Section A - Enrollment and Demographics

Examine the enrollment and demographic data in Section A of the datasheet.

1. Is your program's enrollment increasing, decreasing, or remaining constant?
   Increasing

2. Describe the reason(s) for the trend in your program's enrollment (600 characters max).

   The reasons for the increase in program enrollment include an increase in the number of sections and more larger classes offered in psychology. Enrollment in the Psychology Program has steadily increased since 2012. The overall number of students has not yet risen back to the previous high number from 2010.

3. Are the demographics of students in your program similar to those of the College, as a whole?
   Yes

4. If no, please describe why they differ (600 characters max).

5. Are you able to increase your program's enrollment and/or enroll more students from underrepresented groups?
   Yes

   If yes, please create an initiative in Section H that describes how your program will do this, and what resources, if any, are necessary to achieve it.

6. If no, please describe why your program is unable to do this. (600 characters max).

Section B - Course Success Rate

Examine your program's course success rate data in Section B of the datasheet. To satisfy an accreditation requirement, the College has set a standard of 66.7% for the course success rate that all programs are expected to meet.

1. Was your program's course success rate in 2014 higher than the college standard of 66.7%?
    Yes
2. Was your program's course success rate in 2014 higher than the overall college success rate?
    Yes
3. Is your program's course success rate increasing, decreasing, or remaining constant?
    Remaining Constant
4. Are there gaps between demographic groups (ethnicity, gender) in your program's course success rate?
    No
5. Briefly describe the reason(s) for the trend in your program's course success rate, and for any gaps between demographic groups (600 characters max).

    The reason the psychology success rate has remained constant is because the success rate has always been high. The Psychology Program has higher Course Success Rates over the College averages in all ethnicities except Pacific Islanders. There is not enough data yet to determine if this is a trend or an aberration.

6. Are you able to increase your program's course success rate and/or close gaps between demographic groups?
    No

    If yes, please create an initiative in Section H that describes how your program will do this, and what resources, if any, are necessary to achieve it.

7. If no, why not? (600 characters max)

> The Psychology Program does not have major gaps in performance between ethnicities and are already performing above the College success level.

Section C - Productivity

Examine your program's productivity data in Section C of the datasheet. The college has set an overall productivity standard of 525.

1. Was your program's productivity in 2014 higher, lower, or equal to the overall college standard of 525?
   Higher
2. Is your program's productivity increasing, decreasing, or remaining constant?
   Remaining Constant
3. Is your program's course fill rate increasing, decreasing, or remaining constant?
   Increasing
4. Briefly describe the reasons for the trends in your program's productivity and course fill rate (600 characters max).

> The reason for remaining constant in productivity is that psychology already had consistantly high productivity. The Psychology Program has been increasing the Course Fill Rate since 2010 up to a maximum of 100 percent in 2013. There was some reduction in Course Fill Rate in 2014.

5. Are you able to increase your productivity and/or course fill rate?
   Yes

   If yes, please create an initiative in Section H that describes how your program will do this, and what resources, if any, are necessary to achieve it.

6. If no, why not? (600 characters max)

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Section D - Degrees and Certificates Awarded

1. Does your program offer a degree or certificate of achievement?
   Yes

   If yes, please examine the degree and certificate data on Section D of the datasheet and answer the questions below. If no, skip to Section E.

   To satisfy an accreditation requirement, the college has set a standard to award a minimum of 1,178 degrees and certificates each year.

2. Briefly describe the trend in the number of degrees and certificates that your program has awarded over the last five years (600 characters max).

   The Psychology Program has been increasing the number of degrees since the Psychology Transfer Degree was created in 2011. We currently have the highest number of transfer degrees awarded at Ventura College. The current degrees awarded number does not include the Behavioral Science AA Degrees awarded at the college. The Psychology Program has an even greater number of degrees awarded if those Behavioral Science AA Degrees are counted.

   Programs that have awarded fewer than 15 degrees and certificates over the past five years may be placed on possible discontinuance.

