**Ventura College Academic Senate**

**Agenda**

**Thursday, May 2nd, 2019**

**3:30-5:00pm**

**Multidiscipline Center West (MCW) – 312**

I. Call to Order at 3:31pm. The following senators were present:

**Division: Visual Arts, Behavioral and Social Sciences and Languages**

Bill Hendricks (BH)

Andrea Horrigan (AH)--absent

**Division: Health, Kinesiology, Athletics and Performing Arts**

Brent Wilson (BW)

Mary McDonough-Giles (MMG)--absent

**Division: Sciences**  
**Kammy** Algiers (KA)  
Cari Lange (CL)  
Erin Brocker (EB)--absent

Hugh O’Neill (HON)--absent

**Division: English, Math & Learning Resources**  
**Gabe**Arquilevich (GA)  
Chris Frederick (CF)

John Guelcher (JG)--absent  
Donna Beatty (DB)--absent

Division: Career Education

Roxanne Forde (RF)--absent  
Deanna Hall (DH)

Laura Woyach (LW)

Division: Student Services   
Paula Munoz (PM)

Gema Sanchez (GS)--absent

Yia Vang (YV)--absent

**Curriculum Committee Liaison**

Michael Bowen (MB)

**Senate Executive Team**  
**Lydia Morales (President) (LM)**

Philip Clinton (Vice-President) (PC)

Colleen Coffey (Secretary) (CC)

Stephanie Branca (Treasurer) (SB)

II. Public Comments—*not recorded*

III. Acknowledgement of Guests: Adrian Ponce (ASVC). The Academic Senate Presidents of OC and MC are also here to acknowledge and thank LM for her service.

IV. Action Items

a. Minutes 4/18/19: Motion by MB; second by BH. Discussion: none. Vote: unanimous.

b. Participatory Governance Handbook (formerly Making Recommendations) (2nd reading): This was approved at CPC yesterday. LM informs senators as to the PD piece of this handbook. This PD part will be revisited in a year. Motion by KA to pass the handbook with correction to the name of the Curriculum Committee sub-committees (p. 14). These are “workgroups” not sub-committees. Second by MB. Vote: unanimous.

c. 2019-2022 Equity Plan: Motion to approve by LW, second by CL. Senators discuss. Senators express a concern that this might be a bit vague; questions about how the data is compiled; concerns about how little time apparently is available to complete this (i.e it was all very last minute); senators would’ve liked to have seen an executive summary (which was promised but not received before our meeting); questions about the application of this data. Vote: 1-all others-1.

d. Guided Pathways Draft: LM informs senators about this draft-in-progress (it will be due on 9/30). Not actionable at this time—this will be taken up in fall in advance of 9/30 deadline.

e. AY 19-20 Update Faculty Committee Membership and co-chairs: Motion by GA to approve membership confirmed as of today; second by KA. Senators discuss. Vote: unanimous.

f. Professional Development Committee: Motion by KA that senate approve the structure (with changes suggested below), and to approach KH to request compensation based on that structure. Second by LW. Discussion about the release time proposal for faculty co-chairs. Discussion about how to provide the most meaningful new faculty experience going forward. Senators like the idea of providing a faculty member within the relevant department (or perhaps the division) be assigned as a mentor rather than offering a generic new faculty experience. Senators like the 1-or 2-day new faculty orientation during flex week, but not the year-long generic offering.

Concern that these are too many duties listed here. Senators seem to favor specifically a mentoring program for new faculty. Suggestion for .6 (and spread among 6 people). Call it “Faculty Orientation” (rather than VC Faculty Experience). Suggestion to give faculty chair .2 (since that person will be on PD Coordination Council) and every other member .1.

Suggestion to break out English/Math. Discussion about whether having a specific person for “Faculty Travel Fund”. Suggestion to eliminate the DE specific member. Vote: unanimous.

V. Informational Items

a. SEA budget update (Lydia)--LM this has been received and distributed to the senators. Discussion about the amount of money that is in account 5,000 (should this be perhaps broken out since these dollars are high?).

b. Guided Pathways update (Colleen): Recent work has been focused on the work plan.

c. Great Teachers Seminar update (Philip): Two faculty have submitted paperwork.

d. Vacancies on the Senate Executive Council for Fall 2019: Senators discuss wlithout resolution.

e. Senate award nominations: Senate executive council will take this up before year’s end.

f. Mace bearer for graduation: Senators discuss.

g. Senate end of the year social hour: Suggestion of next Thursday at 3:30.

*Meeting adjourned at 5:06pm.*

VI. Discussion Items:

1. Senate end-of-year survey results
2. Spring 2019 ASCCC Plenary summary

[https://asccc.org/sites/default/files/S19%20Adopted%20Resolutions.pdf](https://asccc.org/sites/default/files/S19%2520Adopted%2520Resolutions.pdf)

VII. President’s Report (time certain 4:50)

VIII. Senate Subcommittees/Task Forces/Work Groups Reports

a. CTE liaison report (Deanna Hall)

b. Treasurer’s Report (Stephanie)

c. Curriculum Committee updates (Michael)

d. DE (Stephanie)

e. OER report (Andrea Horigan)

IX. Announcements for the Good of the Order

a. Upcoming ASCCC Events

* Apr. 30-May 3, ACCJC Partners in Excellence, Burlingame (cosponsored by the ASCCC)
* May 1, 12:00pm to 1:00pm Guided Pathways – Webinar
* May 2, CTE Minimum Qualification Regional Meeting - LATTC
* May 3, OER Webinar for Librarians – A Crash Course
* May 3, OERI Mathematics In-person Meeting **Rio Hondo College**
* May 8, Guided Pathways – Webinar
* May 8, CTE Minimum Qualification Regional Meeting - Moorpark College
* May 10, C-ID Discipline Input Group (DIG)
* May 10, OER Webinar - Curating and Publishing OER Materials
* May 15, Guided Pathways – Webinar
* May 17, OER Webinar - OERI What's Next
* Jun. 13-15, Faculty Leadership Institute, Sacramento
* Jul. 10-13, Curriculum Institute, Burlingame

X. Requests for Future Agenda Items

XI. Adjournment