

**Ventura College**  
**Department Chairs & Coordinators Council Meeting Agenda**

Tuesday, January 23, 2018

3:00 p.m. – 4:30 p.m. – MCW-312 (Conference Room 3<sup>rd</sup> Floor)

- Charge:** The Department Chair and Coordinator Council provides a forum for the discussion of academic, operational and institutional issues. This is a faculty-driven body that makes recommendations to the Administrative Council.
- Membership:** Vice President of Academic Affairs; Vice President of Student Affairs; department chairs (and assistant chairs); coordinators; Academic Senate President (or designee).
- Chair:** Vice President of Academic Affairs and Faculty Co-Chair (selected by the Council).
- Meetings:** Fourth Tuesday of the month, 3:00 p.m., MCW-312 Conference Room.

I. Welcome/Announcements

- Campus Fire Debrief TBA
- Fall Class Schedule was due to Deans **January 15**
- Men of Color rescheduled for **Feb. 9**
- 11th Annual Ribbons of Life Breast Cancer Game on **Wednesday Jan. 24** and VC vs. OC Basketball Game
- Revisions for Preliminary Online Catalog **due March 26**

II. General Discussion without administration from 3:00-3:30 pm

III. Review of Minutes from Nov. 28, 2017 (time certain 3:30 pm)

IV. Debrief from Thomas Fire (3:35-3:55 pm time certain)

V. Tableau Classrooms (Phil Briggs 3:55- 4:10 pm time certain)

VI. Vice President updates

a) Damien Peña

- VC Required Syllabus Disability Statement:  
*Students with disabilities, who may need accommodations in this class, are encouraged to contact the Educational Assistance Office (EAC) as soon as possible to ensure that such accommodations are implemented in a timely manner. Authorization, based on verification of disability, is required before any accommodation can be provided. The EAC can be contacted at 805-289-63000 or in person by visiting the Administration Building.*

b) Kim Hoffmans

- Catalog
- Curriculum issues
  - CurriUNET
  - COCI
  - Guided Pathways

VII. General Announcements – (Council – *time permitting*)

VIII. Adjournment