

Ventura College Academic Senate
Agenda
Thursday, September 21, 2017
3:30-5:00pm
Multidiscipline Center West (MCW) – 312

I. Call to Order at 3:38pm. The following senators were in attendance.

Division: Visual Arts, Behavioral and Social Sciences and Languages

Andrea Horigan (AH)

Bill Hendricks (BH)

Division: Health, Kinesiology, Athletics and Performing Arts

Brent Wilson (BW)--*absent*

Terry Morris (TM)--*absent*

Division: Sciences

Kammy Algiers (KA)

Malia Rose-Seisa (MRS)--*absent*

Cari Lange (CL)

Erin Brocker (EB)

Division: English, Math & Learning Resources

Gabe Arquilevich (GA)

Chris Frederick (CF)

Jaclyn Walker (JW)

Donna Beatty (DB)--*absent*

Division: Career Education

Joanna Capazzi (JC)

Laura Wojoch (LW)

Heidi Dalton (HD)--*absent*

Deanna Hall (DH)

Division: Student Services

Paula Munoz (PM)

Angelica Gonzales (AG)

Curriculum Committee Liaison

Michael Bowen (MB)

Senate Executive Team

Lydia Morales (President) (LM)

Philip Clinton (Vice-President) (PC)

Colleen Coffey (Secretary) (CC)

Stephanie Branca (Treasurer) (SB)

II. Public Comments (3 mins)

Public Comments Pursuant to the federal Americans with Disabilities Act, if you need any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to Lydia Morales/Philip Clinton, 4667 Telegraph Road, Ventura CA, 93003.

Public comment from Bea Herrera, Counseling Dept. Chair. Reads a letter to the senators requesting that senators please continue to be leaders on campus in all matters re: the 10+1. Second, as a senate, stand up for faculty by taking an official position on the productivity factor. Productivity should not be the driving force in curriculum, scheduling, etc. She believes that senators could have a profound impact on the college if they choose to take on this role.

AG: adding on to Bea's comments: our students have had to go outside the district in order to take Engineering 14 (Engineering majors must take this). This is the third semester this has not been offered. Here again productivity is always the prime factor in the decision-making--can this really get 35 students? UCSB and Cal Poly SLO are two big schools that will exclude our students from transfer if this requirement has not been fulfilled.

III. Acknowledgement of Guests: Roxanne Forde; Bea Herrera

IV. Informational Items

- a. AFT Update (Peter Sezzi, Chief Negotiator) (5 min.)--PHS is not here so no update is given.
- b. 2017/2018 Planning Parameters (5 min.)--Bea reminds senators re: FSA (Faculty Service Area) that is on file for every faculty member. If a program is discontinued, FSA's get activated. SB: Is there a set program discontinuance process at VC? Senators would like to see AP 4021 that governs this process Further: when she looks at our initiatives she does not see marketing of the college to *attract* more students. PM: Do we care as a senate about these programs that are potentially going to be cancelled? She also sees --to SB's point--that we must put our foot down about the marketing and insist that this be addressed. KA: It seems to her that administration are the only ones making these forms, decisions, etc. They are leading this without significant input from faculty. PM reiterates that faculty must take a stand on issues we care about. AH: Is not aware of SLOs being used for program discontinuance. But state law does require any course in our catalog to be assessed. There is a miscommunication on that issue re: why classes are not offered (in some cases). GA: His question is about programs being

discontinued—what is the incentive to discontinue these? Senators discuss this. PC: This is also an efficiency issue—should the college be investing in programs that don't have students graduating in them, or should we invest the energy elsewhere? BH: For example: Photography has a lot of students but relatively few degrees/certificates (i.e. degrees cannot/should not be the only measure of a program's value). JW: This goes to the issue of are we a transfer college or are we a community college? CMC encourages all senators to attend Chancellor's forum on Tuesday. AH: She thinks we have to go beyond asking questions to making demands, to submit a more formalized written format. Senators discuss this and then move on.

c. Curriculum Committee updates (5 mins)--MB has emailed to senators a list of not recently-offered courses that are being considered for removal from the catalog. SB: asks how "archive" is defined? Is that deletion? MB: in Curricunet the courses would remain but they would be removed from the catalog. Reactivation goes through the CC just like a new course. CL: Asks what the P1 year is? Reply: that is the most recent calendar year that the COR was updated. AES 41 (1st line): Why would this even be on the list? CMC comments that she does not feel comfortable about a faculty body (i.e. the CC) doing the bidding of the administration by working hard to delete courses when productivity is the issue why these courses have not been offered (ex: they were scheduled but then cancelled at the last minute). SB wants to know what the administration plans to do about productivity besides cancelling classes? No reply to that. JC: Suggests that faculty talk to Kim Hoffmans when they are offering a class that is necessary for degrees and that will be low-enrolled (i.e. So that an exception can be made). **KA: This is an issue that keeps coming up --we need to make a decision about how to respond to it.** CL: Requests that senate exec team will draft a resolution along the lines of CMC's comment. **This will get worked up in the next senate exec meeting and** senators wish to discuss this issue thoroughly at the next meeting. **MB continues: a copy of Curricunet has been made (in case the contract with Curricunet lapses).**

