

**Budget Resource Committee  
Meeting Minutes  
January 15, 2020, from 2:30-4PM (19 attended)  
MCW-312**

<b>Members</b>		
	<b>Constituency-Dept./Div.</b>	<b>ATTD</b>
<b>Faculty (9) Voting</b>		
Andrea Horigan	Academic Senate President Designee-Tri-Chair	x
Mark Pauley	Visual Arts/Beh.& Soc. Sci.	
Kelly Peinado	English, Math & Lrng. Res.	x
Sandra Melton	Career Education	
Stephanie Branca	Career Education	x
Steve Palladino	Sciences (also FOG Rep.)	x
Emily Bartel	Student Services	
Ned Mircetic	Health/Kin/Per Art	
Maria Reyes-Sanchez	At Large	x
<b>Student/Classified/Administration (9) Voting</b>		
Carlo Plasencia	Student Rep/ASVC Treasurer	
Katheryn Solorio	Admin Asst.-Career Education	x
Erin Askar	Admin Asst.-Sciences	x
April Montes	Program Coordinator, MESA	x
Carol Smith	ILT II-Sciences	x
Susan Royer	College Services Supervisor-Bus. & Admin. Svcs.	x
Jeanine Day	Fiscal Services Supervisor – Bus. & Admin. Svcs. Tri-Chair (temporary)	x
Felicia Duenas	Dean, Career Education	x
Grant Jones	Information Technology Director	x
<b>Non-Voting Members</b>		
Cathy Bojorquez	VP Business & Admin. Services, Tri-Chair	x
Vacant	Director, FM&O	
Sebastian Szczebiot	Classified Senate President	
Phillip Briggs	Dean, Institutional Effectiveness	x
<b>Guests</b>		
Tim Harrison	Dean, Ath, Kin, Health, Perf. Arts	x
Maureen Jacobs	Recorder	x
Marcelo Vazquez	Dean, Student Services	x
Lynn Wright	Dean, English, Math & Learning Resources	x
Kim Hoffmans	President	x
Damien Pena	Vice President, Student Affairs	x
Jennifer Kalfsbeek-Goetz	Vice President, Academic Affairs	x

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<b>Minutes</b>		
<b>Agenda Item</b>	<b>Discussion Notes</b>	<b>Action</b>
1. Welcome / Introductions	<p>Andrea welcomed the committee and began our meeting at 2:32PM. Andrea ask for new guests.</p> <p>Marcelo Vazquez, Dean of Student Services introduced himself.</p> <p>Other guests included Kim Hoffmans, President; Damien Pena, VP Student Affairs; Jennifer Kalfsbeek-Goetz, VP Academic Affairs.</p> <p>Andrea counted for quorum and verified there was one.</p>	
2. Public Comments	<p>There were no public comments. Someone asked what “public comments” are. Someone replied that it something someone adds for information only and is not part of our agenda.</p>	
<p>3. Action Items:</p> <p>A. Approval of Agenda</p> <p>B. Approval of Minutes-November 20, 2019</p>	<p>A. and B.:</p> <p>Kelly move and Sue seconded to approve the agenda and the November 20, 2019 minutes. There wasn’t any discussion and all approved by AY vote.</p>	

