**VENTURA COLLEGE**

**Minutes of the Classified Senate Committee**

**Date: Friday September 12th, 2014**

**11am-12pm**

**Present:** Peder Nielsen, Rick Trevino, Rachel Marchioni, Barbara Cogert, Linda Resendiz, Abra Flores, Richard Torres, Ilse Maymes

**Absent:** Eileen Crump

**Recorder:** Rachel Marchioni

**Minutes:**

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| **Agenda Item** | **Summary of Discussion** | **Action (If Required)** | **Completion Timeline** | **Assigned to:** |
| 1. Welcome | Peder calls the meeting to order and introduces our Student Trustee Isle Maymes.  Linda Resendiz is the college representative for the union and Olivia Long is the Chief Negotiator. |  |  |  |
| 1. Public Comment | Ilse greets the groups and says she is excited to learn and see how the college operates. Last year she was in ASVC and now she is representing all three colleges. |  |  |  |
| 1. Treasure report - Rachel | No new activity: $206.95 |  |  |  |
| 1. Approve April minutes - Eileen | Barbara motions to approve minutes and Abra seconds. |  |  |  |
| 1. Look at proposed new district “Mission Statement” - Peder | The district has asked us to review this and give back our comments. Any suggestions can be send to Peder and he will move them forward to the President. |  |  |  |
| 1. Food services – Rick & Peder | Rick, Dave Keebler, Peder Nielsen, and Art Sandford are creating a plan for the college food service. In order to do so they must incorporate feedback from the students and staff. A survey has gone out asking what type of food is desired and at what times. There has been a high volume of responses. Barbara shared that Academic Senate is also doing a similar survey. |  |  |  |
| 1. Fund Raiser results “Hopefully” - Rachel | The Snapper Jacks Fundraiser was a success raising $141.06. Going forward we would like to market the fundraiser to include student participation and have clear communication to faculty/staff to tell their students. |  |  |  |
| 1. State Classified employee of the year nominations and process. – Peder | Hoping that the district will have a name to send forward to the state this year. The application is a lot of work but very gratifying. |  |  |  |
| 9. 3SP - What classified are doing to meet new requirement. Rick & Rachel | Freshman Experience students and students in the Peer Mentoring program merged to allow students to receive follow-up serves. An incoming freshman that either attended the Freshman Experience or is receiving the VC Promise will be paired with an experienced student for the year. This Peer Leader is hired under the supervision of the Coordinator(s) (Rick Trevino, Rachel Marchioni, and Bill Hart) and the Peer Leader will create a comfortable and safe environment for program participants that will help them ease into student life at Ventura College. They will host events throughout the school year for these students to attend and interact on the campus, and the Leaders will help freshman become involved in campus life, experience leadership opportunities and take advantage of programs and support services available to them at Ventura College. |  |  |  |
| 10. Equity update – Peder | The districts DCAP has started working on our equity plan. Our districy equity plan is due to the state in Jan 2015. |  |  |  |
| 11. Professional Development – District, Campus, and State. - Peder | The district Professional Development committee has few things that are in the final stages to be rolled out by January 2015. |  |  |  |
| 12. Adjourn meeting | Adjourned at 12:00pm |  |  |  |