

2020-2021 Program Review - Supplies Requests

Area	Program	Resource Request Title	Brief Desc of Resource Request	Previously Requested in Year(s)	Estimated Cost	Priority			
						Prog	Area	Comm	ET
SA	Student Outreach & Assessment	OUT2005	Seeking funds to provide for Ventura College promotional items for use at events and programs.	2019-2020	\$2,500	5	1		
SA	Counseling	COU1704	Providing new students with critical and relevant information as soon as they enroll at Ventura College is an important factor in determining their success. This request is for funds to update the student handbook for First-Semester Course Planning Session (FCS) for new students and make it into an online readable format that students can access via our website. This handbook provides students with relevant and important information needed to assist them in determining what courses to enroll for their first semester at Ventura College as well as services available to them to assist them in their support at VC.	2019-2020, 2018-2019, 2017-2018	\$15,000	8	2		
SA	MESA	MESA1906	Our program Giveaways for New Student Orientation is a way for students to connect with other members from our program, staff and tutors. One way to connect with students is having an orientation in our center and providing program giveaways to make them feel they are part of a program. This will increase participation and increase student contact. Offering T-shirts and useful supplies with program logo will increase our student community.	2019-2020	5,000	1	3		
SA	Tutoring Center	TUT2003	With the input of faculty (Department Chairs) identify key learning supplies and supplemental materials that will support tutoring of students in classes that are considered barrier courses. Additionally, request learning supplies and materials to support students who are in need of remedial course review.	2019-2020, 2018-2019, 2017-2018	We would like to request \$10,000 to cover English, STEM, and remedial courses.	3	4		
SA	Counseling	COU1903	Providing students with critical information early on is one of the keys to success. This request is for funds to produce marketing materials to target students in gatekeeper courses and CE Programs to educate them about the importance of meeting with a counselor. Data has shown that when students receive information about available services early on they are more likely to utilize that service because they are aware that it exists, by creating marketing materials for specific students and their needs, our department will have a higher likelihood that students will make appointments with counselors and reach out to us for assistance when they needed it.	2019-2020	\$15,000	10	5		
AA	Agriculture	AG1805	Instructional Supplies - Supplies are desperately needed to modernize instruction of agricultural courses. Current models, lab equipment, etc. is from the 1950-1960 era and is very much out of date.		20000	5			

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AA	Chemistry	CHE1702	Institute a Chem V01A three day boot camp to take place just before the semester starts to prepare students for this rigorous course. Would focus on improving students math skills as well which are more limited than in the past due to AB705	2019-2020, 2018-2019, 2017-2018	\$15000 for 100 textbooks to be used as student incentives, food, and faculty stipend	8			
AA	Geosciences	GEO1802	Geosciences - Various laboratory models, devices, and supplies, including but not limited to, modern wall maps, hand-held devices for collecting of data, laboratory tools and 3D printer supplies that allow students better comprehension of topics or concepts taught in classes. We hope to be remodeling SCI 113 and SCI 119 to become the lab space of the future. We need to have the tools to provide instruction that matches the newly remodeled space. Additionally, we are expanding lecture and laboratory course to Santa Paula Campus and will need to equip that space to be able to deliver identical instruction. Therefore, we will need to essentially duplicate all geography lab equipment that will be housed on the Santa Paula Campus.	2019-2020, 2018-2019	8500	3			
AA	Geosciences	GEO1704	An annual line in the department budget to facilitate regional field studies and field trips. These funds are used for student lodging, food, and travel expenses.	2019-2020, 2018-2019, 2017-2018, 2016-2017, 2015-2016, 2014-2015	3500	4			
AA	Geosciences	GEO1805	Increase departmental lottery funds budget (4100) from \$2500 to \$4000. The current budget does not account for the increased costs associated with running a larger, better equipped and modern department.	2019-2020, 2018-2019, 2017-2018	Net cost \$1500 (Current budget is 2500)	5			
AA	Geosciences	GEO1801	Geology - Additional rock, mineral and fossil specimens, and the associated testing materials will help replace and supplement our aging teaching collection. Access to these materials provide students hands-on experience to analyze, describe and identify minerals, rocks and fossils, which is critical to meet and assess our course and program student learning outcomes. Additionally, online instruction requires lab kits, complete with supplies, mineral and rock samples and testing equipment. This is mandatory for the coursework.	2019-2020, 2018-2019, 2017-2018, 2016-2017, 2015-2016	6000	6			
AA	Health Education	HED1801	Create a supplies budget for a Food Laboratory Supplies for HED V32	2019-2020	\$1500	2			
AA	Health Education	HED1702	Create quality brochures that highlight our ADT programs in Public Health Science.	2019-2020, 2018-2019, 2017-2018, 2016-2017	500	3			

