<u>Ventura College Technology Committee</u>

Monday, May 12, 2014

<u>Technology Committee Members</u>

Executive Sponsor: David Keebler -- VP Business Services

Chair: Grant Jones – Technology Support Supervisor

Members: Dave Fuhrmann; David Keebler; Maureen Jacobs; Sandy Hajas; Connie Baker; Scot Rabe; Marta De Jesus; Daniel Walsh; Nancy Cairns; Ayanna Gaines; Eric Martinsen; Sharla Fell; William Budke; Victoria Lugo; Denise Pope; Ken Drake; Ronald Mules; Katherine Koch; Yia Vang; Gwendolyn Huddleston; Christopher Frederick; Michael McCain.

<u>Agenda Items</u>

1. Questions Regarding Previous Meeting Minutes

2. Proposed rollout schedule for the LRC beach/library computers

3. Summer I.T. projects discussion

4. Scantron Rollout Update

5. Other Business?

VENTURA COLLEGE
Technology Committee - Minutes
Campus Center Conference Room
April 14, 2014

Present: Connie Baker, Ken Drake, Dave Fuhrmann, Sandy Hajas, Grant Jones, Dave Keebler, Katherine Koch, Yia Vang (and intern Kara)
Recorder: Maureen Jacobs
Handouts: Accreditation Compliance Review by Standards-III.C Evaluation Form-Additions and Changes

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Previous Meeting Minutes	There were no corrections to the 02/10/14 minutes.			
Accreditation Update	The Committee added input to the Evaluation guide. This is attached as a handout.			
Wi-Fi Evaluation Update	Dave Fuhrmann reported that the DAC is analyzing our 6 year old controllers. We are going to stay with Aruba. They will be starting in July with the LRC and Cafeterias. Then they will go on to high use areas (ADM, SSC). All sites including VCSP will be upgraded this summer. For classrooms with specific requirements airwave and or local software can work. It is about $700 per classroom They will put a pilot version in the Veteran Center and Guthrie Hall. For Counseling areas there is a $20 dogle for laptops.			
Pay for Print/Scan presentation-Sandy Hajas	Sandy reported that students want to scan. Instead of buying scanners, the coin operated copier service in the LRC also offers scanning. This would help with printing. Vendor requires a 2 year contract. It is five cents per scan. Katherine asked about security. Sandy answered that we can select features. She will find out about security and storage.			
Scantron Rollout	They have had a training session with Scantron. I.T. will run old and new in tandem. A Scantron card needs to be selected for the new equipment. Grant will speak with the Bookstore to offer both old and new cards. There will be 2 training days before July 1.			
Adobe	Dave Fuhrmann reported that the district has negotiated a districtwide site license for all Adobe products. The annual contract begins 8/1.			
Future Meetings	05/12/14			
Grades First	SARS is will still be in use as Grades First begins. SARS will not be updated. It is still used in Tutoring. For Grades First, we will have two training days before July 1st. Scott Brew will be our on-sight expert. We just begin to collect data June 15th. We have a year to collect data before we start reporting it. All SARS history will be transferred. Yia Vang asked if we will be able to text and the answer is yes.			

LRC "2014-2015" Program Review Deployment Overview

Deployment Order	Area for Upgrade	Number of Computers	Ghost Image Ready?	Current Status
1	Library PAC Stations	48	Yes	Computers have been ordered and will be delivered before 6-30-14
2	Tutoring Center Student Stations	6	Yes	Computers have been ordered and will be delivered before 6-30-14
3	Reading Writing Center Student Stations	6	No	Computers have been ordered and will be delivered before 6-30-14
4	LRC Beach POD 10	12	Yes	Computers have been ordered and will be delivered before 6-30-14
5	LRC Beach POD 9	12	Yes	Computers have been ordered and will be delivered before 6-30-14
6	LRC Beach POD 16	12	Yes	Computers have been ordered and will be delivered before 6-30-14
7	LRC Beach POD 17	12	Yes	Computers have been ordered and will be delivered before 6-30-14
8	LRC Beach POD 25	12	Yes	Computers have been ordered and will be delivered before 6-30-14
9	LRC Beach POD 26	12	Yes	Computers have been ordered and will be delivered before 6-30-14
10	LRC Beach POD 1	20	No	Computers have been ordered and will be delivered before 6-30-14
11	LRC Beach POD 2	12	No	Computers have been ordered and will be delivered before 6-30-14
12	LRC Beach POD 5	12	No	Computers will be ordered after 7-1-14
13	LRC Beach POD 13	12	No	Computers will be ordered after 7-1-14
14	LRC Beach POD 14	12	No	Computers will be ordered after 7-1-14
15	LRC Beach POD 15	12	No	Computers will be ordered after 7-1-14
16	LRC Beach POD 21	12	No	Computers will be ordered after 7-1-14
17	LRC Beach POD 23	12	No	Computers will be ordered after 7-1-14
18	LRC Beach POD 24	12	No	Computers will be ordered after 7-1-14
19	LRC Beach POD 3	12	No	Computers will be ordered after 7-1-14
20	LRC Beach POD 4	12	No	Computers will be ordered after 7-1-14
21	LRC Beach POD 6	12	No	Computers will be ordered after 7-1-14
22	LRC Beach POD 7	12	No	Computers will be ordered after 7-1-14
23	LRC Beach POD 8	2	No	Computers will be ordered after 7-1-14

