

VENTURA COLLEGE
Minutes of the Classified Senate
Date: Thursday, June 2, 2016
3:00 pm – 4:00 pm
Approved 9/1/16 Meeting

Present: Eileen Crump, Peder Nielsen, Felicia Torres, Allison Torres, Rick Trevino, Chief Sidnam, Katie Owashi, Carol Smith, Sandra Gustafson, Gabriela Navas, Angeline Gonzales, Olivia Long, Donna Aviles, Veronica Allen

Recorder: Eileen Crump

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Call to order	The meeting was called to order at 3:03 p.m.			Peder Nielsen
Adoption of the Agenda	Felicia moved to adopt the agenda as is and Rick seconded the motion. The agenda was adopted as is.			Peder Nielsen
Public Comments	No public comments.			Peder Nielsen
Approval of Meeting Minutes	Olivia moved to approve the May 5, 2016 meeting minutes and Katie seconded the motion. The May 5, 2016 meeting minutes were approved by all present.			Eileen Crump
Treasurer's Report	There is a balance of \$57 in the budget.			Rachel Marchioni
Nominations and Election for Classified Senate Board	Return the completed ballots to the locked ballot box located in the mailroom inside the Administration Building. The ballots will remain confidential. Ballots are due on Friday, June 10 th by 5 pm. Classified Senate Board officers' term is July 2016 – June 2018.			Allison Torres
Classified Appreciation Lunch	President Greg Gillespie is hosting the Classified Staff Appreciation Luncheon on June 8 from 11:30 am – 1:30 pm in the agricultural BBQ area. The Classified Appreciation Awards will be given out to the winners.			Greg Gillespie
New Classified Staff Orientation	The New Classified Staff Orientation will be held on August 8 from 8 am – 1 pm. Peder Nielsen and Eileen Crump will organize the orientation.			Peder Nielsen, Eileen Crump

	<p>Olivia Long will give an SEIU presentation. Olivia will also give another presentation, but will let Peder and Eileen know once she comes up with an idea.</p> <p>It was suggested to give a presentation on the Making Decisions at Ventura College document and discuss how governance works at the college.</p> <p>Another idea discussed was beginning the orientation with an ice breaker.</p>			
Professional Development	<p>Professional Development</p> <ul style="list-style-type: none"> • Workplace Bullying • Outlook Training • Drupel Training • Event Planning • Learn to do our own Graphic Design Canvas • When Conflict Happens • Disability 101 • Fitness Center 			Eileen Crump
VCCCD Training & Tours	<p>The Training & Tours will be held at Ventura College on July 14 from 9 am – 1 pm. Breakfast and lunch will be served. This will be hosted by the Districtwide Classified Professional Development Committee.</p> <p>The training is for Classified Employees and Supervisors. The presentations will be on:</p> <ol style="list-style-type: none"> 1) Documentation for Provisional Employees, Professional Experts and Volunteers 2) Introducing NEOGOV <p>A short tour of Ventura College will follow.</p> <p>The Districtwide Classified Professional Development Committee will be hosting a district wide classified retreat at Ventura College on June 2017.</p>			Peder Nielsen, Joe Esquivel.
SEIU	<p>AFT needs to ratify their TA with a vote. We will know Monday, June 13 what the final vote is. If the vote is <i>Yes</i> we can ask for our METOO.</p>			Olivia Long
Graduation	<p>There was a huge classified staff attendance at the May 19 graduation ceremony. There was a low turnout of faculty attendance.</p>			

	Next year the graduation ceremony will be held on Friday, May 19 at 4 pm. Graduates will be required to RSVP.			
Thank you to Classified Senate Officers	In Peder's final senate meeting as Classified Senate President he took the time to thank his senate officers for their hard work and dedication to the classified staff for the past 4 ½ years.			Peder Nielsen
Adjournment	The meeting was adjourned at 4:04 pm.			Peder Nielsen