



## Student Success Committee (SSC) Minutes

May 8, 2019 @ 2:00-3:30 pm in Campus Center Conference Room (CCCR)

Charge: *The Student Success Committee (SSC) is the participatory governance committee responsible for student success and related initiatives. The SSC integrates and aligns student success efforts into a cohesive strategy through on-going evaluation of data. SSC makes recommendations to close achievement gaps and continuously improve student success outcomes in accordance with State guidelines and the Ventura College Master Plan.*

Membership: Representative College Governance Committee-- 9 Faculty + 9 Non-Faculty (1, Student; 4 Classified; 2 Supervisors, 2 Administrators) as voting members

Voting Members						
1	Health, Kinesiology, Athletics, and Performing Arts	Mary McDonough	x	Classified	Cynthia Salas	<b>X</b>
2	Career Education I	Vacant		Classified Co-Chair	Veronica Allen	<b>X</b>
3	Career Education II	Ralph Fernandez		Classified	Victoria Nielsen	
4	English, Math and Learning Resources	Heather Aguilar		Classified	Tatiana Lawler	<b>X</b>
5	Sciences	Hafez Alawadi		ASVC (Dir. Of External Affairs)	Vanessa Luis	
6	Student Services	Bea Herrera	x	Administrator	Lynn Wright	x
7	Visual Arts, Behavioral and Social Sciences, and Languages	Andrea Horigan		Administrator	Dan Kumpf	
8	Faculty	Lydia Morales		Supervisor	Alma Rodriguez	<b>X</b>
9	Faculty Co-Chair	Paula Muñoz	x	Supervisor	Rick Trevino	<b>X</b>
GUESTS						
	Damon Bell		Eric Martinsen			
	Angeles Rodriguez					
	Arlene Reed					

Agenda Items	Discussion Notes	Action	Date	Who
<b>1. Call to Order</b>	Meeting called to order at 2:06pm			
<b>2. Public Comments</b>				
<b>3. Approval of Minutes</b> • <b>4/24/19</b>	Quorum not made to vote on Minutes	<b>Vote</b>		

<p><b>4. Institutionalizing Programs and Positions</b></p>	<p>Item on agenda to discuss history of Pirate’s Cove.</p> <p>B. Herrera reads Student Success Committee minutes from May 11, 2016 presenting the idea of “The Zone” presented by Will Cowen and Joey Ramirez.</p> <p>B. Herrera would like to look at positions and programs funded under SEA, and also any grants that fund positions and programs.</p> <p>A. Rodriguez states committee has been requesting evaluation of positions and programs being funded under SEA and measureable way to look at the decisions being approved to fund in order to create plans for future sustainability.</p> <p>Discussion regarding programs or positions funded from categorical monies being referred to as “long term or short term” instead of using term “institutionalized”. Committee reaches consensus that there should be a plan in place to evaluate programs and positions on a 3 year cycle to deem effectiveness in closing achievement gaps and serving the purpose it was intended for.</p> <p>C. Salas notes the need to inform staff members when hired if they will be evaluated on a 3 year cycle or if the position is temporary v. permanent. B. Herrera again raises the issue of duplication of services on campus and would like a policy or protocol for informing campus of short term or long term decisions made by Executive Team. Discussion regarding whether SSC Committee would be the correct place to draft this policy/protocol or if this should be done in Budget Resource Committee, then the policy/protocol could be vetted by CPC and Senates.</p> <p>Protocol has not been identified in order to measure what is institutionalized or permanent however D. Bell has reviewed past minutes which do not reflect that the Pirate’s Cove program was a pilot.</p> <p>Clarification made to committee that all positions and programs funded by SEA have not been “officially” institutionalized as they are categorical monies therefore moving forward we need a way to evaluate future funds being given towards those programs and positions.</p>	<p><b>Discussion</b></p>		
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<p><b>5. Equity Plan Review</b></p>	<p>Draft created will then be vetted through governance groups. P. Munoz states Academic Senate voted to not to accept this draft. Comments and feedback can be made to your liaison sitting on the task force for each area.</p> <p>P. Munoz believes first two sentences need to be removed for box containing “completion of transfer level Math and English”.</p>			
<p><b>6. Workgroups for Special Populations</b></p> <ul style="list-style-type: none"> <li>- Foster-Youth</li> <li>- Low-Income</li> <li>- LGBTQ+</li> <li>- Homeless</li> <li>- Veterans</li> <li>- Dreamers</li> <li>- Disabled</li> <li>- Recently/Currently Incarcerated</li> </ul>		<p><b>Discussion</b></p>		
<p><b>7. English/Math Updates (10 min)</b></p>	<p>Presentation given by E. Martinsen on aiming for Student Success with Implementation of AB705. Presentation will be sent out to the committee members. Data shows students are excelling with increased access to English V01A.</p> <p><a href="http://www.studentsuccessmetrics.com">www.studentsuccessmetrics.com</a></p> <p>Committee would like to look at GPA’s of students who completed transfer level Math/English in the first year vs. students who did not take transfer level English/Math the first year.</p>	<p><b>Update</b></p>		
<p><b>8. Future Agenda Items:</b></p>	<p>These were suggested agenda items that were not able to be covered in academic year 2018-2019:</p> <ul style="list-style-type: none"> <li>SSC drafting criteria and evaluation for RFPs from 17-18</li> <li>SSC drafting policy/protocol for informing campus of long term/short term decisions made by Exec team</li> <li>SSC evaluating programs and positions funded by SEA</li> <li>SSC drafting method of cross checking program review with RFP process and emergency needs</li> </ul>			
<p><b>9. Open Comments/Announcements</b></p>				
<p><b>10. Adjournment</b></p>	<p>Meeting adjourned at 3:30pm.</p>			