Ventura College Major Projects List - Updated 5/12/2014

Project Description	Project Lead	Start Date	Approximate % Complete
Coordinate the trenching, cabling and turning up Internet connections to the Wright Event Center	Grant Jones	11/01/12	0%
Coordinate the technology implementation for the SAB building remodel.	Grant Jones	05/14/13	0%
Coordinate the technology implementation for the M&O building remodel.	Grant Jones	05/14/13	0%
Coordinate the cut over to the new CAT6 cable for DRC computer Lab.	Lester Tong	01/17/14	0%
Upgrade all Pixie smart classroom instructor PC's with SSD/RAM kits.	Lester Tong	01/17/14	0%
Configure, image and deploy 25 laptops for Linda Collin's medical assistant class in Santa Paula	Lester Tong	01/17/14	0%
Build, configure and deploy a new VM DeepFreeze server with Deepfreeze clients for most labs on campus.	Reuben Asahan	01/17/14	0%
Replace 5 existing PC's in SCI-113 with Dell 9010 computers.	Reuben Asahan	01/17/14	0%
Replace 18 computers in the SCI, physics lab.	Lester Tong	01/17/14	0%
Replace 250 LRC Beach computers/monitors with Dell 9010 pc's.	John Wolfe/Mike Oxford	01/17/14	0%
Replace 48 Library computers with new Dell 9010 pc/monitors.	John Wolfe/Mike Oxford	01/17/14	0%
Setup new Crestron smart classroom gear in PAC-119.	Lester Tong	01/17/14	0%
Re-image Day Road computer lab with MS Office 2010 and 2013.	Reuben Asahan	04/17/14	0%
Move all lab computers from TR-4 to MAC-205.	Lester Tong	05/08/14	0%
Replace 37 VCSP, LRC thin-clients with new Dell 3020 computers.	Lester Tong	05/08/14	0%
Coordinate the technology implementation for the Applied Sciences building.	Grant Jones	05/14/13	5%
Coordinate the installation of a projector and screen in the LRC staff resource room.	Grant Jones/Lester Tong	04/01/14	5%
Coordinate the installation of a projector, TV and speakers in the MESA center.	Grant Jones/Lester Tong	04/01/14	5%
Coordinate the installation of new/separate speakers in CRC-201.	Grant Jones/Lester Tong	04/01/14	5%
Coordinate the installation of a TV monitor and computer in the EOPs lobby.	Grant Jones/Lester Tong	04/01/14	5%
Coordinate the installation of a projector, and speakers in the SCI-226 lab.	Grant Jones/Lester Tong	04/01/14	5%
Coordinate the installation of a TV and two security cameras in the LRC library.	Grant Jones/Lester Tong	04/01/14	5%
Coordinate the installation of a TV and two security cameras near the downstairs SCI bathrooms.	Grant Jones/Lester Tong	04/01/14	5%
Coordinate the move of AV cables from SSC lobby TV to counseling student area.	Grant Jones/Lester Tong	04/01/14	5%
Coordinate the re-cabling of Guthrie Hall with new Ethernet and 3 WAPs.	Grant Jones/Lester Tong	04/01/14	5%
Image and deploy 10 Microsoft Surface tablets for the biology department.	Reuben Asahan	04/01/14	5%
Add/Refresh UPS devices to all IDF's at VC.	Grant Jones/Lester Tong/DAC	09/09/13	25%
Update 17 library laptops with security patches, Kaspersky etc..	Mike Oxford	10/31/13	25%
Setup 4 new Scantron devices on campus.	John Wolfe/Grant Jones	11/12/13	25%
Upgrade all math/science smart room instructor PC's with SSD/RAM kits.	Lester Tong	10/11/13	50%
Build, configure and deploy a new VM Ghost server with Ghost clients for all labs on campus.	Mike Oxford	01/17/14	50%
Coordinate the re-cabling/TV Mount/WAPs for the new VC Veteran's Center	Grant Jones/Lester Tong	04/01/14	80%
Deploy new Kaspersky anti-virus software on all VC machines.	Grant Jones	08/22/13	95%
Setup dual monitors/wireless keyboards for all counseling offices.	Reuben Asahan	01/17/14	100%