

**Ventura College Academic Senate
Minutes
Thursday, April 18th, 2019
3:30-5:00pm
Multidiscipline Center West (MCW) – 312**

I. Call to Order at 3:31pm. The following senators were present:

Division: Visual Arts, Behavioral and Social Sciences and Languages

Bill Hendricks (BH)

Andrea Horrigan (AH)

Division: Health, Kinesiology, Athletics and Performing Arts

Brent Wilson (BW)

Mary McDonough-Giles (MMG)

Division: Sciences

Kammy Algiers (KA)

Cari Lange (CL)

Erin Brocker (EB)--absent

Hugh O'Neill (HON)--absent

Division: English, Math & Learning Resources

Gabe Arquilevich (GA)

Chris Frederick (CF)

John Guelcher (JG)

Donna Beatty (DB)--absent

Division: Career Education

Roxanne Forde (RF)

Deanna Hall (DH)

Laura Woyach (LW)

Division: Student Services

Paula Munoz (PM)

Gema Sanchez (GS)

Yia Vang (YV)--absent

Curriculum Committee Liaison

Michael Bowen (MB)

Senate Executive Team

Lydia Morales (President) (LM)

Philip Clinton (Vice-President) (PC)

Colleen Coffey (Secretary) (CC)
Stephanie Branca (Treasurer) (SB)

II. Public Comments—*not recorded*

III. Acknowledgement of Guests: Gabriela Wood (Biology), Adrian Ponce (ASVC), Ben Somoza (Modern Languages), Michael Callahan (Institutional Research)

IV. Action Items

- a. Minutes 3/21/19--Motion to approve by RF; second by AH. Discussion: none. Vote: unanimous with 2 abstentions.
- b. Requirements around CCCCCO Vision for Success Goals- 2nd reading. LM reviews this with the senators. Motion by LW; second by KA. Discussion: none. Vote: unanimous with 1 abstention.
- c. Making Recommendations (First Reading). This is now being called the “Participatory Governance Handbook.” Motion as to first reading by PC, second by LW. Discussion: LM reviews this with senators as to the PD committee. Gives the details of meetings that have taken place between executives/classified senate/academic senate. Senators discuss. Senators seem to favor changing “advisory group” designations to “committee” and vis a versa. Vote (as to second reading next time): unanimous with 2 abstentions.
- d. CE Liaison for the next two-year term: CE has recommended that Deanna serve another 2-year term. Motion to approve by PC; second by PM. Discussion: none. Vote: unanimous.
- e. SSC co-chair: LM has sent out an email to all faculty to fill this spot and both replies nominated PM to be faculty co-chair. She agrees to serve out this year on that committee. Motion by RF; second by DH. Vote: unanimous with 2 abstentions.

V. Informational Items

- a. SEA budget update (Lydia)--This was received at the last SSC meeting. LM will share this with senators over email. Question is: what is the process for programs becoming institutionalized (ex: Pirates Cove)?
- b. Guided Pathways update (Colleen)--Flex Day roundtable next Thursday at 10:30 in Guthrie Hall. This is chance to see and give input re: workplan for the next year of activities. We are also finalizing the clustering of the programs and taking input (believe there is a voting activity re: naming of the clusters).

c. 2019-2022 Equity Plan Task Force (Lydia)--This is due 6/30; we (and every other college) asked (but were denied) for an extension to September (because data was so slow to arrive). The state has declined to extend the deadline. PM: Who is on Equity Taskforce? LM: She is only faculty; also Alma from Financial Aid, Arlene Reed (not sure as to which role), Lynn Wright, Brenda Greigo, Damien Pena, and Philip Briggs. Question: how do we give input? Reply from LM: It's fairly prescriptive--i.e. clicking boxes. Concern is that there is some loss of data integrity as we receive our own data back from the state. It does not appear that there is any real work here to be done--i.e. it is more a compliance exercise and then the committee will do the work as to how to address each of these areas. Question: who wrote the VC Equity Plan (draft 1 was in the senators' packet)? Answer: Damien populated the document with information from the Integrated Plan, but that was preliminary--now it needs to be revised/rewritten. Senators discuss. LM would like senators to send suggested language/strategies to her via email.

d. PD Committee Update: LM has received a request to meet with reps from the PD committee. Question: what is the objective of the meeting? Answer: to discuss the details of how the PD committee will report back to the senate going forward.

e. Vacancies on the Senate Executive Council for Fall 2019—LM reminds senators about this.

f. Great Teachers Seminar update (Philip)--There are still spaces available.

g. ACCJC Annual Report—LM gives this update. Since this is part of 10+1, we (senators) should have received a copy of this before it was sent out. In past, they have not circulated the annual reports, only the mid-term and final reports. Reply from senators: yes, they would like to see these going forward.

VI. Discussion Items:

a. AP/BP 7211 Minimum Qualifications and Equivalency: LM reviews the history of this with the senators. This will come back next time (as a first/second reading). DH: Tri-CA was discussing the statewide toolkit for equivalency—this might be helpful (if it extends beyond the CE purview). DH will look at this closer. Senators agree that 21 units seem reasonable (this is in the BP). Senators discuss this very flawed existing process and ideas for remedying.

Re: the AP: Suggestions for changes: As to B(1)--add department chair to this. CC: Making lists is a bad idea—you end up always chasing the list trying to keep up with the evolution of each discipline. PC: The hiring committee itself should trigger the applicant being asked for file for equivalency (i.e. Take HR out of the equivalency process altogether).

b. Program Viability Process and AP4021: LM talks to senators about the efficacy of our getting out in front of this issue and developing our own process. She asks senators for input. Realistically, this will have to be taken up during the next school year.

c. Fall Committee membership and co-chairs: LM is going to do this. She will email all current members and find out if they're staying on; if not, they can maybe recommend replacements. The idea is to try and get out ahead of this so that committees can hit the ground running in the fall.

d. Emeritus Faculty Resolution: Senators discuss this. Marta shares that this should include a provision for retaining one's vcccd.edu email—otherwise, the moment one retires, the email is yanked (this should go under #4). Faculty should provide additional input re: this via email to LM.

VII. President's Report (time certain 4:50): LM gives this report.

VIII. Senate Subcommittees/Task Forces/Work Groups Reports (these were submitted to the senators in writing)

- a. CTE liaison report (Deanna Hall)
- b. Treasurer's Report (Stephanie)
- c. Curriculum Committee updates (Michael)
- d. DE (Colleen)

IX. Announcements for the Good of the Order

a. Upcoming ASCCC Events

- Apr. 25-27, Career and Noncredit Institute, San Diego
- Apr. 30-May 3, ACCJC Partners in Excellence, Burlingame (cosponsored by the ASCCC)
- Jun. 13-15, Faculty Leadership Institute, Sacramento
- Jul. 10-13, Curriculum Institute, Burlingame

X. Requests for Future Agenda Items

XI. Adjournment at 5:02pm