3. Has your program awarded fewer than 15 total degrees and certificates over the past five years?
   No

4. If yes, please describe the reason(s) why your program has awarded fewer than 15 total degrees and certificates (600 characters max). Also please create an initiative in Section H that describes how your program will increase the number of degrees/certificates awarded, and what resources, if any, are necessary to achieve it.

> The college has awarded over 15 degrees per year from the Psychology Program. The first year of the Psychology Transfer degree was in 2011. When the Behavioral Science AA Degrees are included the number of Psychology Degrees awarded is more than the current data reveals. Psychology currently has the highest amount of transfer degrees granted each year at Ventura College and in addition has a high number of Behavioral Science AA Degrees awarded.

5. Are there gaps between demographic groups (ethnicity, gender) in your program's awarding of degrees and certificates?
   Yes

6. If yes, please describe the reasons for any gaps between demographic groups (600 characters max).

> There may be a gap between Pacific Islander, Native American, and Asian ethnicities in degrees awarded which is lower from the Hispanic and White students. There is not enough data yet to tell if this is a trend or an aberration.

7. Are you able to increase the number of degrees/certificates that your program awards each year and/or close any gaps between demographic groups?
   Yes

   If yes, please create an initiative in Section H that describes how your program will do this, and what resources, if any, are necessary to achieve it.

8. If no, why not? (600 characters max)

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Section E - Student Learning Outcomes

1. Are there any courses your program offers that have never been assessed?
   No
2. If yes, why haven't they been assessed? (600 characters max)

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3. What percentage of your program's courses have assessed at least half of their SLO's?
   100.0%
4. Have you made any changes to courses based on the results of SLO assessment?
   Yes
5. If yes, briefly describe the changes were made and the impact they had on student learning.
   (600 characters max).

There have been course changes in response to SLO initiatives which improved student learning and improved outcomes in SLO assessments.

6. How many courses have assessed SLO's, implemented a change, and then re-assessed the SLO's (i.e. "closed the loop")?
   5 Courses
7. How closely have you adhered to your SLO rotational plan?
   Completely
8. Did anything impede your ability to adhere to your SLO rotational plan? (600 characters max)

   All courses that are offered get assessed according to the SLO Rotational Plan.

9. How does your program facilitate the achievement of the college's institutional learning outcomes? (600 characters max)

   We are assessing all courses that are offered, following the rotational plan in psychology, and closing the loop with initiatives.

10. How many department/program meetings have you held in the previous year in which SLO's have been discussed?
    4
11. Are you able to improve the student learning outcomes for your program (i.e. number of SLO's assessed, adherence to rotational plan, student SLO attainment, etc.)?
    No

    If yes, please create an initiative in Section H that describes how your program will do this, and what resources, if any, are necessary to achieve it.

12. If no, why not? (600 characters max)

> We are already assessing all courses that are offered, following the rotational plan in psychology, and closing the loop with initiatives. No additional improvement is necessary.

Section F - Budget

1. Have there been any significant changes in your program's budget over the past 3 years?
   Yes

2. How have these changes impacted student learning? (600 characters max)

> We have been allowed to offer more large classes in psychology with the result of improved student learning which created increased enrollment and increased number of degrees awarded.

Section G - Previous Year Initiatives

Program	Funding Category	Initiative ID	Initiative Title	Initiative Description	Cost	Grants/ Categorical	College Funds	Program Priority	Division Priority	Committee Priority	College Priority	Funded	Status	Outcome
Psychology	Computer	PSY 1407	Provide additional lap tops and electrical capacity for use in MCE 347	Increase the number of laptops and provide infrastructure to enable use of laptops and SPSS access in Psychology Lab (MCE 347) - (1) Purchase additional laptops to provide each enrolled student access to the use of SPSS in class. This goal is in line with the College's goal to increase enrollment. (2) Add AC power source to desks in MCE 347.	28,000		14,000	H	R	H	H	No	Discontinued	Laptops do not work well to support psychology students. We are updatinig this initiative to create a lab in room MCE-347.
Psychology	Computer	PSY 1408	Use of SPSS	Need to allow				M	M	M	M	Yes	Completed	Instructors

