

**Ventura College Academic Senate
Minutes
Thursday, February 16, 2017
2:00-3:30pm
Multidiscipline Center West (MCW) – 312**

I. Call to Order at 2:08pm. The following senators were present:

Michael Bowen (MB)—Curriculum Committee
Colleen Coffey (CMC)—Senate Secretary
Roxanne Forde (RF)—Water Science/WED
Chris Frederick (CF)—English/Math/Learning Resources
Andrea Horrigan (AH)—Visual Arts/Behavioral and Social Sciences/Languages
Paula Munoz (PM)—Student Affairs
Malia Rose-Seisa (MRS)—Sciences
Peter H. Sezzi (PHS)—Senate VP
Brent Wilson (BW)—Health/Kin/ICA/Performing Arts

II. Public Comments

RF: In fall she will be on sabbatical but she will be on campus. She wants to know if it is acceptable to have an adjunct substitute for her. PHS: That is up to her division; adjuncts have served before.

III. Acknowledgement of Guests—None.

IV. Informational Items

- a. Curriculum Committee Update: Priority one list is out over this weekend. One of our film courses was kicked back at District. Ryan will be resigning as technical review chair effective as of summer. Anyone who would like to step up to this position: let MB know. RF: She really appreciates how much help she got from the CC for her courses. AH brings up that Michael Callahan receives 100% release for his work; why don't we give 100% release to the technical review chair (it is just 40% now)? Senators briefly discuss this. CF: What is the rationale for a faculty member doing the technical review? (i.e. Could this be done by a classified person?) Senators briefly discuss but they are concerned about this—agree that it should be a peer-to-peer process (i.e. faculty person).

V. Action Items

- a. Minutes (2/2/17)—Motion by MB; RF seconds. Discussion: none. Vote: unanimous.
- b. Resolution: opposing that interims get an automatic final interview: Motion by RF as to first & second readings; second by PM. Senators briefly discuss this. They are very much in favor of it. Senators concur that PHS should read this out loud to the BOT at next Tuesday's meeting. Vote: unanimous.

Motion by PM to move "f" to "b" (i.e. reorder the agenda). CMC seconds. Vote: unanimous.

f. Resolution in support of DACA students

Motion to approve "Resolution in support of DACA students" by CMC; second by Brent.
Discussion: none. Vote: unanimous.

Adjourned for lack of quorum 2:23pm

c. BP 7211 (Equivalency) (2nd reading)

d. AP 7211 (Equivalency) (1st reading)

e. Faculty Handbook (2nd reading)

VI. Discussion Items

a. Change in scheduling of Senate meetings

b. Preferred name concept on student rosters

VII. President's Report

VIII. Senate Subcommittees/Task Forces/Work Groups Reports

IX. Campus Committees Reports

X. Announcements for the Good of the Order

XI. Requests for Future Agenda Items

XII. Adjournment

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Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.