



## RESUME WRITING ASSIGNMENT

---

Using provided resources for guidance, student prepares an effective professional resume.

1. **Assignment learning goals:**

Student will produce a professional resume suitable for use in pursuing internships, apprenticeships, and/or other experiential education opportunities.

Resources for student use:

- [Resume Resources page](#) on Career Center website
- [Career Services Resume Guide](#)
- [Resume workshop presentation](#)

Resume critique rubric ([link to PDF](#))

Drop-in hours

[Monday](#) 10-11 am

[Thursday](#) 5-6 pm

*Questions? Call Career Services for further information and resources  
(805) 289-6473/VCCareer@vccd.edu*