		and 1409	software for instructors and students off campus	instructors(6 at home licenses have been funded for instructors) students to access SPSS software off campus. Students need to do SPSS homework from home and faculty need to grade and prepare for SPSS lessons. Cost approximately an additional $1,200.	1,200		1,200							are able to use SPSS to create assignments and grade student work.
Psychology	Computer	PSY 1508	Larger new monitors for psychology ft faculty offices	FT faculty need updated monitors that are larger for viewing research spread sheets and information for teaching psychology	1,500		1,500	M	M	M	M	No	Ongoing	It is still difficult to do required work on the small monitors in the instructors offices. costs Dell 27" 4x474=1900.
Psychology	Other	PSY 1406	Media	New				L	L			No	Ongoing	Waiting to

	Funds		subscriptions of application and experiment Videos	subscriptions and videos to assist in supporting student learning in the classroom and online. $1500 annual subscription fee and $1500 one time fee for new videos that are captioned.	1,500	1,500	-						be able to use demaonstration videos for classes.
Psychology	Other Funds	PSY1403	Supplies and marketing materials for Clothesline Project	Each year at this annual event we have been challenged to gather the t-shirts, marketing materials, and supplies needed for this event. Faculty, students, and administrators have been donating their personal funds to support this event. We ask the college to	4,000	4,000	-	L	L		Yes	Completed	The new supplies help improve the level of success for the annual Clothesline event.

									H	H			Yes	Ongoing	

				support this valuable event this coming year. Could use Multicultural and Diversity funding if supplied.											
Psychology	None	PSY 1301 and 1302 and 1401 and 1402	Continue increasing student enrollment in Psychology classes through more sections and extra large classes	Psychology has retrieved 55% of the goal to increase enrollment in this high transfer program. Continued attention to creating additional sections and offering extra large courses is needed in this program to meet our full goal	-		-		H	H			Yes	Ongoing	The increases in number of class sections and class sizes have increased the enrollment and number of degrees granted in psychology.
Psychology	None	PSY 1303	Online offerings of the psychology program	Psychology is the first program on campus to create all classes in an online offering. Continued	-		-		M	H			Yes	Ongoing	There have been some increases in online courses and the online classes have high success rates.

				offerings of this program online are needed to support our online students. Additionally we need general education support to fully offer online education to psychology students.											
Psychology	None	PSY 1304	Create new psychology courses	There are three areas that we wish to develop new curriculum. We continue to meet to discuss and complete as a department.	-		-		M	M			No	Ongoing	Faculty are deciding which new courses could increase program success

Section H – 2015-2016 Initiatives

Program	Initiative ID	Initiative Title	Initiative Description	Cost	Funding Source	Initiative Category	Educational Master Plan Goal	Expected Improvement	Program Priority	Division Priority	Committee Priority	College Priority
Psychology	PSY1501	Increase Enrollment	Offer more large classes during times students can attend and add more large web classes.	50,000	College Funds	General Fun	☒Goal 1 ☐Goal 2 ☐Goal 3 ☐Goal 4 ☐Goal 5	☒Enrollment ☐# Under-represented students ☐Course Success Rate ☒Productivity/ Fill Rate ☒Degrees/ Certificates ☐Close equity gaps	☐Req ☒High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low
Psychology	PSY1502	Increase course fill rate.	Increase marketing of psychology classes and create a psychology brochure.	5,000	Grant	Grants	☒Goal 1 ☐Goal 2 ☐Goal 3 ☒Goal 4 ☐Goal 5	☒Enrollment ☒# Under-represented students ☐Course Success Rate ☒Productivity/ Fill Rate ☒Degrees/ Certificates ☐Close equity gaps	☐Req ☐High ☒Med ☐Low	☐Req ☐High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low

