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| **Academic Senate’s primary function is to make recommendations with respect to academic and professional matters specifically the following policy development and implementation matters:**  1. Curriculum, including establishing prerequisites  2. Degree & Certificate Requirements  3. Grading Policies  4. Educational Program Development  5. Standards & Policies regarding Student Preparation and Success  6. College governance structures, as related to faculty roles  7. Faculty roles and involvement in accreditation process  8. Policies for faculty professional development activities  9. Processes for program review  10. Processes for institutional planning and budget development   * Other academic and professional matters as mutually agreed upon. | **Ventura College Academic Senate**    **Lydia Morales ( *President*) Dan Clark (*Vice* *President*)**  Email: [lmatthews@vcccd.edu](mailto:lmatthews@vcccd.edu) Email: [dclark@vcccd.edu](mailto:dclark@vcccd.edu)  Phone:805 289 6296 Phone: 805 289 6368  **Colleen Coffey (*Secretary*) Andrea Horigan (*Treasurer*)**  Email: [ccoffey@vcccd.edu](mailto:ccoffey@vcccd.edu) Email: [ahorigan@vcccd.edu](mailto:ahorigan@vcccd.edu)  Phone: (805) 289**-6194** Phone: (805) 289-6196 |

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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Ventura College Academic Senate**  **Minutes**  **Thursday, November 7th, 2019**  **3:30-5:00**  **Multidiscipline Center West (MCW – 312)**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **VENTURA COLLEGE ACADEMIC SENATE MEMBERS** | | | | | | | **Constituency** | **Representative** | **Attended** | **Constituency** | **Representative** | **Attended** | | PRESIDENT | Lydia Morales (Acting) | ***At plenary*** | SECRETARY | Colleen Coffey | **X** | | VICE PRESIDENT | Dan Clark (Acting) | ***At plenary*** | TREASURER | Andrea Horigan | **X** | | CURRICULUM REP | Michael Bowen |  |  |  |  | | MATH & ENGLISH  (4 FACULTY REPS) | (NAME) |  | STUDENT SERVICES  (4 FACULTY REPS) | (NAME) |  | | Jaclyn Walker |  | Paula Munoz |  | | Chris Frederick |  | Gema Espinoza Sanchez |  | | Gabe Arquilevich |  | Yia Vang |  | | HEALTH, KINESIOLOGY, ATHLETICS, & PERFORMING ARTS  (3 FACULTY REPS) | Nathan Cole |  | BEHAVIORAL & SOC. SCI, LEARNING RESOURCES  (3 FACULTY REPS) | Ron Mules |  | | Mary McDonough |  | Michael Ward |  | | Bill Hendricks |  |  |  | | (NAME) |  | | SCIENCE  (3 FACULTY REPS) | Erin Brocker |  | CAREER EDUCATION II  (1 FACULTY REPS) | (NAME) |  | | Cari Lange/Marta De Jesus |  | | Preston Pipal |  | | CAREER EDUCATION I  (3 FACULTY REPS) | Rachel Johnson |  | SELF-NOMINATED AT-LARGE PART-TIME FACULTY REPRESENTATIVE | Greg Cooper |  | | Lazaro Salinas |  | | Deanna Hall |  | | | | |
| **Agenda Item** | **Discussion Notes** | **Action?** |
| 1. Call to Order | At 3:32pm |  |
| 1. Public Comments |  |  |
| 1. Acknowledgement of Guests: | Sue Royer and Grant Jones are here re: Activate.  There will be trainings 11/19-11/21. Email has gone out to all users. Bring to the trainings your cell phone and your Apple or Android password so you can download an app to use this new system. |  |
| 1. Action Items:   a. Approval of 10/17/19 minutes  b. Faculty Professional Development Committee Budget ($10/$10/$10 and .5 release)  c. Faculty Staffing Priorities Committee (approve membership)  d. Starfish / Canvas integration  e. PD Coordinating Council charge  f. AP 7120-B and C: Recruitment and Hiring – College Presidents and Academic Administrators | 1. Motion to approve by PM; 2nd by JW. Discussion: None. Unanimous. 2. FPDC budget: $25k left. AH reviews this with senators. Motion to approve as to this school year only and pending accountability of how $5k was already spent. Discussion: approved all but 1. 3. FSPC membership approval: Motion to approve by PM; 2nd by JW. Vote unanimous. 4. Starfish / Canvas integration: Motion to deny Canvas / Starfish integration; 2nd PP. Discussion: At DCDE everyone (i.e. all colleges) were opposed. Vote: unanimous. 5. PD Coordinating Council charge: Motion to approve: PP; 2nd by CC. Discussion: None. Vote: unanimous. 6. AP 7120-B and C: Motion to approve: PP; 2nd by RJ. Discussion: Question from Marta re: if there is a different AP as to hiring of District managers as opposed to college managers? And is this only for other categories (i.e. those that we don’t have other APs covering the process for?). Vote: none in favor; 8 opposed; 4 abstaining. |  |
