

Ventura College
Department Chairs & Coordinators Council Meeting Agenda

Tuesday, April 24, 2018

3:00 p.m. – 4:30 p.m. – MCW-312 (Conference Room 3rd Floor)

- Charge:** The Department Chair and Coordinator Council provides a forum for the discussion of academic, operational and institutional issues. This is a faculty-driven body that makes recommendations to the Administrative Council.
- Membership:** Vice President of Academic Affairs; Vice President of Student Affairs; department chairs (and assistant chairs); coordinators; Academic Senate President (or designee).
- Chair:** Vice President of Academic Affairs and Faculty Co-Chair (selected by the Council).
- Meetings:** Fourth Tuesday of the month, 3:00 p.m., MCW-312 Conference Room.

I. Welcome/Announcements

- Men of Color Certificate Program- [Registration Site](#)
- [Preliminary Catalog online](#)
- Summer/Fall Registration for Continuing Students begins **April 9** and for New Students begins **April 23**
- Guided Pathway Roundtable Discussion **April 27 during Flex**
- Flex 4/26-4/27 with time reserved for Department meetings the morning of **April 26**
- Dean's List Ceremony- **4/26 at 3:30 pm in gym**
- Transfer Student Celebration **May 7- at 5:30-7:30 pm** in Wright Center
- Nursing Pinning Ceremony **May 14 at 5:00 pm** in PAC
- **Graduation- May 18 at 10:00 am**

II. Review of Minutes from April 3 meeting

III. Vice Presidents' Reports (3:05-3:15 pm)

IV. District Marketing Report (Patti Blair, 3:15-3:30 pm time certain)

V. Student Success Files (Video 3:30-3:40 pm)

VI. Active Shooter Training (Mary Jones, 3:40-4:30 pm time certain)

VII. General Announcements – (Council – *time permitting*)

VIII. General Discussion without administration if desired by Department chairs from 4:30-5 pm

IX. Adjournment