

Ventura College Academic Senate

Senate Council Minutes

Thursday, January 21, 2021

3:30 - 5:00 pm

Meeting held via Zoom <https://cccconfer.zoom.us/j/94303167532>

Constituency	Representative	Attended
President	Dan Clark	X
Vice President	Preston Pipal	X
Treasurer	Andrea Horigan	X
Secretary	Colleen Coffey	X
Curriculum	Michael Bowen	X
Career Ed: Business, Child Development, Criminal Justice, Allied Health and Nursing (3 Reps)	Deanna Hall	X
	Rachel Johnson	X
	Lazaro Salinas	X
Career Ed: Tech and Workplace Essentials (1 Rep)	Dorothy Farias	X
English, Math, and Communication (5 Reps)	Jaclyn Walker	X
	Chris Frederick	X
	Heather Ledwig-Aguailar	<i>absent</i>
	Donna Beatty	X
	John Guelcher	X
Health, Kinesiology, Athletics, and Performing Arts (2 Reps)	Nathan Cole	<i>absent</i>
	Mary McDonough	<i>absent</i>
Library, Languages, Behavioral & Social Sciences, Visual Arts (4 Rep)	Ron Mules	X
	Michael Ward	X
	Bill Hendricks	X
	Linda Kennedy	
Sciences and Distance Education (3 Reps)	Kammy Algiers	X
	Erin Brocker	X
	Marta De Jesus	X
Self-Nominated Part-Time Faculty	Greg Cooper	X
Student Services (4 Reps)	Paula Munoz	X
	Gema Espinoza Sanchez	<i>absent</i>
	Marian Carrasco Nungaray	X
	Marcelino De Cierdo	<i>absent</i>

1. Call to Order

1.01 Call to Order

2. Adoption of the agenda.

2.01 Adoption of the agenda Motion by PP; 2nd by GC. Vote: ___ Yes – 0 No

3. Acknowledgement of Guests

3.01 Acknowledgement of Guests: Rubisela Gamboa; Araceli Trujillo; Nicole Falco; Jennifer Garner; Jennifer K-Goetz

4. Public Comments

4.01 Public Comments are limited to two minutes. Please note that discussion following a public comment is not allowed. *Not recorded*

5. Action Items

5.01 Approval of 1/7 meeting minutes Motion by AH; 2nd by MB. 20 yes-0 no-1 abstain. Question about why attendance not included in these minutes—because this was a meeting of the whole attendance was not captured.

6. Committee Reports

Committee reports are limited to two minutes per report. Additional information may be submitted as a written report and posted to the Academic Senate website.

6.01 Curriculum Committee (Michael)

6.02 BRC (Andrea)

6.03 Guided Pathways (Erin)

6.04 CTE liaison report (Deanna)

6.05 Treasurer's Report (Andrea)

6.06 OER Report (Andrea) --no report, hasn't met

6.07 DE (Colleen)

6.08 Faculty PD Committee (Kammy)

6.09 Student Success Committee (Paula/Dan)

7. Academic Senate President's Report

7.01 Ventura College Meetings—DC gives these reports. Question about compressed calendar—this could have significant impact on short term classes; also involves AFT; no definitive decisions yet.

7.02 District Meetings

7.03 Board of Trustees

7.04 ASCCC Updates

8. Informational Items

These items are intended to provide brief updates or reports of activities. If the Senate wishes to debate an item presented as information, they may request that it be placed on an agenda at future meeting as an action or discussion item.

8.01 Applications for [2021 Stanback-Stroud Diversity Award](#) (due by 5:00 pm on February 8, 2021)--PP gives this information. Link contains the process for nominating individuals or departments.

8.02 Ventura County Vaccination Progress—TG gives this info. AFT surveying next week re: vaccines, ability/willingness to return to campus under different scenarios.

8.03 Senate Constitution and Bylaws (Preston)--PP gives this information. These revisions will go out tonight for senators to review. They are also free to share with constituencies if they wish. It will go to all faculty eventually. The intention is just to get as many eyes on the document as possible right now in order to make the document as clear as it can be before it goes out to all.

9. Discussion Items

These items are a chance for the Senate to discuss and debate issues. This may lead to action at a future meeting or provide the President with direction for discussions with the Administration, State Academic Senate, or other bodies.