| 1. Informational Items: 2. AFT Update (Michael Ward) 3. New Emergency Notification System   (Sue and Grant time certain 3:30) (10 min.) | 1. PM gives this update. |  |
| 1. Discussion Items: 2. Proposed FTEF Allocation Model 3. Vote of no confidence in Chancellor Gillespie 4. Student Housing Local 5. Senate Handbook “Club” 6. Senate Membership dues | 1. Proposed FTEF Allocation Model:   Discussion: third paragraph fix “loose” to “lose”. Is language too strong? Is it conductive of a conversation? Example: “slapping this new allocation model” Intent is good, verbage needs some wordsmithing.  In the third paragraph, we go from “we” to “they”-- we should be “we” throughout. Links to research for the “increasing mental and emotional challenges” “other states” (Ex: link to research re: Texas).  ModernThink: Link to their data for examples of low morale. Exec. Council will revise this and bring back to next meeting for approval.  Discussion of how poorly this proposed new model was NOT communicated to our campus.   1. Vote of no confidence: The final version of this needs to come back next meeting. 2. Student Housing Local: This was on FOG agenda on 10/24/19. How many CC’s have student housing on campus? What is the reasoning? Out of state student athletes and international students. 3. Senate Handbook “Club”: Move to next meeting 4. Senate Membership Dues: AH asks senators to donate. Speaks of the events and awards that we can host with senate due monies. |  |
| 1. President’s Report: |  |  |
| 1. Senate Subcommittees/Task Forces/Work Groups Reports:    1. Curriculum Committee (Michael)    2. Guided Pathways (Colleen)    3. CTE liaison report (Deanna Hall)    4. Treasurer’s Report (Andrea)    5. OER Report(Andrea)    6. DE (Dan)    7. Faculty PD Committee | 1. Curriculum Committee: Michael is not here to give this update. 2. Guided Pathways: From RJ & EB: SOAA was finalized and was sent to the senates. Talk about hosting the roundtable event in early Dec. SOAA will be available at that event. 3. CTE liaison: DH Advisory group didn’t meet last week on account of fires. 4. Treasurer’s Report: Endowment in the foundation generates a $1,000/mo. We are paying 4% per year to manage. Money in budget for Great Teacher’s Seminar. One of the suggestions of other events to be funded by senate: Recognizing outstanding chairs, or others that do things and never get recognition. AH will put together a spreadsheet with these ideas for a future meeting. 5. OER Report: AH We are writing a grant for OER / OEI grant to increase our online offerings. Goal is for 30% of courses online. 6. DE: No report |  |
| 1. Announcements for the Good of the Order: 2. Upcoming ASCCC Events:  * **November 7, to November 9, 2019** [**Fall Plenary Session**](https://www.asccc.org/events/2019-11-07-160000-2019-11-09-220000/2019-fall-plenary-session) * **November 20, Guided Pathways Webinar - Creating a Program Review that Implements Guided Pathways and Works for Student Service Programs** * **November 22,Fall Guided Pathways Regional Meeting South** * **December 4, Guided Pathways Webinar - Ensuring Learning (Pillar 4) by Understanding Transfer and Careers**   Details can be found at <https://asccc.org/calendar/list/events> |  |  |
| 1. Requests for Future Agenda Items:    1. Program viability    2. Guided Pathways SOAA |  |  |
| 1. Adjournment | Adjournment at 4:49pm. |  |