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<p>4. Budget Report – Cathy Bojorquez or designee (40 min.)</p> <p>A. SEA Budget</p> <p>B. Program Review Position Requests</p> <p>C. Allocation Model Options</p> <p>D. Governor’s January Proposal for 20-21</p>	<p>President Kim Hoffmans shared the news that the State has accepted our plan for an extension and not to withhold this year’s funding that is half-way spent. (Noted of the handouts: Pages 6 &amp; 7 are duplicated on pages 8 and 9 in the emailed handout)</p> <p>A. <u>Kim</u> said: “Looking forward but there is a wrinkle. At end of fall because we didn’t fully complete our equity plan. Not going to rehash why. Hopefully the chancellor’s office, when they give us a timeline, hoping we will meet them. Because the student equity plan isn’t approved, your funding related to student equity is in jeopardy of being withheld this year until we do have an approved equity plan. The SEA funding it \$3.3million. We are being proactive. We came to one of the academic senate meetings and talked about that an equity plan. It is a 3 year plan and they expect it to be kind of a living document. When we develop and approve it, it is one point in time but of course it can change over time and of course they realize that it may not be the plan that they have on file</p> <p>We will have a file that will note our successes and our actions that will help achieve our goals. The Chancellor’s office said they are willing to give you a 3/31 deadline to try and have your equity plan approved. I worked with Lydia Morales, Dan Clark and Sebastian Szczebiot to come up with a plan. After looking at it and the timeline to actually develop a plan that would include the previous conversations that we missed in the current plan. It was a problem to meet the March 31<sup>st</sup> deadline and take it to the Board of Trustees.</p> <p>We could potentially have some timing problems so we asked for an extension. Please accept our plan B, which is a May 31<sup>st</sup> deadline. We also requested that this year’s funding that we have already spent ½ year be not be jeopardy. We</p>	
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	<p>have just heard back that the State has agreed.</p> <p>B. Cathy reviewed the SEA Budget and Savings Plan Summary at 1/6/20, contrasting it with the 10/11/19 Adoption Budget. (SEA plan is 3 years. This is the first year.)</p> <ol style="list-style-type: none"><li>1) Andrea clarified that the 2020 funding is here and there is no impact this year.</li><li>2) Cathy detailed the budget changes that were not positional, the rollover fund savings from vacancies and the transfer of some expenses that could be charged to AB19.</li><li>3) Our first priority is to secure positional pay and we need a plan for next year for \$2.5 million until we know the equity plan is accepted. Also, there is always a chance that not all of the \$3.3 million will be restored.</li><li>4) We are still at risk without a signed plan.</li><li>5) Felicia asked if we have to absorb the \$2.5 million in unrestricted and will there be dollars for new positions. Cathy responded that SEA carryover funds would be used first and then unrestricted funds to cover the positions.</li></ol> <p>Kim answered that when we sign the plan in May, we could consider hiring positions.</p> <ol style="list-style-type: none"><li>1) Andrea asked if we are speaking about new or replacement positions. Kim replied that they are not anticipating new positions.</li><li>2) They will be using the prioritized list, referring to page 10, of the emailed packet. This is the letter from Dan Clark, Academic Senate President, dated 1/10/20, that includes "Full-time Faculty Priority for fall 2020."</li></ol>	
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|  | <ul style="list-style-type: none"><li>3) Kim noted regarding page 11, the Classified Hiring Plan, that they will be using the prioritized list included in the letter to Sebastian Szczebiot, Classified Senate President, dated 1/9/20.</li></ul> <p>C. Allocation Model Options: The district considered 10 different models. Cathy reviewed pages 13 &amp; 14, Scenarios 9 and 10:</p> <ul style="list-style-type: none"><li>1) Scenario 9 is "<u>Simplified Student Success Counts after Class Schedule Delivery</u>"</li><li>2) Scenario 10 is "<u>All Student Success Counts after Class Schedule Delivery</u>"</li><li>3) In both \$146,424,023 is available for the colleges. From this amount, \$77,633,927 is used to cover the Class Schedule Delivery portion of the current allocation model. This ensures the costs related to covering our classes is covered. The remaining amount would then be distributed based on elements of the Student Centered Funding Formula (SCFF)</li><li>4) We had a discussion about acknowledging the success of the incentivized student.<ul style="list-style-type: none"><li>a. Jennifer added that rewarding the certificate gives the other campuses a chance to mimic.</li><li>b. Cathy hopes that in 3 years the amount would be rising for student achievement across the district resulting in more funds available.</li><li>c. The information in these models is based on FY17-18 numbers.</li><li>d. Jennifer noted that the State will only fund the highest awarded earned by a student each year.</li><li>e. Some of the allocation is based on FTES.</li><li>f. Steve worried about rushing into these that are based on accomplishment. He asked "How do we want our campus to look."</li></ul></li></ul> |  |
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- g. Maria said she see a lot of students with certificates but also want Associates degrees. General studies have the highest awards.
- h. Stephanie: some programs are focused on certificates or general but not usually both.
- i. The State will only fund students by district. These examples include a student who attended multiple campuses in each campus's count. Which campus would get credit for students that attend multiple campuses would need to be decided at DCAS.
- j. Cathy would like to see a list of topics that DCAS work through in the months ahead.

- D. Cathy commented on the Governor's January Proposal for 20-21:
- 1) Governor's January Proposal is basically a "status quo" budget. No changes to the SCFF with percentages continuing at 70/20/10 for Base Allocation/Supplemental Allocation/Student Success Allocation. Provides a 2.29% COLA for SCFF and some categorical programs. Proposal to consolidate appropriations for several programs into one, including Student Equity and Achievement Program and Strong Workforce Program.

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<p>5. Equipment-Program Review Initiatives-Andrea Horigan or designee (15 min.) and 6. Program Review Report-Phil Briggs or designee (10 min.)</p>	<p>Phil reported that 13 members completed the rankings. The reports are pages 14-35. They are presented first by total points and second by ranking. The committee should review these results to see if we have any changes. The results should be returned to Phil by the end of February. It will then go to the Executive team.</p> <p>Kelly commented that there was little information. Last year we had more information. Phil agreed that Phil should inform/show “this is where you put in your information.” Jeanine asked if we wanted to write down some questions and Andrea agreed.</p>	
<p>7. Technology Advisory Group Report – Grant Jones or designee (10 min.)</p>	<p>Regarding the Emergency Notification System, ENS, Grant said cabling is almost done. Next will be mounting the equipment. He thinks they will be completely done in May or June.</p>	
<p>8. Facilities Operations Group Report – Steve Palladino or designee (5 min.)</p>	<p>Steve did not report on FOG’s review of Facility Program Review initiatives.</p>	
<p>9. Items to report to CPC A. Results of Program Review Equipment ranking B. Allocation Model Options</p>	<p>A &amp; B will be reported to the CPC.</p>	
<p>10. Future meeting agenda suggestions</p>	<p>List of topics that we work through in the months ahead.</p>	
<p>12. Announcements: A. New Director of FMO, Orlando De Leon, starts 1/27/20 B. Solar covered Parking Project in West &amp; East lots on schedule for this summer.</p>	<p>A. Cathy told the committee that the new director, Orlando De Leon will start 1/27/20. B. The Solar Energy Project is on schedule for this summer. There will be about 84% coverage between the two lots. The Marketplace will be open.</p>	
<p>13. Adjournment / Next Meeting</p>	<p>The meeting adjourned at 4:01pm.</p>	

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	Next Meeting: February 19, 2020	
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