

2021-2022 Program Review - **Student Worker** Requests

Area	Program	Resource Request Title	Description of Resource Request	Estimated Cost	Previously Requested in Year(s)	Priority				Notes
						Prog	Area	Comm	ET	
SA	Admissions and Records & Student Connect	STC2003	<p>For the Welcome Center to serve our diverse student population the best we can, full and proper coverage is necessary, especially as we look to enhance and expand our services.</p> <p>This year while working remotely, we had two Student Ambassadors on staff working a combined total of approximately 30 hours each week. Our team served 14,400 students via email, with 15,600 students served over the phone, and 372 Pirates assisted through zoom video chat. Our team also participated in approximately 12 Application Workshops.</p> <p>While this past year was different, we are planning the transition back to more “normal” non-pandemic work schedules. When working in-person the nature of the Student Connect center demands that Ambassadors multi-task, often serving several students at once. The 2019-2020 Starfish figures reveal that of all 18 student services in the division with data, Student Connect ranked 4th highest with 3,392 unique students served, and 5,384 total contacts. On a typical afternoon for an Ambassador they might be helping a student check into the kiosk, while another is waiting to get walked through the portal setup process, and the phone is ringing. Other student services in SSC building are more traditional in scope, the student worker sits behind a counter and assists one student at a time until their issue is resolved, then the student leaves. These centers always have more than two students scheduled at a time. At Student Connect, Ambassadors work in a triage-like manner where they are up and moving to and from each workstation to resolve multiple issues at a time for students who are watching them and waiting.</p> <p>This resource request would be used to cover the hours where the Student Connect center could not meet student usage demand with the level of customer service our diverse Ventura College students require and deserve.</p>	\$60,000 (@ \$14.00 hourly for 15-20 hours per week)	2020-2021	3	1			

2021-2022 Program Review - **Student Worker** Requests

Area	Program	Resource Request Title	Description of Resource Request	Estimated Cost	Previously Requested in Year(s)	Priority				Notes
						Prog	Area	Comm	ET	
SA	Counseling	COU1705	<p>Over the last few years, the Counseling Department has experienced a high turnover of its information desk staff members and student employees that assist our department in scheduling counseling appointments. These important staff members also triage student concerns and can answer general information questions at our Counseling Information Desk particularly during peak times and in the evenings.</p> <p>The lack of well-trained staff and student workers over the last few years has resulted in our department missing on hundreds of potential student contacts. Each day there are many phones calls that go unanswered by the lack of available staff members which results in many students not receiving the proper assistance they need from our Counseling Department.</p> <p>In order to fulfill the mission and vision of Ventura College, the Department is seeking funds to hire student employees that can support the full-time staff members at the Information Desk primarily for our peak hours of 9am-3pm and the evenings.</p>	\$50,000	2020-2021, 2019-2020, 2018-2019, 2017-2018, 2016-2017, 2015-2016	5	2			
SA	Off-Campus Programs	OFF2104	Create a sustainable tutoring program for the East Campus. With the implementation of the new tutoring program at EC, it will decrease the wait time for students, increase access and availability for tutoring support. Will assist with the success and retention of students in the classes and from semester to semester.	\$40,000	2020-2021, 2019-2020, 2018-2019, 2017-2018, 2016-2017, 2015-2016, 2014-2015	2	3			
AA	Behavioral and Social Sciences	BSS2001	Funding for Student Employees to work Gallery Events and to be present during Open Hours in the New Media Gallery	15,000 for 25 hrs/wk for the entire academic year (to return in 2021-22 academic year)	2020-2021	5				
AA	Behavioral Sciences	BEH1701	Each discipline in the Behavioral Science Program sees the need for more tutors and tutoring hours as essential to assist struggling students in achieving academic success.	\$20,000	2019-2020, 2018-2019, 2017-2018	7				
AA	Child Development	CD1702	<p>Work study monies to use to pay student workers to in the Professional Resource Laboratory so that Child Development students have access to resources, equipment, and materials throughout the day and that will best fit into their schedules</p> <p>Perkins grant funds can be used to provide this resource.</p>	Approximately \$13,000 per year	2019-2020, 2018-2019	2				

