	Faculty	Preston Pipal	X	Student – ASVC, Inter-Club Council President	Tatiana Juarez		Administrator - Dean	Felicia Dueñas	
8	Faculty	Robert Lawson		Student – ASVC, Student Representative	Marleen Delgado		Administrator - Dean	Tim Harrison	X
9	Faculty	David Young		Supervisor	Alma Rodriguez	X	Administrator - Dean	Dan Kumpf	X
10	Faculty			Supervisor	Jeanine Day	X	Administrator - Dean	Gwendolyn Lewis-Huddleston	X
							Administrator - Dean	Debbie Newcomb	
Guests							Administrator - Dean	Lynn Wright	X
	Classified - Confidential	Andrea Rambo	X	Supervisor	Grant Jones	X	Title V - Velocidad		
	Faculty	Corey Wendt	X	Supervisor	Sue Royer	X			

Agenda Item	Discussion Notes	Action?
1. Public Comments	<p>Start: 5:23 recording Meeting began @ 3:45 pm.</p> <p>Public comments: E. Martinsen said that he had read a public radio station article commending VC and other areas CCs for their response during fire and saying how community colleges played such an important central role in the disaster relief</p>	

	efforts. He felt proud to hear that; Per S. Royer request, he will send the link to her so that she can make the same public comment during a VC event that she will attend later in the evening.	
2. Approval of 1/24/2018 Agenda - <i>Action</i>		L. Morales moved to approve the agenda. A. Rodriguez seconded. Agenda approved.
3. Approval of 11/29/17 Minutes - <i>Action</i>		L. Morales moved to approved the minutes for 11/29/17. J. Day seconded. Minutes approved with one edit.
4. March meeting rescheduled to Thursday, March 22, 2018 – <i>Discussion</i>	<p>P. Briggs asked to move the March meeting to the 22nd, because the originally scheduled meeting falls on the Wednesday, March 28th during Spring Break. He proposed moving the meeting to Thursday, March, 22nd. An updated meeting request will be sent out for that. He noted that it is an important meeting to attend, where the President and Executive Team will present the final program review priorities to the campus.</p> <p>In addition to a change for the March meeting, P. Briggs proposed a meeting time change. He asked if the committee members would be in agreement to moving the start time for this committee to begin at 3:45 p.m. instead of 3:30 p.m. This time change would allow the SSC to finish up their meetings before the CPC members need to enter the room and still end at 5:00 p.m.</p>	No objections to the time change; CPC meetings to begin at 3:45 p.m. moving forward.
5. Guided Pathways Presentation (Corey Wendt) – <i>Discussion</i>	P. Briggs gave introduction for C. Wendt to give a presentation regarding the topic of Guided Pathways, explaining that there have been many presentations and discussions around campus	

on the subject. There is a cross functional team that is looking at different guided pathways models trying to understand the state regulations and best practices related to this initiative. On the team are L. Morales, T. Harrison, K. Hoffmans, P. Briggs, D. Peña, C. Wendt, L. Wintermeyer, L. Wright, and P. Yeagley.

A copy of the PowerPoint presentation will be uploaded to the CPC webpage.

C. Wendt said that VC may not be doing as good of a job as it can to provide students with the proper information to understanding what their pathways are. Most of the information involving Guided Pathways can be found on the Chancellor's website. He recommended that VC have a pathway website and post the pathways assessment on the website. He added that VC needed to be the one that designs the pathways for its students. It should be an organic process, because we have the opportunity now to be the ones to say how they are created.

Slides containing important information: 9, 10 & 11. Slide 12 could be used as an example for marketing material to give to students. It could help to give the students an idea of what the Pathways could look like for their education path. He liked Slide 15, because it shows some impressive results of what the future could look like by implementing Guided Pathways for student success. Slide 16 was not played, but encouraged review since it also provides some good information. The rest of the slides were relatively self-explanatory.

A suggestion was made to look on the State Chancellor's website for more information and resources.

L. Morales reported that the Academic Senate did not sign off on Guided Pathways. The rationale for that is that the faculty felt the timing was bad and that the college climate was not good. Morale is low and they were not feeling the trust or appreciation and are not wanting to take on another formative initiative under the current conditions. She is waiting to have

	<p>more discussions during the upcoming Academic Senate meetings.</p> <p>L. Morales does not feel that enough faculty have been well informed on the topic, but she did send as much of the information that she's gotten out via email and other lines of communication. As a group, she feels that the whole team didn't do a great job of getting the information out to the entire campus. The stressful events of the Thomas Fire, closing of the campus and canceling of finals all contributed to the low level of interest regarding Guided Pathways.</p> <p>K. Hoffmans added that VC requested an extension to have more time to provide the necessary information needed to get more support from faculty, but she had not received a response.</p> <p>A suggestion from M. Carrasco-Nungaray was to have a campus-wide forum, so that the leadership could present the idea of Guided Pathways and what is involved. A. Rodriguez added the fact that AB19 is a critical component of the initiative and to keep in mind the impact it will have on students if it is supported and if it is not supported.</p> <p>good to take a step back and inform the faculty; send out reading material only hear back from senate representatives; would be good but felt overwhelmed and over rushed and union negotiations; but played a role; it isn't a new initiative but is a container and this is a way to coordinate efforts</p> <p>The discussion continued and the committee will wait to hear back from D. Keebler, who contacted the Chancellor's Office and is hoping to connect this week.</p>	
<p>6. Strategic Plan Timeline – <i>Discussion</i></p>	<p>An email with Strategic Plan attached and a link to provide feedback was sent that everyone should have received.</p> <p>The updated 2017-2020 Strategic Implementation Plan Timeline was distributed. The plan has been presented to the senates, ASVC, and the rest of the campus for as much feedback as possible, so the next step is to get it approved and ready to send</p>	

