Ventura College Technology Advisory Group
Meeting Minutes 2016-17 Academic Year
Monday, May 8, 2017 CCCR

Present: Ken Drake, Grant Jones, Matthew Moore, Yia Vang, Dave Keebler
Recorder: M. Jacobs

Agenda Item	Summary of Discussion	Action due by whom
Call to Order	Grant called the meeting to order at approximately 2:10 p.m.	
Approval of Minutes	Minutes were approved by consensus.	
Assessment Center	1. Everyone continues to work on the location and needs of an Assessment Center including: A. Better utilization of existing computer labs B. Which department needs what and how often C. Could we monetize our assessment center D. What are the official requirements, VC and State, of a new Assessment center?	
Strategic Technology Plan 2016-2019	1. Grant explained that the plan reflects and is tied into the Educational Master Plan and the Facilities Master Plan. These include goals for the entire district and specifically VC. 2. He will continue the automatic, basic goals such as "tech refresh" and add new goals such as: A. Strong Workforce Initiative B. 3SP C. Evaluate virtual desktops and the idea of streams the application you are using. D. OnBase document imaging for transcripts and other areas E. Expanding support for online classes to 24/7 assistance. Dave Furhmann purchased 14/7 Online Educations Assistance. VC pays for the service but it is a fraction of what it cost to purchase. F. District is trying to hire full time security staff. VC needs to include this in the plan. G. Encourage use of Lynda.com in our professional development activities. Ask supervisors for assigned time to update your skills. H. Smart Classrooms are ever changing. VHS players are no more. I. Big Ideas: 1) Explore next generation learning environment 2) Master calendar tied to EMS with filters and improved reports 3) Lending libraries for technology ties to faculty resource center 4) Emergency Operations should include RAVE 5) STEM center for students (like MESA) 6) Life Claim (badging with authentication) 7) Students should have lifelong access for academic portfolios. 8) I.T. assistance dedicated to Financial Aid. 9) Information Centers such as:	Grant will work on the plan during the summer.

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	a. Executive
	   b. Building (Kaseya -web based)
	   c. Server for 3SP environment	

Rave App	1. Grant reviewed the use and features of our new Rave App.	
Technology Award	1. Grant reported that we need a physical machine in an office. 2. We have to establish criteria and training. 3. Dave added that it could not be state dollars.	
Adjournment/Next Meeting	Grant adjourned the meeting at 3:30 p.m. The next meeting is 9/11/17	