BASIC SKILLS ADVISORY GROUP MEETING MINUTES VENTURA COLLEGE

Monday, October 2, 2017

3:30 – 4:30 p.m.

LRC 125

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| Members | | | | | |
| William Hart | Title V - Velocidad | |  | Lynn Wright | Administrator - Dean |
| Lydia Morales | Faculty – President | |  | Jennifer Garcia | Faculty |
| Heather Aguailar | Faculty | |  | Victoria Nielsen | Classified |
| Jack Bennett | Faculty | |  | Erica Ruiz | Faculty |
| Saliha Sha | Faculty | |  | Cynthia Salas | Classified |
| Eric Martinsen | Faculty | |  |  |  |
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| **Agenda Item** | | | **Discussion Notes** | | | |
| Call to Order | | | 3:32pm | | | |
| Public Comments | | | No public comments | | | |
| Review of Minutes: Monday, September 11, 2017 | | | No annotations | | | |
| Budget Review | | | * Tutoring: Developmental math and English as well as ESL * Textbooks: Textbook lending program (developmental math) and classroom sets (ESL) * Non-Instructional Assignments for faculty: Develop instructional support learning activities for ESL and developmental math and English (activities for PALS plus creation of noncredit supplemental courses) * Professional Learning: Conference attendance (math, English, ESL) * Site licenses for learning support/enhancement: Reading Plus, Inspiration   2016-2017 Expenditures  Tutoring/PALS: $42,000  Non-instructional assignments (ESL): $4,700  Instructional Materials & Equipment: $23,000 (Reading Plus, Inspiration, ESL  noncredit textbooks)  Conference Travel: $15,500 | | | |
| Budget Building Process: On-going Expenditures | | | **English**   * Tutoring * Professional Development (4C’s, etc.) * Site license for Reading Plus * \*Proposed\* Integrated Writing Consultants (Writing Center/tutoring)—estimated cost: $13,000 (annually)   **English-as-a-Second-Language and English for Multilinguals**   * Non-instructional Assignments for faculty: Developed noncredit ESL courses plus assessment and recruitment for new noncredit program * Classroom textbook sets for noncredit and credit courses * Tutoring in the ESL/EngM Center * Professional Development (TESOL, etc.)   **Math**   * Tutoring * Non-instructional Assignments for faculty: Developed learning activities for instructional support (tutoring/PALS) * Textbooks: Math V10 & V01 books for Textbook Lending Program * Professional Development: Conference attendance (AMATYC, etc.) * \*Proposed\* Textbooks for new Pre-Stats course (for Textbook Lending Program)—estimated cost: $4,000 (one-time) * \*Proposed\* Site License for online supplemental math support/possible noncredit class—cost unknown at the moment | | | |
| Budget Building Process: Proposals | | | English Proposal:   * Tutor Available during lab section of ENGL class and would stay until the next lab class comes to the BEACH * Student would be enrolled in IDS N100 * $600/section & $5,500/9 sections (spring) * Collect apportionment   Tutoring Live: equipment, Lynn will find other funds to allocate to this  Not being computer literate is not considered by legislation to be BS (more of Equity)  Encouraging Portfolio in Adjunct Faculty   * Lynn suggests it be Professional Development * Eric asks for them to be Professional Experts to ‘Research’ | | | |
| AB 705: What it is and implications for VC (Eric & Jack) | | | Did not have time to discuss (asked to review). | | | |
| Adjournment | | | 4:26pm | | | |
| **Future Meetings** | | | **November 6 & December 4** | | | |