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| **Academic Senate’s primary function is to make recommendations with respect to academic and professional matters specifically the following policy development and implementation matters:**  1. Curriculum, including establishing prerequisites  2. Degree & Certificate Requirements  3. Grading Policies  4. Educational Program Development  5. Standards & Policies regarding Student Preparation and Success  6. College governance structures, as related to faculty roles  7. Faculty roles and involvement in accreditation process  8. Policies for faculty professional development activities  9. Processes for program review  10. Processes for institutional planning and budget development   * Other academic and professional matters as mutually agreed upon. | **Ventura College Academic Senate**    **Lydia Morales ( *President*) Dan Clark (*Vice* *President*)**  Email: [lmatthews@vcccd.edu](mailto:lmatthews@vcccd.edu) Email: [dclark@vcccd.edu](mailto:dclark@vcccd.edu)  Phone:805 289 6296 Phone: 805 289 6368  **Colleen Coffey (*Secretary*) Andrea Horigan (*Treasurer*)**  Email: [ccoffey@vcccd.edu](mailto:ccoffey@vcccd.edu) Email: [ahorigan@vcccd.edu](mailto:ahorigan@vcccd.edu)  Phone: (805) 289**-6194** Phone: (805) 289-6196 |

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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Ventura College Academic Senate**  **Minutes**  **Thursday, September 5th , 2019**  **3:30-5:00**  **Multidiscipline Center West (MCW – 312)**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **VENTURA COLLEGE ACADEMIC SENATE MEMBERS** | | | | | | | **Constituency** | **Representative** | **Attended** | **Constituency** | **Representative** | **Attended** | | PRESIDENT | Lydia Morales (Acting) | **X** | SECRETARY | Colleen Coffey (Acting) | **X** | | VICE PRESIDENT | Dan Clark (Acting) | **X** | TREASURER | Andrea Horigan (Acting) | **X** | | CURRICULUM REP | Michael Bowen | **X** |  |  |  | | MATH & ENGLISH  (4 FACULTY REPS) | (NAME) |  | STUDENT SERVICES  (4 FACULTY REPS) | (NAME) |  | | Jaclyn Walker | **X** | Paula Munoz | **X** | | Chris Frederick | **X** | Gema Espinoza Sanchez | **X** | | Gabe Arquilevich | **X** | Yia Vang | **X** | | HEALTH, KINESIOLOGY, ATHLETICS, & PERFORMING ARTS  (3 FACULTY REPS) | Nathan Cole | **X** | BEHAVIORAL & SOC. SCI, LEARNING RESOURCES  (3 FACULTY REPS) | Ron Mules | **X** | | Mary McDonough |  | Michael Ward | **X** | | Bill Hendricks | **X** |  |  | | (NAME) |  | | SCIENCE  (3 FACULTY REPS) | Erin Brocker | **X** | CAREER EDUCATION I  (1 FACULTY REPS) | Deanna Hall |  | | Cari Lange/Marta de Jesus | **X both** | | Preston Pipal | **X** | | CAREER EDUCATION II  (2 FACULTY REPS) | Rachel Johnson | **X** | SELF-NOMINATED AT-LARGE PART-TIME FACULTY REPRESENTATIVE | (NAME) |  | | Lazaro Salinas | **X** | |  |  | | | | |
| **Agenda Item** | **Discussion Notes** | **Action?** |
| 1. Call to Order at 3:30pm |  |  |
| 1. **Public Comments** | Not recorded |  |
| 1. Acknowledgement of Guests: 2. President Kim Hoffmans (time certain at 3:45) | Greets the senators. Talks about the 4 themes for this year. Speaking of trust & transparency: reminds senators about Modern Think consultant presentation on 9/11 at 3:00pm in Gutherie, and also to Coffee with Kim scheduled on 9/12 at 9:00 in CCCR. Re: Equity Plan: state chancellor’s office having rolled this out on such a tight time frame. Apologizes to the faculty for the manner that data came together and resulted in the Equity Plan in front of the senate today. Discussion about whether we should record the Modern Think consultant presentation for later viewing. The presentation could then be discussed in a future senate meeting—we will discuss if we want this agendized. |  |
