

# Curriculum Technical Review Meeting

AGENDA – 8/30/2022

3:30 p.m. via Zoom: <https://vcccd-edu.zoom.us/j/92342914070>



Items	Discussion/Action
<p><b>1. Review/Revise Curriculum Committee Agenda – 09/06/22</b></p> <p><b>Final Tech Review Courses (to appear on 9/6/22 CC agenda):</b></p> <p><b>Update:</b> <a href="#">BUS V97</a>, <a href="#">CD V14</a>, <a href="#">CT V43</a>, <a href="#">CT V44</a>, <a href="#">CT V52</a>, <a href="#">CT V70</a>, <a href="#">DRFT V44</a>, <a href="#">EMS V10L</a></p> <p><b>Revision:</b> <a href="#">ARCH V67</a> (same as CT V67), <a href="#">BUS V29</a>, <a href="#">CT V50</a>, <a href="#">CT V65</a> (same as WEL V65), <a href="#">CT V66</a>, <a href="#">CT V67</a> (same as ARCH V67), <a href="#">CT V71</a>, <a href="#">CT V72</a>, <a href="#">DM V10</a>, <a href="#">DRFT V02A</a> (same as WEL V02), <a href="#">DRFT V18</a>, <a href="#">EMS V01</a>, <a href="#">EMS V10</a>, <a href="#">ENGL V02</a>, <a href="#">FILM V04</a>, <a href="#">WEL V13A</a>, <a href="#">WEL V13B</a>, <a href="#">WEL V14A</a>, <a href="#">WEL V14B</a>, <a href="#">WEL V02</a> (same as DRFT V02A), <a href="#">WEL V65</a> (same as CT V65)</p> <p><b>Inactivation:</b> <a href="#">ATET N104</a>, <a href="#">ATET N109</a> <a href="#">DRFT V99</a>,</p> <p><b>Programs:</b> Revision: <a href="#">COCN ICAN JOB</a></p> <p><b>Initial Tech Review Courses (starting tech review process):</b> <i>MUS V31A</i> <i>AA-T Economics</i> <i>AA and COA Ceramics</i> <i>AA and COA Fine Arts</i> <i>AS and COA Medical Assistant - Administrative</i></p> <p><b>First Reading Items *The following are at the ARTICULATION OFFICER Step in CIM (to appear on CC Agenda after AO review)</b></p> <p><b>New:</b> AG V05, AG V20, AIT V01, AIT V02, AIT V03, AIT V04, AIT V05, BUS V55, BUS V57, BUS V75, CJ V38, CJ V50, CJ V51, CJ V52, CJ V53, CJ V54, CJ V56, CJ V59, CS V62, KIN V82, KIN V83, KIN V87</p> <p><b>Revision:</b> AG V11, AG V12, AG V13 ARCH V10, ARCH V11 (same as CT V20/DRFT V02B), ARCH V21, ARCH V22, ARCH V23 (same as DRFT V05A), ARCH V24 (same as DRFT V05B), ARCH V25, ARCH V31, ARCH V32, ARCH V33, ARCH V40, ARCH V41, ARCH V58 (same as CT V58), ARCH V60 (same as CT V60), ARCH V64 (same as CT V64) BUS V17, BUS V31, BUS V33, BUS V38 (same as CD V38), BUS V49, BUS V50 CD V03, CD V11, CD V19, CD V66 CJ V01, CJ V06, CJ V07, CJ V25, CJ V28 COUN V02 CT V12 (same as ARCH V12), CT V30, CT V59 (same as ARCH V59), CT V63, CT V75 (ARCH V75), CT V76, CT V77, CT V79 DANC V10A, DANC V10C, DANC V10C, DANC V13A – V13D, DANC V15C, DANC V15D, DANC V23, DANC V27, DANC V29A – V29D, DANC V30A – V30D, DANC V50B, DANC V50C, DANC V50D, DANC V90 DRFT V03, DRFT V14A ECON V01A, ECON V01B ENGL V01B, ENGL V29A, ENGL V29B, ENGL V33, ENGL V34 ESRM V14</p>	<p><i>Requested item for agenda from last CC meeting: Discussion/Action of Curriculum Committee membership, expanding membership, department representatives. <b>Put under CC Business on Agenda</b></i></p>

