

VENTURA COLLEGE

Department Chair Council-Minutes

Campus Center Conference Room

Tuesday, April 24, 2012

Present: Mark Pauley, Paula Muñoz, Kathy Scott, Susan Bricker, Casey Mansfield, Tim Harrison, Jennifer Garcia, Patty Wendt, Dan Kumpf, Steve Quon, Stacy Graham, Bob Lawson, Ramiro Sanchez, Ted Prell, Karen Gorback, Terry Pardee, Judy Garey, Tania DeClerck, Bob Moskowitz, Jennifer Parker, Raeann Koerner, Gwen Huddleston, Joe Selzler, Steve Palladino, Victoria Lugo, Karen Harrison, Marta DeJesus, Eric Martinsen

Guests: Daniel Aguilar, Sandy Hajas, Debbie Newcomb, Ty Gardner, Andrea Horigan, Claudia Peter, Susan Royer

Recorder: Linda Resendiz

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Welcome	Ramiro welcomed everyone to today's meeting.			
General Announcements – Council	<p>The following announcements were made by the Council members:</p> <ul style="list-style-type: none"> • R. Koerner – Third Holistic Health Festival was very successful. • J. Garey – There will be a dance concert the first week of May. We will be moving to the new PAC afterwards. • T. DeClerck – There will be a talk on Santeria and a movie this Thursday. • J. Garcia – Wednesday at 4 p.m. in the Library, VC Voices will be wrapping up their editing. • B. Moskowitz – We have been doing Art interviews; Student shows are still hanging. • J. Prell – Working on putting together a handbook for faculty on strategies faculty use to help their students out. • D. Kumpf – Math Departments got together a few weeks ago and had a basic skills conference. The discussion was on curriculum. 	Forward any information to T. Prell or C. Lange.		Department Chairs

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
<p>General Announcements - <i>continued</i></p>	<ul style="list-style-type: none"> • P. Muñoz – EOPS is having their recognition night next week. The instructor of the year will be announced. EOPS will have 70+ students graduating. • S. Graham – A new instructor has been hired to replace Simon Waltzer. • B. Lawson – We will have a classical guitar concert on May 2nd. May 9th is our chamber music concert. May 10 we will have our VC jazz band playing in the Wright Event Center. On May 12th there will be a concert with Carlos Gonzalez. The VC Orchestra will be doing an all Spanish music program with music by Chavez. On May 9 we will be having 2-3 minute “gorilla concerts” in various public areas around campus. • M. Pauley – The Psych Club had their mental health awareness last week. • D. Aguilar – Bogg waivers will be available soon online for the 2012-2013 academic year. • S. Palladino – Completed paper tally screening for geography instructor. 			
<p>Program & Institutional SLO Assessment Training – <i>Kathy Scott, Jennifer Parker, Debbie Newcomb, Andrea Horigan, Ty Gardner & Mark Pauley</i></p>	<p>Program and institutional SLO assessments are due in October 2012. Information from the 2012 WASC reporting requirements for proficiency in SLO assessments was discussed. Documentation for this semester’s SLO/SUO is due now. Checklists were distributed. Ty Gardner and Kathy Scott will assist with mapping. Please contact Kathy to schedule an appointment. The definition for Program and institutional SLOs was discussed. Kathy mentioned that the district has approved the TracDat software for the fall. Presentations on program and institutional SLO assessments were done by Debbie Newcomb (Business), Andrea Horigan (Human Services), and Jennifer Parker (Child Development). Ty provided an overview of the mapping. Sandy Hajas discussed the service SIO and institutional assessments for Tutoring.</p>		<p>October 2012</p>	<p>Department Chairs</p>

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Bookstore Update – <i>Susan Royer</i>	Susan mentioned that conversations have been taking place within the last three months regarding pricing on textbooks. She said that many instructors are sensitive to the high prices of textbooks and weight against quality and curriculum. She distributed a handout on examples of pricing for everyone's information. She said that the bookstore will be buying back loose leaf editions of textbooks except access codes. Daily buyback is Monday-Thursday from 10 a.m. to 2 p.m. The big buyback will be from May9-16. Fall adoptions are due April 30. She asked that this information be communicated to anyone who has not turned in their adoptions yet.			
Next Meeting	Tuesday, September 25, 2012 – 3:00 p.m. Campus Center Conference Room			