V. Action Items

a. Approval minutes (9/7/2017) (2 mins)--KA Motion; 2nd by PC. Discussion: LM: Re: the distribution of information to allusers that we talked about last meeting. This did not get captured in the minutes and should have been included. Motion amended to specify that this discussion should be added to the minutes. Vote as to motion as amended. Unanimously passed.

b. Set Senate Norms (1st reading) (5 min.)--PM doesn't think we need any. The ones that LM distributed came from the Making Recommendations document. LM clarifies: everyone should suggest the norms they want so at least we can discuss/vote them up or down. Motion by PM to NOT have norms; 2nd by JC. Discussion: none. Vote: majority approves (i.e. Senate will not adopt norms at this time).

c. Set Senate Goals 2017/2018 (5 min.) --AG motion to approve; JC 2nds. Discussion:

PM: Re: Goal 1—**rephrasing suggested (and breaking this first draft goal into 2):**

"Increase faculty awareness of AB 1725 and the 10+1"

"Strengthen the faculty and senate's leadership role in academic and professional matters."

Rephrasing suggested for: "Enhance opportunities for increased faculty involvement, leadership and advocacy."

New goal suggestion: "Re: Senate president's report to the BOT should reflect academic senate business and concerns."

SB: Would like to add in the goal: "To increase faculty dues and scholarship contributions through increased transparency". She will give presentation on senate budget at next meeting.

Question from LM: This motion only to approve this year's goals. All in favor of adopting these as goals for 2017/2018? Vote is unanimous.

Senators discuss closing the loop on 2016/2017. This does not require a motion. (Most were rolled over into this year's goals in some fashion.)

d. Approval of governance committee membership (10 min.) --KA motion to approve committee membership. AG 2nds. Discussion: **Faculty Staffing Priorities must be excluded from this vote—we don't have the membership (not a problem because there may not be growth—determine after program review)**. Senators discuss the various committee memberships and LM makes edits to the document that contains this information (on the screen). PC: Amending motion to exclude from the motion Faculty Staffing Priorities committee. KA accepts this friendly amendment. 2nd to friendly amendment by AG. Vote: Committee membership *to the best of our knowledge* is approved unanimously.

VI. Discussion Items

a. Campus Accommodation of Reservists Military Students' Service Obligations (5 min.)--LM reviews this suggestion re: a resolution (for senate to pass in future). If we do this, we will have to change the APs, etc. Vice Chancellor has asked senate presidents to discuss this with their senates. KA: She thinks this depends on the course. In a lecture course this might be fine, but in a lab course this could not be workable. A blanket-policy may just not be workable. SB: Maybe some language re: faculty will make this accommodation whenever possible. PC: Asks if this is a funding issue for veteran students? PM doesn't think so—this request is because the CSU Academic Senate resolved this. Motion to table / take back to the departments and have further discussion after review of CSU discussion; PM 2nd. Vote: Unanimous.

KA motion to reorder the agenda to hear President's report at this juncture; AH 2nd. Vote: Unanimous.

VII. President's Report

LM: Campus police recently gave a safety training. They want to know if senate would like an active shooter/safety training? Senators resoundingly reject this idea. Moving on...District has made the proposal for a district-wide foundation to offer a promise program. Senators are very skeptical of this idea, wondering why these monies shouldn't simply be handled by the extant college foundations (rather than staff/pay for a duplicate staff at the district level)? Suggestion is made that perhaps this district foundation is being created primarily to deposit monies received by the district from tenant

rents at their new building? Senators further discuss this briefly. Ultimately, senators *do not support the creation of a district-wide foundation*. There has also been discussion re: re-do of the allocation model. Lastly, LM was very heartened at the last BOT meeting to see such an amazing turn-out of faculty. Unfortunately, we did not get to hear any rebuttal (to public comments) because the BOT went from public comments directly into closed session.

Adjournment at 5:04.

The remainder of the agenda was not addressed.

b. ASCCC Appointment to Common Assessment Work Group (5 min.)--

c. Strategic Goals and Objective (10 min.)

VI. Discussion Items

a. Campus Accommodation of Reservists Military Students' Service Obligations (5 min.)

b. ASCCC Appointment to Common Assessment Work Group (5 min.)

VIII. Senate Subcommittees/Task Forces/Work Groups Reports

IX. Campus Committees Reports

X. Announcements for the Good of the Order

XI. Requests for Future Agenda Items

XII. Adjournment

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Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites. 2. Degree and certificate requirements.

3. Grading policies.

4. Educational program development.

5. Standards or policies regarding student preparation and success.

6. College governance structures, as related to faculty roles.

7. Faculty roles and involvement in accreditation processes.

8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.