

Ventura College Child Development/CDTC Advisory Meeting – Minutes from October 2, 2015 9:00 – 10:30 a.m.

Attendance: Robin Douglas, Suzanne Godinez, Deanna Hall, Jennifer Parker, Laurie Pido, Mary VonDoeren

| Agenda Item | Discussion/Decisions | Recommendations/ Actions |
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| <p>Welcome and Introductions</p> | <p>Members in attendance introduced themselves and shared what agencies they represent.</p> <p>Department chair Jennifer Parker introduced Deanna Hall as new full time Child Development faculty at Ventura College. Deanna shared her professional background with the group, expressed her wishes to visit community programs and get involved in community and County efforts.</p> | |
| <p>Ventura College Child Development Department News</p> <ul style="list-style-type: none"> ○ Early Childhood Mentor Program ○ Growing mentor teachers ○ CD V29 Supervision and Mentoring class coming Spring 2016 ○ Community Directors' meetings resuming in Spring 2016 ○ Growing Director mentors ○ Spring schedule | <p>Picking up the conversation from our meeting last spring, Jennifer stated that Ventura College has been approved for funding of ten mentor teachers through the California Early Childhood Mentor Program. She explained the qualifications to be selected as a Mentor Teacher and walked through the selection process. In addition to supervising practicum students in their classrooms, participating Mentor Teachers are required to attend a 2-hour seminar each month.</p> <p>Both Laurie Pido and Suzanne Godinez stated that they prefer students do their practicum at the campus laboratory preschool rather than at their current work sites if they are able to accommodate students' time away from their jobs.</p> <p>The procedure from now on is that all practicum assignments for Head Start employees need to be arranged through Suzanne Godinez.</p> <p>Laurie stated that Missionary Preschool will accept practicum students to be mentored by their staff but that they will require practicum students to be Livescan cleared. Jennifer said that she is investigating possible funding to help pay for practicum students to be Livescanned. Laurie said that Missionary would be willing to pay a portion of the cost.</p> <p>Jennifer shared that the CD V29 Adult Supervision class will be offered in spring semester. Marion Levin, the director of Children's World has volunteered to host meetings of the local director's group, whether or not the Mentor Program is in place.</p> <p>Jennifer briefly explained the Director Mentor selection process.</p> <p>Jennifer explained that the spring class schedule was tweaked to allow room for Student Connections to meet in the CDC-38 adult classroom from 12:15 – 1:15 daily. She and Deanna Hall will allocate some of their office hours so that at least one of them will be available to students at Student Connections each day. They may be able to bring in English and/or math tutors to support students during Student Connections time.</p> | <p>Jennifer will investigate possible funding to help pay for Livescanning of practicum students.</p> |

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| Career Pathways | Discussion of the new CTE Career Pathways yielded questions as to how the program will impact our future workforce, licensing regulations and the emotional maturity of those entering the work force if course work required by Community Care Licensing can be completed by high school students. | |
| Child Development Training Consortium (CDTC) Update | <p>Robin described the grant program to the meeting attendees, requirements for students to participate and the reimbursement process, and handed out copies of the application materials for program directors to take back and share with their employees who might qualify for funding. She shared the current funding priorities (1. applications submitted complete and on time and 2. applications submitted after 550 units had been allocated, awarded in the order received as funding allows) and asked the committee if they felt comfortable continuing to use those priorities or if they would like to consider other priorities. The committee agreed to maintain the current priorities, which seem adequate for the number of applications submitted and to revisit the topic if there is a significant increase in the number of applications submitted.</p> <p>Laurie Pido stated that some of her staff are taking online classes through Cerro Coso Community College and asked if they would be able to participate in the Training Consortium grant. Robin replied yes, they would apply to Cerro Coso.</p> | <p>Robin will e-mail application information to the program directors so they can share it with their staff members.</p> <p>Robin will find out who is the grant coordinator at Cerro Coso and send the information to Laurie.</p> |
| Building Community Partnerships – opportunities for community members on the advisory committee to share about their programs, needs, how the College can support the preparation and development of their employees | Suzanne Godinez stated that Head Start is currently requiring an Associated degree for classroom assistants and a Bachelors degree for lead teachers. They are currently maintaining 1:10 adult to child ratios. Suzanne explained that final hiring decisions are made by a Head Start Policy Council, comprised of parents. As the Council only meets once a month, hiring can get bottlenecked. Additionally, Suzanne said that Head Start is currently using OWL curriculum and offered to have someone from their organization come to VC to talk about it with our Child Development faculty. | |
| Next Advisory Meeting | The next meeting will be Friday, April 15, 1:00 – 2:30 pm. | Jennifer will e-mail a reminder several weeks before the next meeting. |