9.01 Ethnic Studies Out of Cycle Request (Jennifer Kalfsbeek-Goetz)--JKG starts this discussion by explaining context of this OOC request. Clarifying question: We are not filling the ES position and it will be part of program review in the fall? Answer: Yes, but the dean (Lisa) may decide to submit a revised OOC request. Otherwise, it will be in program review in the fall. Also: the form we're using needs updating—it's brand new and, as it turns out, doesn't ask everything we need to weigh these kinds of requests. So that has been addressed too. Out of cycle should be used for urgent vacancies. Question: When will AS have a reply from admin on regular (program review) faculty requests? Reply: Execs are meeting on 2/5. Question: What about programs already established (ex: Construction Tech) with no f/t faculty and weighing that with brand new departments (ex: ES). Answer: Programs with no f/t faculty do often struggle so that is something to take into consideration.

9.02 Low-Cost Textbook designation for textbooks priced at \$40 or under (Dan)--Senators discuss what price point makes the most sense. Suggestion: Get copyright permissions and print in house (i.e. readers) and sell at cost? This is another possible low-cost option. Comment: What about academic rigor? We're putting all this emphasis on zero and low cost, but really not serving students' long-term interest by racing to the bottom of price. Comment: Difficult to find anything low/zero cost in some programs. Further discussion captured in chat for DC to carry back to district.

9.03 District Policies, Procedures, and Plans (VCCCD Strategic Plan writing, AP 7120-D; Dan)--Goal is to complete the rewriting of this by the end of this semester. This should be written to be more equity-

minded. Some of these statements just don't ring true. We should emphasize that that employees need to be paid more so they can live in this county. Comment: Mission statement needs to specifically say: "high quality..." We will discuss this more going forward.

AP7120-D: How faculty are hired. Unclear what the faculty co-chair job is. On the tally sheets for hiring, we've been using 5,4, and 1. Proposed change is to use 5, 3, 1. This is going before District Committee on HR—DC needs feedback in the next week for this particular AP. Comment: Faculty should be on faculty hiring committees, not staff or students. Other senators agree with this. Also: danger of faculty on committee with their own dean—that can create conflicts of interest or influence faculty participation on the committee.

9.04 Waitlist, Class Capacities, and Enrollment Management practice—Enrollment management is the purview of department chairs & coordinators. Asks senators to discuss how their departments use waitlists. Request that this come back next time so that we have time for more robust discussion and policy-setting.

9.05 VC Equity, Race & Action Force (standing item)

10. For the Good of the Order

10.01 AFT Update (Ty Gardner)

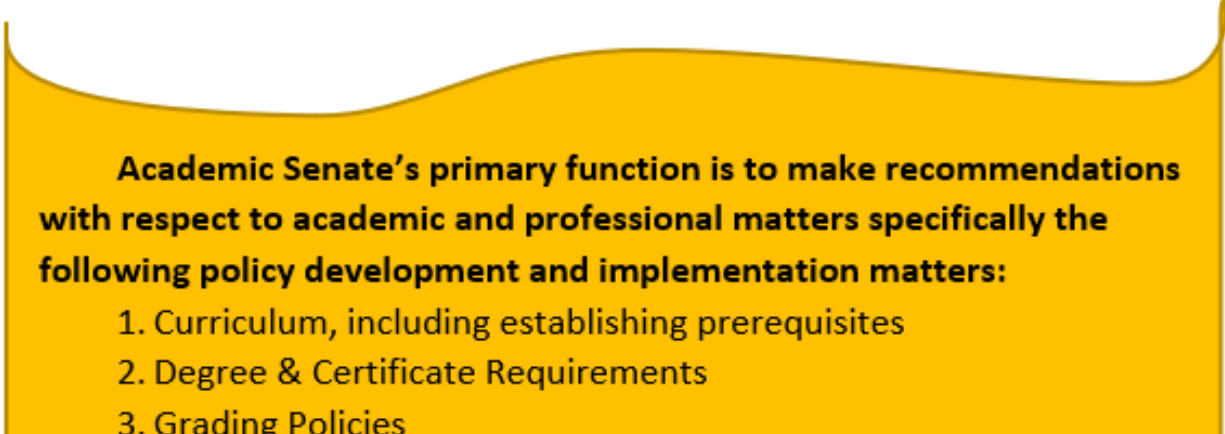
10.02 Upcoming ASCCC Events (<https://asccc.org/calendar/list/events>)

11. Requests for Future Agenda Items

11.01 Requests for Future Agenda Items—Waitlist, Class Capacities, and Enrollment Management. Resolution re: ES Department.

12. Adjournment

12.01 Adjournment at 5:05pm.



Academic Senate's primary function is to make recommendations with respect to academic and professional matters specifically the following policy development and implementation matters:

1. Curriculum, including establishing prerequisites
2. Degree & Certificate Requirements
3. Grading Policies

