

**Ventura College**  
**Department Chairs & Coordinators Council Meeting Agenda**

Tuesday, March 29, 2016

3:30 p.m. - 5 p.m. – MCW-312 (Conference Room 3<sup>rd</sup> Floor)

- I. Welcome/Announcements
  - a) All fall schedule changes should have already been submitted to Nan
  - b) SAVE THE DATE: Campus Wide Planning Retreat – April 29<sup>th</sup> @ Crown Plaza Hotel
  - c) Reminder: Meet and Greet with California Youth Authority (Lisa Davis)
- II. Review of Minutes
- III. Retreat Feedback
- IV. Student Success (Karen Harrison)
- V. Tableau Demo (Phillip Briggs)
- VI. Student Learning Outcomes (Debbie Newcomb)
- VII. Office of Student Learning Updates
  - a) Kim Hoffmans
  - b) Pat Ewins
- VIII. Update on reorganization
- IX. General Announcements – *Council* (Time permitting)
- X. Future agenda items?
- XI. Adjournment

**Charge:** The Department Chair and Coordinator Council provides a forum for the discussion of academic, operational and institutional issues. This is a faculty-driven body that makes recommendations to the Administrative Council.

**Membership:** Vice Presidents of Student Learning; department chairs (and assistant chairs); coordinators; Academic Senate President (or designee).

**Chair:** Vice President of Student Learning and Faculty Co-Chair (selected by the Council).

**Meetings:** Fourth Tuesday of the month, 3:30 p.m., MCW-312 Conference Room.  
(Aug 25, 2015 ♦ Sept 22, 2015 ♦ Oct 27, 2015 ♦ Nov 24, 2015 ♦ Jan 26, 2016 ♦ Feb 23, 2016 ♦ Mar 29, 2016 ♦ Apr 26, 2016)

Items in Reserve:

- Credit by Exam list
- Grading policies/student failure/student drops
- Communication of new processes and state mandates (i.e. closed caption)
- Online/hybrid/web enhanced courses
- Textbook access codes
- Peer/Student references