



Student Success Committee (SSC) Minutes

May 5, 2021 @ 2:00-3:30 pm Zoom Meeting

Charge: The Student Success Committee (SSC) is the operational committee responsible for student success, equity/racial equity, and related initiatives. The SSC integrates and aligns student success efforts into a cohesive strategy through on-going evaluation of data and effective sharing of information campus-wide. SSC makes recommendations to the Executive Team via the College Planning Committee to identify and close equity gaps while continuously improving student success outcomes in accordance with State guidelines, the Student Equity Plan, and the Ventura College Master Plan.

ADMINISTRATOR CO-CHAIRS (Non-Voting): Jennifer Kalfsbeek-Goetz and Damien Peña

Membership: Representative College Governance Committee—(Voting members)9 Faculty + 9 Non-Faculty, 1 Student; 4 Classified; 2 Supervisors

Voting Members						
1	Health, Kinesiology, Athletics, and Performing Arts	James Walker		Classified	Jordana Ybarra-Telias	
2	Career Education I	Heather Ladwig-Aguilar		Classified Co-Chair	Veronica Allen	
3	Career Education II	Ralph Fernandez		Classified	Victoria Nielsen	x
4	English, Math and Learning Resources	Eric Martinsen	x	Classified	Jamie Birkett	x
5	Sciences	Hafez Alawdi & Daniel Clark	x x	Classified	Vacant	
6	Student Services	Bea Herrera	x	Administrator	Jennifer Kalfsbeek-Goetz	x
7	Visual Arts, Behavioral and Social Sciences, and Languages	Vacant		Administrator	Damien Peña	
8	Faculty	David Young		Supervisor	Alma Rodriguez	
9	Faculty Co-Chair	Paula Muñoz	x	Supervisor	Gabriella Asamsama-Acuna	
GUESTS						
	Marnie Melendez					

Recorder: Tricia Bergman

Agenda Items	Discussion Notes	Action	Date	Who
1. Call to Order	Meeting called to order at 2:05 p.m.			
2. Review and approve minutes from 4.28.2021 meeting	Quorum not met. 8 voting members required for Quorum. Several committee members were participating in the Chancellor’s Districtwide Pandemic Update Webinar being held at the same time as this meeting.	Tabled to Next Meeting		
3. Public Comments	The following topics were discussed about the best ways to:			

	<ul style="list-style-type: none"> ▪ implement and move forward towards completion of the SSC Workgroups’ findings. ▪ present the working documents to campus wide committees for feedback. ▪ focus on one Workgroup having one meeting each semester. ▪ create a work plan as part of the Board approved Equity Plan, and include a responsive party column. <p>It was suggested an email be sent by Jennifer to all administrators explaining the Workgroups’ findings and listing specific items each of them would be responsible for, as well as sharing the findings in the Deans and Supervisors Council and Administrative Council meetings.</p> <p>Paula said that sharing the findings would qualify as part of the Equity Summit Plan during Flex.</p>			
<p>4. Report out on SEP work group, create four work groups to align with the Metrics (Access, etc.). Add “not yet started” “in progress” “recommend discontinue” “on-going or completed” boxes to the workgroup tables? Or another column with committee recommendations for future discontinue, invest more, etc.</p>	<p>Paula presented and discussed the COMPLETION Workgroup’s metric. Discussion followed.</p> <p>The Link to J. Kalfsbeek-Goetz’s OneDrive with each Workgroup’s Presentation and the Link to the Student Equity Plan (SEP) can be found here: https://vcccdventura-my.sharepoint.com/:f:/g/personal/jkgoetz_vcccd_edu/EivaliA_uLRcttyvc0mnuOIBXUIPqBfLGleygdAYsq1fpA?e=8HkLwm</p>			
<p>5. Discuss: How will current SEA funded projects/programs get evaluated for continuance?</p>		Tabled to Next Meeting		
<p>6. Some programs funded but not in SEP, and some programs should be funded are not being funded.</p>		Tabled to Next Meeting		
<p>7. What is the recommendation for funding process? Are we assuming all plan items are funded?</p>		Tabled to Next Meeting		

8. Next steps?		Tabled to Next Meeting		
9. Is this committee planning to focus on all-things equity, regardless of if it is in the SEP? Or SEP-focused items only?		Tabled to Next Meeting		
10. Closing Comments	Due to low attendance, it was decided, by unanimous consensus, that an additional SSC Meeting be scheduled before the Semester ends as there are several pending items still needing to be addressed. Committee members agreed that Tuesday, May 18th from 9:00-11:00 a.m. will be the next scheduled meeting.			
9. Adjournment	Meeting adjourned at 3:16 p.m.			