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<p>FILM V01, FILM V02, FILM V03A, FILM V05            GEOL V02, GEOL V02L, GEOL V03, GEOL V03L, GEOL V07, GEOL V09,            GEOL V11, GEOL V21            HED V73            ICA V02 – V08, ICA V13 – V20, ICA V22-V25, ICA V30A, ICA V30B,            ICA V31A, ICA V31B, ICA V36, ICA V69            MUS V01, MUS V02A, MUS V02AL, MUS V02B, MUS V02BL,            MUS V02C, MUS V02CL, MUS V02D, MUS V02DL, MUS V03, MUS V06,            MUS V07, MUS V08, MUS V09A, MUS V09B, MUS V10, MUS V11,            MUS V12, MUS V14A, MUS V14B, MUS V14C, MUS V15, MUS V34</p> <p><b>Inactivation:</b> BUS V53, DRFT 14B, DRFT V99, MUS V02H, MUS V13</p>	
<p><b>2. Standing Item – Additional items for Curriculum Committee Meeting Agenda:</b></p> <ul style="list-style-type: none"> <li>ASCCC recommended 30-day assessment of pandemic emergency and <a href="#">modified resolution</a> (Curriculum Committee version) – M. Werness-Rude</li> </ul>	<p><i>Put on first CC meeting of every month) – under Curriculum Committee Business. Must be voted on at every meeting since it has to be renewed every 30 days.</i></p> <p><i>*Will be on the 9/6 CC agenda</i></p>
<p><b>3. Identify Curriculum Deadlines</b></p>	<p><i>Deadline for ALL course and program submission – April 30, 2023 for FALL 2024 effective date.</i></p> <p><i>On CC agenda as Informational Item</i></p>
<p><b>OLD BUSINESS: (Items postponed due to time from previous meetings)</b></p>	
<p><b>4. How to handle the family notation in CIM/CAT – M. Werness-Rude</b></p>	<p><i>Issue is that Family information is repeated both in Additional Catalog Notes section and in the Family field.</i></p> <p><i>Boilerplate statement naming family to go at the end of the catalog description when necessary. Provides name of the family only, not other courses in the family.</i></p> <p><i>"Ventura College Faculty has designated this course as part of a course family titled XXX"</i></p>
<p><b>5. Faculty stipend to assist in Tech Review – O. Long</b></p>	<p><i>STIT 9916: "...updating curriculum in Banner, mapper, CIM, CAT, Degree Works, ASSIST up to 50 hours" Can we offer to faculty to incentivize getting needed updates?</i></p> <p><i>Programs get added to Banner (via major/program codes), DegreeWorks, CCCApply, the graduation application, and Diplomatic. Keep item on TR agenda under Old Business until logistics can be figured out.</i></p>
<p><b>6. Possible Committee Goal for AY 22-23</b></p>	<p><i>If the district moves to a compressed calendar in Fall 2023, course without correct hours (total rather than weekly) will cause negative issues for the academic data specialists. This will affect courses where the hours haven't been updated and are still being offered. Also, another chance to inactivate courses we don't offer to lessen the workload in completing this clean-up. Could a report be run to see the courses needing edits? These can be administrative changes if everything else on the course is in order.</i></p> <p><i>This item to be discussed at the Flex Day meeting 9/13 with Committee Survey results. 12-1pm, bring lunch</i></p> <p><i>Tech Review meeting to also be held on 9/13 – check CSU Transferable course spreadsheet from MC for list.</i></p> <p><i>Pending courses at AO added to CC agenda.</i></p>
<p><b>7. GE Approval – M. Bowen (in absentia)</b></p>	<p><i>A procedure that documented in the curriculum handbook is that if a course is newly approved for CSU GE-Breadth or IGETC, and the AA/AS GE list has a comparable area, then the CC may (although is not obligated to) vote to approve that course for the comparable AA/AS GE area without first obtaining a recommendation from P&amp;GE.</i></p> <p><i>I would like to invoke (in absentia) the alternative procedure at the first or second CC meeting this fall. The new courses ETHS V01/AES V71 and ETHS V02/AES V72 were both approved for CSU GE-Breadth area D (Social and Behavioral Sciences) and area F (Ethnic Studies), effective F22. These courses were not previously on the AA/AS GE list. I recommend that CC vote to add these courses to the AA/AS GE list, also</i></p>