| 1. Action Items:    1. Approval of the exec team    2. Approval of committees and faculty co-chairs    3. Approval of May 2nd minutes    4. Approval of Open Educational Resources (OER) Liaison    5. Approval for **Kaela Casey Librarian** to participate in the LSP **Professional Development Work Group**.    6. Final Equity Plan | a. Approval of exec team: MB motion to approve; GA seconds. Question: about release time from PM. Vote: unanimous.  b. Approval of committees and faculty co-chairs: Motion to approve senate and all other committees by MB; second by BH. Suggestion that reports back to the senate from committee members should be in writing (because we don’t usually get to the whole agenda). Vote: unanimous.  c. Approval of May 2nd minutes: Motion by BH; second by MB. Correction made to IV(c). Vote to approve: unanimous.  d. Approval of Open Educational Resources (OER) Liaison: Motion by GA; second by Preston. Vote: unanimous.  e. Approval for Kaela Casey Librarian to participate in the LSP Professional Development Work Group. Motion by PM; second by MB. Vote: unanimous.  f. Final Equity Plan: Motion to approve all versions of the Equity Plan by RM; second by Preston. Discussion: about how shared governance process was subverted in this case. Vote: unanimously opposed. |  |
| 1. Informational Items: 2. Introduction of senators 3. AFT Update (Michael Ward) 4. Health Survey (Mary Jones) (time certain at 4:00) 5. Guided Pathways Scale of Adoption Application Timeline (Colleen) | b) AFT Update (Michael Ward): MW gave this update.  c) Health Survey (Mary Jones) (time certain at 4:00): VC is an American College Health Survey participants this year (cost: $8,000). Paid by a state grant. Helps us strategically plan what types of services are needed for the future as to student health. This is fully online (email link will come out for first time at the end of Sept.). We need at least 2,000 participants. Asks senators to encourage students to participate.  d) Guided Pathways Scale of Adoption Application Timeline (Colleen): CC gives this update. Answers question about upcoming retreat on 9/20 and encourages faculty to attend. |  |
| 1. Discussion Items:   a. Review Senate goals 2018/2019 (close the loop) | LM reviews these with the senators. Senators agree that some progress has been made toward each of these. Next time we will come up with our new goals. |  |
| 1. a) President’s Report: (time certain 4:50) | LM reviews this report with senators (which was distributed in writing in their packet). Senators discuss procedure about DE/CourseLeaf roll-out as to 100% DE classes (apparently there are 7 that are being offered but not approved as to DE—there may be more, these are what we know now). Faculty who need to add DE again to CourseLeaf should treat this as a *revision*. |  |
| 1. Senate Subcommittees/Task Forces/Work Groups Reports: 2. Curriculum Committee report (Michael) | *time ran out* |  |
| Announcements for the Good of the Order:   1. Upcoming ASCCC Events:  * **September 5,** [**OER Webinar - ZTC Vs OER Vs No-Cost**](https://www.asccc.org/content/oer-webinar-ztc-vs-oer-vs-no-cost-2019-09-05-200000-2019-09-05-210000) * **September 12,** [**OER Webinar - OER/ZTC, Equity, and Beyond**](https://www.asccc.org/content/oer-webinar-oerztc-equity-and-beyond-2019-09-12-200000-2019-09-12-210000) * **September 19,**[**OER Webinar - Introduction to OER Advocacy - How to Stop Talking to Yourself**](https://www.asccc.org/content/oer-webinar-introduction-oer-advocacy-how-stop-talking-yourself-2019-09-19-200000-2019-09-19) * **October 12, Area C Meeting** * **November 7, to November 9, 2019** [**Fall Plenary Session**](https://www.asccc.org/events/2019-11-07-160000-2019-11-09-220000/2019-fall-plenary-session) |  |  |
| 1. Requests for Future Agenda Items:   a. Set Senate goals 2019/2020 |  |  |
| 1. Adjournment at 5:02pm | Motion by PM; second by PM. Vote: Unanimous. |  |