	<p>to the President in April. The major changes to the timeline have been for January and down. The timeline was sent out on the 16th and people have two weeks to provide any further input. Then a small task force will incorporate that feedback to the plan and take it to the Classified Senate, Academic Senate, ASVC and bring it here for final approvals.</p>	
<p>7. Making Recommendations Document Taskforce Update – <i>Discussion</i></p>	<p>At the meeting in November, a small task was created to go through and refine the Making Recommendations Document. Due to the fires and mudslides that followed in December, that group has not met yet. The group should start to meet fairly regularly to discuss the updates and refining that.</p>	
<p>8. Classified Co-Chair (Pamela Yeagley) – <i>Discussion</i></p>	<p>P. Briggs explained that a couple of other committees on campus have included and voted in a classified co-chair. To provide a larger role to Classified staff in the decision making and participatory governance structure.</p> <p>P. Yeagley said that this was moved forward because VC lead the way in the entire state in having a Classified 9+1. Last year the District added a Classified 9+1 to the decision making document then from there we are taking next steps to acknowledge the recommendations that are set in the 9+1.</p> <p>P. Briggs clarified that this discussion has not actually been brought forward as an action item. The task force can take a look at it and document it and encapsulate in the making recommendations document moving forward. It can be added as an action item for the next meeting.</p> <p>T. Harrison offered to provide information for those interested in seeing a similar model supported at another community college and feels it is a good idea.</p>	
<p>9. Committee Reports</p> <ul style="list-style-type: none"> a. ASVC Jessica Perez or designee b. Academic Senate Lydia Morales c. Classified Senate Pamela Yeagley 	<ul style="list-style-type: none"> a. ASVC - Basketball game this evening; get a free t-shirt at the game. b. AS-Half of the report for AS was given while Guided Pathways was being discussed earlier in the meeting. L. Morales reported that the ACJCC response was discussed and approved. She said that she talked with the President about having a forum to debrief the campus on how we handled our emergencies from the 	

<p>d. Budget Resource Committee Mark Pauley, Cathy Bojorquez</p> <p>e. Student Success Committee Damien Pena, Bea Herrera</p> <p>f. College Outcomes Group Andrea Horigan, Nathan Cole</p> <p>g. Accreditation Advisory Kim Hoffmans, Eric Martinsen</p>	<p>fires. An open forum would be held in the middle of February for everyone to give input and talk about what we did well and what we could improve.</p> <p>c. CS-P. Yeagley reported that they voted to approve the Guided Pathways initiative at the last meeting. They are interested in exploring the initiative with the understanding that as Classified are being brought into the beginning of the process, that there will be a considerate amount of thought into how the campus as a whole would change including specific processes. They have their prioritizations in. And they are very happy that the President has agreed to give them the same level of funding for their Leadership Professional Development. This year the conference will be in Ventura as they plan to invite more Classified from VC to attend and learn a lot of valuable leadership skills. The funding will help with that effort. Candy gram flyers were made available. This is a Classified Senate fundraiser for senate activities. Send some love!!</p> <p>d. BRC-C. Borjorquez reported that the committee just finalized ranking for Program Review priorities using a new rubric. She thinks the new rubric will work well moving forward and feels that it seemed to help the process. There was discussion at the meeting about a new state funding model for community colleges that the Governor is proposing. It basically says that allocations will be based on 50% of FTES, 25% on the number of low income students we serve, and 25% on a three-year completion rate. They will be talking more at BRC about the state budget and starting the process of that if it goes into effect.</p> <p>e. SSC-D. Peña reported that the committee had just finished a meeting. They received and deliberating over the 5 requests for funding. Of the five received, 3 of those requests were approved to move forward and sent to the executive team and hope to have an answer to the constituents shortly. They are: Tutoring - \$50,000</p>	
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	<p>VRC - \$29,000 Diversity & Cultural Festival -\$25,000</p> <p>f. COG-P. Briggs reported that A. Horrigan decided not to continue as SLO facilitator. An announcement was sent out to fill the position recently. It is now closed and they will keep you updated on that. The new name of the SLOAG is now COG and stands for College Outcome Group. The group is looking at this year of the Review, Reflect and Reset for SLOs and SUOs to evaluate the quality of SLOs and how they are being assessed and it is how the group will be carrying on for the rest of the term.</p> <p>g. Accrd. Adv.-K. Hoffmans reported that the group has not met, but some things have happened. The board approved the follow-up report. The senates approved the follow-up report and she will be going to ASVC. They skipped the evidence for now, but have a meeting scheduled for the following day. Felicia and Rhonda will help to collect the evidence and finish up the report to send in by the deadline.</p>	
10. Adjournment	Next Meeting: February 28, 2018	