# VENTURA COLLEGE
## DRAFT – Technology Advisory Group
## Campus Center Conference Room
## March 14, 2016

**Present:** Grant Jones, Gwen Lewis-Huddleston, Michael McCain, Saliha Sha, Yia Vang
**Recorder:** Maureen Jacobs

| Agenda Item | Summary of Discussion | Action (If Required) | Completion Timeline | Assigned to: |
|---|---|---|---|---|
| **Previous February 8th Meeting Minutes** | Corrections:<br>• In the Program Review Update: ADD- "We have an additional $40,000 for redoing the space". ADD: "It was suggested that ASC-120 could have more PC's around the edge of the room so that it could be used for testing." | | | |
| **Program Review Update** | • Grant reported that I.T. was down to the last three initiative items. There was discussion regarding LRC and Ceramics receiving portable AV roll up boxes. Gwen asked for one for Art. | | | |
| **Develop VHS transition plan** | Grant sent a staff email followed by information sent to the deans that he had secured a 20% discount at Dexter's Cameras (805-643-2172) for VHS to DVD conversions. | | | |
| **Accreditation Update** | Grant is working with Tim Harrison and Kim Hoffmans and should be done by this Friday. | | | |
| **Extend previous Strategic Tech. Master Plan** | Grant proposed that we extend our Strategic Technology Master Plan one year. All approved to extend one year and have the next one begin 2017 to align with others. | | | |
| **3SP Funds** | • Gwen spoke about using 3SP funds to standardize office and I.T. equipment as well as 2 kiosks to provide information for students.<br>• She let us know of Ventura College's switch to Canvas from Desire2Learn. We will be able to add more online classes and need to consider hiring more staff. There is online Canvas training in April. Contact Matt or Sharon for registration. | | | |
| **Other items** | • Yia let us know that we are getting ready for summer registration.<br>• Mike asked if we could change the campus standard from desktop to laptop. Grant replied that laptops have less life span and are easily stolen | | | |
| **Action Items from previous meeting** | • Grant was to send a staff email of our new VHS transition plan. This was DONE 3/11/16, copy attached. | | | |
| **Next Meetings** | • April 11, 2016 and May 9, 2016 | | | |