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	<p>effective F22 (this is slightly retroactive but there is historical precedent for this; see the 9/1/2020 CC minutes) in area B2 (Social/Behavioral Sciences) and area F (Ethnic/Gender Studies)</p> <p><i>Discussion/Action on Agenda for procedure and use ETHS courses and ART V02C/AES XX 67? – may not need a vote due to resolution.</i></p>
<p>8. Ambiguous-Placement Programs in CAT</p>	<p>Example: New Holistic Health COA effective F22. Where to put it in CAT? In CIM it is listed under “Health Education” but there is a “Holistic Studies” Discipline in CAT (which houses the GE Pattern I and Holistic Health PA).</p> <p>Upcoming ACCT courses – will they move to “Accounting” in CAT along with the Accounting AS/COA? These are all currently under “Business”. <i>Item not discussed due to time</i></p>
<p>9. Blanket inactivation proposal for V88/V89 courses?</p>	<p>Since there are no <b>active</b> CORs for these in CIM or Banner, they will disappear in CAT. Nothing would need to be done in CIM; it's just to acknowledge the catalog change. <i>Add as Informational Item on CC agenda.</i></p>
<p>10. Transferring GE approvals (stemmed from an email from MB concerning ART V02C/AES V67 – see information to the right)</p>	<p>* At the first CC meeting in the fall, one of the action items (probably under P&amp;GE) needs to be to grandfather the local GE approvals in areas C1 and F from the previously inactivated course, along the lines of what we did for the ASL courses (i.e., transferring the old GE approvals from the SL courses). Alternatively, these could go through the full P&amp;GE process if deemed preferable by the curriculum committee. Otherwise this course will not apply to the local GE list (because it is an F23 implementation, it will not appear in the GE list for the F22 catalog). The GE designation should be made effective F23 to match the course's official reactivation term. (Kelly and Olivia will need to know this date for Degree Works.) PENDING NO DIRECTION FROM CC, WE MAY WISH TO ADOPT THE GRANDFATHER-IN POLICY, BUT THIS IS SOMETHING WE CAN DISCUSS MORE AT THE FIRST MEETING OF THE FALL</p> <p><i>CC Information item: Grandfathering this in to C1 and possibly to F as well - then add another discussion/action agenda item – what do we do with our local area F? Topic is also a suggestion for P&amp;GE agenda</i></p>
<p>11. CAT Wrap-Up – S. Ayala</p>	<p>Share CIM to CAT sheets <i>Item not discussed due to time</i></p>
<p>12. <a href="#">Curriculum Committee Survey Results</a> – P. Sezzi, M. Werness-Rude</p>	<p><i>This to be discussed on 9/13/22 per announcement at CC meeting. Reminder announcement on 9/6 agenda</i> Question to pose to the Curriculum Committee for better understanding: Define what is training / What is not training How many trainings should we have Should training take place during CC scheduled meeting times? Or outside of scheduled CC scheduled meeting times?</p>
<b>OTHER STANDING ITEMS/FUTURE AGENDAS</b>	
<ul style="list-style-type: none"> <li>• Anti-racism and curriculum – J. Kalfsbeek-Goetz <a href="https://www.glendale.edu/about-gcc/faculty-and-staff/c-i-curriculum-and-instruction/creating-equitable-curriculum-guide">https://www.glendale.edu/about-gcc/faculty-and-staff/c-i-curriculum-and-instruction/creating-equitable-curriculum-guide</a></li> <li>• C-ID Update/AO Report – XXX</li> <li>• Course/Program approvals Update – S. Ayala</li> <li>• <a href="#">Course and Program Report Grid</a> – M. Callahan</li> </ul> <p><b>Future Agenda Items:</b></p> <ul style="list-style-type: none"> <li>• Discussion of AB 928 , AB1111, ad <a href="#">AB 1705</a></li> <li>• Theatre Arts: Technical Theatre COA (New)</li> <li>• New CCCCO Guidelines for AA/AS Ethnic Studies competency requirement in Title 5</li> </ul>	<p>Technical Theatre COA needs review, regional consortia minutes, and CTE Advisory Council Approval Meeting Minutes</p> <p><i>Item to be discussed when CCCO guidelines are published. Action needed: identify and designate courses meeting competency requirement in accordance with guidelines</i></p>