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AA	Health Education	HED1703	Display cases, bulletin boards, posters in our dedicated classrooms. Having a third dedicated health classroom can be done without any cost to the college.	2019-2020, 2018-2019, 2017-2018, 2016-2017, 2015-2016, 2014-2015	\$1000	4			
AA	Health, Kin, Ath, Vis and Perf Arts	HEA1702	Outreach and marketing material/supplies to support division programming	2018-2019, 2017-2018	\$10,000	7			
AA	Library	LIB2001	The stresses on the Ventura College Library databases budget have only increased. While the use of CARES funding has dramatically increased our ability to meet the faculty and student needs in terms of being a 21st century, digitally-oriented library, when these CARES funds expire and faculty and students have become accustomed to the wealth of resources to which we now provide access, it will be a rude awakening the dramatic cuts that we will have to make. We will not need to keep all of the databases that we subscribed to during COVID-19, but many of them are worthy of maintaining our institutional access.		\$40,000	1			
AA	Library	LIB1904	Reestablish on-going, yearly financial support from the campus general fund (111) for the Library book collection. Presently, the VC Library receives \$0 in general fund financial support. In past years, Fund 111 (FOAP 111-31013-6300-612000) would provide between \$30,000-\$49,000 a year to the Library. In FY17 and FY18 111-31013-6300-612000 provided for a line item for a book budget (although we were not allowed to spend it for a variety of reasons), in FY19 this FOAP provided a line item with \$0 in this account but currently in FY20 there is not even a Fund 111 line item for a Library book budget. This is an accreditation issue that the institution needs to provide general fund support for library materials. Fund 113 was designed to enhance NOT supplant GF support to the Library.	2019-2020	\$50,000	4			
AA	Library	LIB1803	One time funds needs to help refresh the outdated Library environment at VCSP. Based on the feedback received, we would then need funds to refresh the outdated collection, furniture and space. As part of a multi-year plan, we need to: - Purchase new materials to refresh the aging collection - Purchase new furniture The amount listed in the estimated cost is only for the funds needed in AY 20-21 to start updating the print collection. After the collection is refreshed, then we will ask for funding to purchase new furniture in a subsequent year's program review request.	2019-2020, 2018-2019	\$10,000	9			
AA	Manufacturing Technology and Welding	WEL1703	Increase supply budget by \$4000.00	2017-2018	\$4000.00	3			

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AA	Performing Arts	PER1901	Increase Dance Production Funding. Provide increased funding and/or support for Dance productions to include supplies for royalties, costumes, props, set materials, lighting supplies, and to hire professional experts to choreography and design in technical areas such as sound, lights, and media where coverage is needed and cannot be managed by existing staff due to current workload. (Comprehensive) Combination of Supplies, Operating, Staffing	2019-2020	\$20,000	6			
AA	Physics/Astronomy	PHYS1706	Increase lab supplies/consumables annual budget from \$1000 to \$2000 to maintain sufficient supplies for labs to be taught effectively. The new Physical Science (Physics and Chemistry) course added in 2020 will require additional consumable supplies including pipets, filter paper, pH paper, disposable gloves, disposable lab coats, and assorted dry chemicals.	2019-2020, 2018-2019, 2017-2018, 2016-2017, 2015-2016, 2014-2015	2000	2			
AA	Water Science	WAT1805	Professional memberships, poster printing, textbook upgrades, weather station,	2019-2020, 2018-2019, 2017-2018, 2016-2017	\$15,000	3			
AA	Water Science	WAT1804	Purchase laboratory supplies such as nitrile gloves and reagent chemicals.	2019-2020, 2018-2019, 2017-2018	\$10,000	4			
BAS	Basic Needs	BNO1904	Funding request for outreach supplies such as canopy and tablecloth to be used during campus and community events to increase awareness of Basic Needs services. This also includes funding for printing promotional cards and flyers.	2019-2020	\$4,000.00	2			
BAS	Financial Aid	FA1706	This objective requires coordination of all outreach activities (both on and off campus), financial resources, and staffing to perform strategic outreach activities. Due to COVID-19, we must find new ways to promote our events and disseminate important information through other means such as social media, radio, newspaper and television ads.	2019-2020, 2018-2019, 2017-2018	\$2000	6			
BAS	Financial Aid	FA1709B	Purchase of promotional items to be used for outreach events	2019-2020, 2018-2019, 2017-2018	\$10,000 Annually (AB 19, SEA and BFAP can potentially be used.)	9			

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BAS	Financial Aid	FA1707	This objective requires coordination with various key departments such as Counseling, Pirates Cove, FYE, EOPS, EAC, financial aid, etc. and utilization of various resources and staff to conduct workshops or activities both in-person and online.	2019-2020, 2018-2019, 2017-2018	\$1,000 - overtime costs, mileage, travel and costs to develop workshops online. Costs, may be covered under SEA for areas such as counseling, FYE, EAC, and BFAP for financial aid employees.	10				
SA	Learning Resource and Testing Center	LRC1902	One thousand (1000) mouse pads with VC logo to replace old, worn pads in the LRC BEACH.		\$1200	1				
SA	MESA	MESA1908	Purchasing STEM software such as Mat lab and other programming to support student need and access.	2019-2020		6				
ET	Executive Team	EXT2003	PPE and other protective equipment (ie. plexiglass dividers, footprints, signs)		\$100,000	3				
ET	Executive Team	EXT2004	Funding for celebratory events and other related materials		\$15,000	5				