**VENTURA COLLEGE**

**Minutes of the Basic Skills Advisory Group**

**Date: Monday, September 10, 2018**

**Present: Jack Bennett, Joseph Cordero, Jennifer Garcia, Eric Martinsen, Victoria Nielsen, Erica Ruiz, Steve Turner, Lynn Wright**

**Absent: Heather Aguailar, Michael Callahan, Karen Harrison, Erika Hurtado, Lydia Morales, Saliha Sha**

**Recorder: Jack Bennett**

**Minutes:**

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| **Agenda Item** | **Summary of Discussion** | **Action (If Required)** | **Completion Timeline** | **Assigned to:** |
| Welcome Back and Introductions | Jack and Lynn welcomed the advisory group back. Each member of the advisory group introduced themselves |  |  |  |
| Introduction to the Parking Lot | Jack and Lynn introduced the Parking Lot to the group. |  |  |  |
| Brief Overview of CCCCO’s AB705 Implementation Guidelines and Curricular and Pedagogical Changes | Jack and Eric discussed the current CCCCO Implementation Guidelines for math and English. They also discussed how the math and English department are providing support for students for our transfer level courses. The math department has created support courses for Math V04, V44, and V40. They will be Corequisite support classes designed to help students be successful at the transfer level. Active learning will be promoted to instructors for the support part of the course. We are starting to provide professional development for instructors for this. One example is the Math Department Retreat that is taking place on October 12.The English department will  |  |  |  |
| Title and mission statement for the advisory group | Tabled until next meeting. |  |  |  |
| AB 705 Campus and High School Outreach | The advisory group split into two groups to look over the VC Multiple Measures for Math Placement document. They then reported out. The following suggestions were made by the groups* 1. Add student name
	2. Add 900#
	3. Edit question #2 so that it reflects/align questions students are asked on CCCapply
	4. Edit question #4 to state, what is your overall high school GPA?
	5. Edit question #5 to state, Of the math courses listed below, which level of math did you take in high school?
		+ Pre-Cal
		+ Calculus
		+ None of the above
	6. Edit FOR OFFICE USE AREA
		+ Remove developmental courses
		+ Include concurrent support courses
		+ MATH V19 and V20 will no longer be offered by math department. Math department looked at data, student success rates were higher when taking  MATH V04 and V05 route
		+ Include English course placement
	7. Make this an online form that students can access digitally

The following items were also discussed during this time:* Jack will mention at the math department meeting that we need to update the state math rubric and create a guide that will align with local VC course placement
* Math department working on the development of concurrent support courses for students with additional math needs. Will roll out Fall 2019.
* As AB705 rolls out, we need to review local VC degrees requiring developmental math and change to transfer level math (Example: Nursing, any others?)
* English department worked with institutional research this summer, data shows as of spring 2018 3,000 students have not completed ENGL V01A. Need campaign to outreach. How can counseling and English dept. collaborate?
* Beginning Fall 2019 all students will be placed in ENGL V01A
* If a student GPA is below 2.6, Face-to-Face courses are HIGHLY recommended
* Additional concurrent support for students with a GPA below 2.6 include:
	+ Integrated tutoring/peer coaches
	+ Sidecar Workshops to include timely academic support
	+ Canvas Blueprint course added to ENGL V01A canvas shell
* English department will be developing new English for Multilingual students’
* English department will be reducing ENGL V02 offerings
* English department is discussing elimination of ENGL V03
* Per English and math department, there is no student self-assessment test being developed for placement purposes.
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| Break: Post Parking Lot Questions | The advisory group posted their parking lot questions (see below) |  |  |  |
| Professional Development Application and Rubric | Tabled until next meeting. |  |  |  |
| Review of the Parking Lot  | The following questions were left on the Parking Lot:1. Automatic Academic Renewal?
2. What local degrees require math below transfer level?
3. How do we support students that did not do well in math during high school?
4. What if the student has been out of high school for over 10 years?
5. What about the CSU and UC requirements with courses that have Intermediate Algebra as a prerequisite?

The following ideas were left on the Parking Lot:1. Tech/Canvas: Support ????
2. Add English to Multiple Measures for Math Placement Questions
3. Add column with transfer courses to Placement Guidelines
4. Marketing: Ticket to Transfer Level; Math and English
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