

VENTURA COLLEGE
Minutes of the Classified Senate

Date: January 12, 2017

3:00 pm –4:30 pm

Approved 2/2/17 Mtg

Present: Lori Annala, Dany Boynton, Gabriela Navas, Sammy Freitag, Margaret Dominguez, Victoria Jimenez, KaiFeng Liang, Sebastian Szczebiot, Olivia Long, Abra Flores, Carol Smith, Karen Osher-Partovi

Recorder: Felicia Torres

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Call to order	Meeting was called to order @ 3:02 pm			
Adoption of the Agenda		Abra moved to approve agenda. Gabriela seconded. Agenda is approved.		
Public Comment	No Public comment to record.			
Approval of Minutes (December 1, 2016 & November 3, 2017)	November and December minutes are tabled until February. Minutes were not ready in time for the extended agenda to be distributed.			
Classified Senate Reports <ul style="list-style-type: none"> • Treasurer’s Report • Subcommittee for Bylaws & constitution 	<p>Karen reported a \$286 dollars in the T&A account is still available. The CS would like to move on getting the See’s candy ordered and received in time for Valentine’s Day for fundraising purposes. Karen will send bars to the division offices to assist with the sale of the bars. A little over \$900 dollars was deposited in the Foundation account for student scholarships, so two will be awarded this year.</p> <p>Gabi reported that the subcommittee reviewed the old constitution and bylaws and compared them to other colleges to come up with a 1st draft. The timeline for final approval is for May. The sub-committee is asking the senate to review the draft and submit feedback by the 31st of January. The second reading will be available for the February meeting.</p>			
Committee and Group Reports <ul style="list-style-type: none"> • Board of Trustees 	The Board of Trustees have approved a raise for Chancellor Luskin. For more information there is an editorial and you can contact Olivia for more info. The chancellor search committee meets the week of January 16 th . Screening of applications for minimum quals. January 21-February 3 will review online applications			

<ul style="list-style-type: none"> • District Committees • Campus Committees 	<p>and select the candidates to be interviewed.</p> <p>DCAP is still reviewing the Decisions Making document. Vice Chancellor El Fattal would like reps from Student Services added to the Enrollment Management subcommittee. The VC CS 9+1 has been put forward for inclusion as well as language about including the confidentials and district classified employees in the district governance committees.</p> <p>The Functional Map needs to be reviewed by pertinent areas at the college for accuracy and breadth. Please provide input to Pamela by January 31st. www.vcccd.edu/about-the-district/participatory-governance</p> <p>The Equal Employment Opportunity Committee - No December meeting, nothing to report.</p> <p>District Classified Professional Development - The name of our 2016 Ventura College Classified Employee of the Year has been forwarded to the committee. District Classified Employee of the Year selection committee will meet on January 17th and 19th at the DAC. Ventura College is being represented by Peder Nielsen and Dora Hartman.</p> <p>Training & Tours – March 15, 2017 (MC) Safety in Service: a. Active Shooters b. Emergency Contacts bring your emergency binder c. Disruptive Students d. Title IX and the Classified Service</p> <p>June 8, 2017 (VC) – All Day “It’s All About You”: 1) Keynote Address – Work/Life Balance 2) Self-Massage - Becca from VC 3) The Science Of Stress 4) Get Off Your Seat. Discussion and activity – Breena Maggio from the B.E.A.C.H. 5) Breathing Exercise 6) Mindfulness/Meditation 7) Lunch –Nutrition/Mindful Eating Speaker 8) Walk To/Tour The Athletic Facilities 9) Wellness Presentation – how to use the facilities</p>			
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	<p>10) Tai Chi 11) Return to Wright Event Center 12) Wellness Team-Building Exercise 13) Open Discussion, Plan For Next Year, Feedback</p> <p>Admin Council - Last two meetings cancelled, nothing to report.</p> <p>BRC - No December meeting, nothing to report</p> <p>CPC – No December meeting, nothing to report</p> <p>A discussion about release time began and Olivia facilitated by responding to the question and added other information about using the fit lab.</p> <p>SSC met yesterday. They had a groundbreaking decision made, RFP form was approved. The state is moving forward with plans to consolidate the three plans. We now have a formal process to look at great ideas. Pirates Cove is a great example. Olivia reported the process that was reviewed in the meeting.</p> <p>Pamela asked those on the governance committee to submit a report to her within one week after the meeting that the rep is attending, because part of the CS president's job is to know what is happening in the meetings.</p>			
<p>Vote on Non-Smoking Campus</p>	<p>Pamela reported that Dr. Gillespie asked the CS to take a formal vote on a non-smoking campus.</p> <p>Discussion: Some hated the idea and some understand the need for it and various points of view discussed.</p>	<p>Pamela moved to vote. Margaret seconded. Motion to take a vote approved. Olivia called to question: 5 nays, 8 ayes; no abstentions. CS approves a Non-Smoking Campus.</p>		
<p>Classified Senate Officers</p>	<p>Matthew was not present, but things are going along as planned.</p>			
<p>Program Review, Classified Prioritization</p> <ul style="list-style-type: none"> Vote on hiring priorities 	<p>Discussion-Dana asked for a correction to be made for the EAC request, because there was an issue in the past regarding that position.</p>	<p>Olivia moved to vote on prioritization list. Sebastian seconded. Motion approved.</p>		

	<p>Discussion: We can say we don't like it as written and we should be able to put it forward with a change.</p> <p>Olivia expressed gratitude for those who worked on the prioritization list and wanted to acknowledge the work done, because it's not an easy task.</p>	<p>Olivia motioned to amend her previous motion. The amendment to the list, that the LLR position be solely dedicated to the Santa Paula site. Gabi seconded. Motion approved. Ayes-all in attendance, none opposed. Motion carries.</p>		
Professional Development Update	<p>Pamela reported that the committee is going to start building out the calendar for the year.</p> <p>The survey results that was sent out in September results will be available for the spring retreat on March 14.</p>			
Announcements	<p>Olivia reported that SEIU negotiations are ongoing. The full contract is open for negotiations. She also notified the senate that she took copious notes at the board meeting where the Chancellor was given a raise and on why they felt it was important to give it to him. Please see Olivia for the details.</p> <p>Abra - Midsummer Nights' Dream is coming soon. It is an opera and kind of haunting, but very beautiful. February 10th or 9th is the preview for a 7:30 p.m. show. More info will be in the weekly update.</p> <p>Gabi Navas announced that she was hired as a part-time faculty at Oxnard College for Marine Biology. Kudos to Gabi!!</p>			
Adjournment	<p>The meeting was adjourned at 4:20 pm.</p>			
Three Takeaways	<p>None</p>			