

Ventura College Academic Senate  
Agenda  
Thursday, April 5th, 2018  
3:30-5:00pm  
Multidiscipline Center West (MCW) – 312

I. Call to Order at 3:35pm. The following senators were present:

**Division: Visual Arts, Behavioral and Social Sciences and Languages**

Andrea Horigan (AH)

Bill Hendricks (BH)

**Division: Health, Kinesiology, Athletics and Performing Arts**

Brent Wilson (BW)--absent

Terry Morris (TM)--absent

**Division: Sciences**

Kammy Algiers (KA)--absent

Malia Rose-Seisa (MRS)--absent

Hugh O'Neill (HO'N)

Cari Lange (CL)

Erin Brocker (EB)--absent

**Division: English, Math & Learning Resources**

Gabe Arquilevich (GA)

Chris Frederick (CF)

Jaclyn Walker (JW)

Donna Beatty (DB)--absent

**Division: Career Education**

Roxanne Forde (RF)--absent

Laura Woyach (LW)

Heidi Dalton (HD)--absent

Deanna Hall (DH)

**Division: Student Services**

Paula Munoz (PM)

Angelica Gonzales (AG)--absent

Dan Walsh (DW)

**Curriculum Committee Liaison**

Michael Bowen (MB)

### Senate Executive Team

Lydia Morales (President) (LM)  
Philip Clinton (Vice-President) (PC)  
Colleen Coffey (Secretary) (CC)  
Stephanie Branca (Treasurer) (SB)

### II. Public Comments (3 mins)

Public Comments Pursuant to the federal Americans with Disabilities Act, if you need any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to Lydia Morales/Philip Clinton, 4667 Telegraph Road, Ventura CA, 93003.

Public comment about whether curriculum must always be written by faculty. Dr. Keebler answers: if instruction is non-credit or not for credit (I.e. like community service classes used to be offered), then it can be written outside the faculty/curriculum committee process. This will be a future agenda item.

### III. Acknowledgement of Guests: Phillip Briggs

### IV. Informational Items

- a. President Keebler: Faculty should put in work orders to have bookcases or other heavier furniture secured to the walls of their offices. Dr. Keebler is here and checks in with the senators about some of the challenges facing our campus (communication, HR, safety) that he is trying to carry forward and have addressed by the incoming president.
- b. Distance Education Committee recommendation on OEI Rubric. AH: Rubric is a standard for the courses in this exchange. DE Committee is recommending that all instructors teaching online use this rubric as a best-practice.
- c. Guided Pathways Update (Colleen): Plan was submitted to the state. PM: Wants to make sure that basic skills are still available to students as all students don't want to transfer. LM: This relates to AB705. Announces to senators about the flex day activity (end of April) that will have a presentation from Bakersfield College about this.
- d. CTE liaison report (Deanna Hall): Updates the senators re: recent developments in CTE. 8 of our programs received recognition/awards; recent hiring of classified staff, etc. Also talks a bit about the proposed California Community College Online College.
- e. Forums for Presidential finalists update: LM updates senators about this event. It will be 5/11, time TBD, probably in ASC. Individuals who are willing to help plan this: Heather Aguillar, Laura Wojach, Deanna Hall, Executive Council. **The faculty need to be queried about what—if any—questions they would like to ask of the candidates in this forum. Candidate bios should be distributed along with this email. Phillip Briggs says**

**he can create an online forum where individuals can post questions—senators like this idea.**

#### V. Action Items

a. Approval minutes (3/15/2018): Motion by LW; 2<sup>nd</sup> by SB. Discussion: none. Vote: unanimous with one abstention.

b. Great Teachers Seminar: LW motions to approve **Ventura College Academic Senate Great Teachers Seminar Procedures**. LM gives senators a summary of why these procedures are necessary. Senators discuss this. JW: Would prefer to see a process that puts full-time & adjunct faculty on an equal footing. SB: Not comfortable with a first-come first serve process. CL: Agrees that the tenure process individuals should be given preference since those are the individuals we want to nurture. BH: Suggests giving priority (to adjuncts) based on longevity. Senators discuss how to determine longevity. Senators want to further discuss this but we must agree on a process for this year. Here will be this year's process: First non-tenured (in the process), then tenured faculty and adjuncts based on longevity at VC. Longevity in each step. Vote: unanimous.

#### VI. Discussion Items a. Treasurer Update (Stephanie)

- a. Treasurer Update (Stephanie)--She has distributed a summary to the senators and senators discuss.
- b. Making Recommendations taskforce recommendations (committee membership, values statement, committee evaluation) (Phillip): PB is here to review the proposed revisions to this document (senators have had effected pages distributed to them in their packet). Senators discuss. If there is further input, it should be directed to PB or LM. This will come back to the senate for approval next meeting.
- c. Great Teachers Seminar: Motion to move to an action item by BH; 2<sup>nd</sup> by LW. Vote: all in favor except 1.

#### VII. President's Report

#### VIII. Senate Subcommittees/Task Forces/Work Groups Reports

- a. Curriculum Committee updates (Michael)
- b. BRC (Stephanie)
- c. DE (Colleen)
- d. SSC (Philip)

#### IX. Announcements for the Good of the Order