14

Program	Initiative ID	Initiative Title	Initiative Description	Cost	Funding Source	Initiative Category	Educational Master Plan Goal	Expected Improvement	Program Priority	Division Priority	Committee Priority	College Priority
Psychology	PSY1503	Improve minor demographic gaps.	Improve communication with underrepresented ethnicities to reduce a minor amount of an ethnicity gap.	500	Categorical	Other	☒Goal 1 ☒Goal 2 ☐Goal 3 ☐Goal 4 ☐Goal 5	☒Enrollment ☒# Under-represented students ☐Course Success Rate ☐Productivity/ Fill Rate ☒Degrees/ Certificates ☐Close equity gaps	☐Req ☐High ☐Med ☒Low	☐Req ☐High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low
Psychology	PSY1504	Improve SLO outcomes for statistics and research students.	Convert room MCE-347 into a permanent lab room with 65 hidable computer stations.	79,000	College Funds	Computer	☒Goal 1 ☐Goal 2 ☐Goal 3 ☒Goal 4 ☐Goal 5	☐Enrollment ☐# Under-represented students ☒Course Success Rate ☐Productivity/ Fill Rate ☒Degrees/ Certificates ☐Close equity gaps	☐Req ☒High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low

Program	Initiative ID	Initiative Title	Initiative Description	Cost	Funding Source	Initiative Category	Educational Master Plan Goal	Expected Improvement	Program Priority	Division Priority	Committee Priority	College Priority
Psychology	PSY1505	Update Courses to hybrid	Update all psychology courses to include hybrid instruction mode	0	None	Other	☒Goal 1 ☐Goal 2 ☐Goal 3 ☐Goal 4 ☐Goal 5	☒Enrollment ☒# Under-represented students ☐Course Success Rate ☒Productivity/ Fill Rate ☒Degrees/ Certificates ☐Close equity gaps	☐Req ☐High ☒Med ☐Low	☐Req ☐High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low
					- Select -	- Select -	☐Goal 1 ☐Goal 2 ☐Goal 3 ☐Goal 4 ☐Goal 5	☐Enrollment ☐# Under-represented students ☐Course Success Rate ☐Productivity/ Fill Rate ☐Degrees/ Certificates ☐Close equity gaps	☐Req ☐High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low

Educational Master Plan Goals

Goal 1: Continuously improve educational programs and services to meet student, community, and workforce development needs.

Goal 2: Provide students with information and access to diverse and comprehensive support services that lead to their success.

Goal 3: Partner with local and regional organizations to achieve mutual goals and strengthen the College, the community and the area's economic vitality.

Goal 4: Continuously enhance institutional operations and effectiveness.

Goal 5: Implement the Ventura College East Campus Educational Plan.

Section I – Process Assessment
How have the changes in the program review process this year worked for your area?

How would you improve the program review process based on this experience?

Appeals

After the program review process is complete, your program has the right to appeal the ranking of initiatives (i.e. initiatives that should have been ranked high but were not, initiatives that were ranked high but should not have been), the division's decision to support/not support program discontinuance, or the process (either within the department/program or the division) itself.

If you choose to appeal, please complete the Appeals form (Appendix E) that explains and supports your position. Forms are located at the Program Review VC website.

The appeal will be handled at the next higher level of the program review process.

Section I – Submission Verification
Preparer:

Dates met (include email discussions):

List of Faculty who participated in the program Review Process:

Preparer Verification:
☒ I verify that this program document was completed in accordance with the program review process.
Dean Verification:
☐ I verify that I have reviewed this program review document and find it complete. *The dean may also provide comments (optional):*

APPEAL FORM

The program review appeals process is available to any faculty, staff, or administrator who feels strongly that the prioritization of initiatives (i.e. initiatives that were not ranked high but should have been, initiatives that were ranked high but should not have been), the decision to support or not support program discontinuance, or the process followed by the division should be reviewed by the College Planning Council.

Appeal submitted by: (name and program) _____

Date:_____

Category for appeal: _____ Faculty

                          _____ Personnel – Other

                          _____ Equipment- Computer

                          _____ Equipment – Other

                          _____ Facilities

                          _____ Operating Budget

                          _____ Program Discontinuance

                          _____ Other (Please specify)

Briefly explain the process that was used to prioritize the initiative(s) being appealed:

Briefly explain the rationale for asking that the prioritization of an initiative/resource request be changed:

Appeals will be heard by the College Planning Council. You will be notified of your time to present.