2021-2022 Program Review - Student Worker Requests

Area	Program	Resource Request Title	Description of Resource Request	Estimated Cost	Previously Requested in Year(s)	Priority				Notes
						Prog	Area	Comm	ET	
AA	Distance Education	DIS2104 Student Worker Support for Hyflex classes	Student Worker Support for Classrooms for first 1-3 weeks (especially courses that were most difficult to shift online e.g. English as a Second Language, Assistive Computer Technology) . This would increase student success rates and decrease the amount of student drops due to technical difficulties.	Student worker support in hyflex classrooms for 400 hours during the first few weeks of the course.		6				
AA	Distance Education	DIS2106 - Student Employee - DE Student Help Desk / Peer Support / Accessibility Support	Student Workers to answer DE Student Help Desk phone/email, assist with facilitating the DE Student Orientation, and assist with DE Accessibility projects. Student Employee(s) - (40 hours / week)	\$25,000	2020-2021	4				
AA	English	ENG1702	Super Supported 1As and fully face-to-face composition courses to better support students. The scheduling pattern in the BEACH also allows us to provide tutoring between class sessions, and this practice can generate enough noncredit FTES to cover tutoring expenses and more.	50000	2020-2021, 2019-2020, 2018-2019, 2017-2018	6				
AA	English, Math, and Communications	EMC2002 (formerly EML1704)	Increase funding for student tutors to support math and English courses (AB 705).	\$50,000	2020-2021, 2019-2020, 2018-2019, 2017-2018	5				
AA	ESL	ESL1708	Tutors: Tutors provide assistance to students. These students can then be more successful , and successful language learners tell students in their other classes about their success. More students will register for EngM classes if they know they can be more successful and comfortable in their transfer classes. Fewer students will drop out of school. Students, instructors and VC can benefit significantly. There can be higher retention, persistence and more success. The department would like two tutors at each site: VC Main Campus and VC East Campus (A.M. and P.M.)	4,000	2020-2021, 2019-2020, 2018-2019, 2017-2018	6				
AA	Library	LIB1805	Increase general fund support for student workers by \$25,000. Additional general fund support is needed to offset the increase in minimum wage increases to \$15 by 2022 that has prevented how many student workers we have been able to employ. Additional funding is required to hire student workers for the VCEC Library. Presently, the VCEC has zero student workers hired and trained by the Library.	\$25,000	2020-2021, 2019-2020, 2018-2019, 2017-2018, 2016-2017	5				

2021-2022 Program Review - Student Worker Requests

Area	Program	Resource Request Title	Description of Resource Request	Estimated Cost	Previously Requested in Year(s)	Priority				Notes
						Prog	Area	Comm	ET	
AA	Mathematics and Computer Science	MAT2109	The tutoring center is a vital source of support for our students; however, their funding is always lacking and does not allow us to initiate program development. With a new supervisor over the tutoring center, there is much more organization and support for this aspect of student services. Since math is a key course for students to complete their degree or transfer requirements, and math is one of the biggest obstacles to getting successful completion, we would like to ask for additional funding for tutors, programs, and workshops in the tutoring center. Our department is interested in growing the integrated tutoring, but this cannot be done with the tutoring center's current minimal budget. We would like to request \$40,000 to develop a more vibrant program in the tutoring center for our students, allowing us to hire additional math tutors and keep some of our more experienced tutors.	\$40,000	2020-2021, 2019-2020, 2018-2019	9				
AA	Modern Languages	MDL1701	Increase the number of tutors and student access to tutors. Increasing tutoring hours will facilitate struggling students in achieving academic success.	\$ 20,000	2019-2020, 2018-2019, 2017-2018, 2016-2017	3				
AA	Modern Languages	MOD2104	Increase tutoring for Modern Languages.	10, 000	2020-2021, 2019-2020, 2018-2019, 2017-2018, 2016-2017, 2015-2016	2				
AA	Tutoring Center	TUT2101	1.40 Student-tutors separate from Drop-in tutoring, for Peer Assisted Learning Sessions(PALS). PAL tutors these students would work to support Social Science courses (Chicano Studies, Sociology, Criminal Justice etc.) English courses and would provide support for EAC and EOPS when they don't have appointments they would serve as an extra pool of students in the Drop In areas. \$108000 (Entire Year) 2. 20 Provisional Tutors to cover barrier courses to support "barrier courses" as well as Math V40 and Statistics (this would allow the opportunity for faculty to have in class support as well as a student liaison to facilitate tutoring sessions. \$111,600 (Entire Year) 3. Tutor (both provisional and student tutors) Training: -Initial training: \$40,320 (Entire Year) -Ongoing training: \$15,120 (Entire Year)	\$262080.00 Does not include extras and was calculated at a student rate of \$15.00	2020-2021, 2019-2020, 2018-2019, 2017-2018, 2016-2017	1				
BAS	Basic Needs	BNO1905	The Basic Needs Office is staffed with only one full time employee and so it is crucial we secure funding for up to 5 student workers to help meet the needs of the department and provide continuous support for students. With three campus locations to serve students (Basic Needs Office in BCS, Food Pantry in CSC, VC East Campus) additional help is needed to keep all locations open. The Food Pantry is primarily operated by student workers. The Basic Needs Office also uses 1 student worker. All efforts will be made to utilize any available federal and/or state funding first such as Federal Work-study or CalWorks Work-study. Unfortunately this funding usually exhausts before the end of the academic year.	\$10,000	2020-2021, 2019-2020	1				