2020-2021 Program Review - **Student Worker** Requests

Area	Program	Resource Request Title	Brief Desc of Resource Request	Previously Requested in Year(s)	Estimated Cost	Priority			
						Prog	Area	Comm	ET
SA	Admissions and Records & Student Connect	STC2002	For the Student Connect center to serve our diverse student population the best we can, full and proper coverage with at least two Student Ambassadors scheduled to work at all times is necessary. The 2019-2020 Starfish figures reveal that of all 18 student services in the division, Student Connect ranked 4th highest with 3,392 unique students served, and 5,384 total contacts. This is a tremendous feat considering how short staffed the center has been due to funding. It is also worth noting how unique the service is that Student Connect provides in comparison to most other student services in our division. The nature of the Student Connect center demands that Ambassadors constantly multi-task, often serving several students at once. On a typical afternoon for an Ambassador they might be helping a student check into the kiosk, while another is waiting to get walked through the portal setup process, and the phone is ringing. Other student services in SSC building are more traditional in scope, the student worker sits behind a counter and assists one student at a time until their issue is resolved, then the student leaves. These centers always have more than two students scheduled at a time. At Student Connect, Ambassadors work in a triage-like manner where they are up and moving to and from each workstation to resolve multiple issues at a time for students who are watching them and waiting. This resource request would be used to cover the hours where the Student Connect center could not meet student usage demand with the level of customer service our diverse Ventura College students require and deserve.		$40,000 annually (@ $13.00 hourly for 15-20 hours per week)	7	1		
SA	Tutoring Center	TUT1902	Will reduce the wait time for students, increase access and availability of tutoring support. Will support students that have been impacted by AB705, will aid in improving retention rates in courses and support will attract more students to our campus because of the resources available .	2018-2019, 2017-2018, 2016-2017	$262080.00 Does not include extras and was calculated at a student rate of $15.00	2	2		

Area	Program	Resource Request Title	Brief Desc of Resource Request	Previously Requested in Year(s)	Estimated Cost	Priority			
						Prog	Area	Comm	ET
SA	Counseling	COU1705	Over the last few years, the Counseling Department has experienced a high turnover of its staff members and student employees that assist our department in scheduling counseling appointments. These important staff members also triage student concerns and can answer general information questions at our Counseling Information Desk particularly during peak times and in the evenings. The lack of well-trained student workers and staff over the last few years has resulted our department missing our hundreds of potential student contacts. Each day there are many phones calls that go unanswered by the lack of available staff members which results in many students not receiving the proper assistance they need from our Counseling Department. In order to fulfill the mission and vision of Ventura College, the Department is seeking funds to hire student employees that can support the full-time staff members at the Information Desk primarily for peak hours of 10am-3pm and the evenings.	2019-2020, 2018-2019, 2017-2018, 2016-2017, 2015-2016	$30,000	7	3		
SA	Off-Campus Programs	OFF1705 (Also TUT1901)	Create a sustainable tutoring program for the East Campus. With the implementation of the new tutoring program at EC, it will decrease the wait time for students, increase access and availability for tutoring support. Will assist with the success and retention of students in the classes and from semester to semester.	2019-2020, 2018-2019, 2017-2018, 2016-2017, 2015-2016, 2014-2015	$40,000	2	4		
SA	Learning Resource and Testing Center	LRC1905	Addition of a student aide at 8 hours per week to assist proctor.		$2800	4	5		
AA	Anthropology	ANT1704	Action: Increase availability of Student Instruction services. We feel expanded SI services will be the greatest benefit to reaching students as a differing modality of learning and instructional support. Peer to peer learning has shown to be extremely successful. Statistics from our program show that students who regularly utilize the SI services earn a grade on average that is more than 10% higher than those students who are unable to utilize the services. Targets: Course success rate, degrees awarded, equity gaps, and SLOs. Cost Estimate: $2,000 annually (estimate from a previous PR spread sheet; actual cost is unknown) Resources Requested: Institutional support in the hiring of Student Supplemental Instructors is requested for a department wide basis, not simply a one-course SI. Prior request: yes, last three program reviews; has not been fully addressed by the college.	2019-2020, 2018-2019, 2017-2018, 2016-2017, 2015-2016, 2014-2015, 2013-2014	Cost Estimate: $2,000 annually (estimate from a previous PR spread sheet; actual cost is unknown)	2			
AA	Athletics/Kinesiology	A/K1705	Increase budget for student workers as data suggests that students who work on campus will take more credit hours and complete at a greater rate.	2017-2018	$50,000	7			

Area	Program	Resource Request Title	Brief Desc of Resource Request	Previously Requested in Year(s)	Estimated Cost	Priority Prog	Area	Comm	ET
AA	Behavioral and Social Sciences	BSS2001	Funding for Student Employees to work Gallery Events and to be present during Open Hours in the New Media Gallery		15,000 for 25 hrs/wk for the entire academic year (to return in 2021-22 academic year)	3			
AA	Behavioral Sciences	BEH1701	Each discipline in the Behavioral Science Program sees the need for more tutors and tutoring hours as essential to assist struggling students in achieving academic success.	2019-2020, 2018-2019, 2017-2018	$20,000	4			
AA	Child Development	CD1702	Work study monies to use to pay student workers to in the Professional Resource Laboratory so that Child Development students have access to resources, equipment, and materials throughout the day and that will best fit into their schedules	2019-2020, 2018-2019	Approximately $13,000 per year	2			
AA	English	ENG1702	Integrated writing tutors at the BEACH computer lab for all fully face-to-face composition courses to better support students as we expand direct placement in ENGL V01A. The scheduling pattern in the BEACH also allows us to provide tutoring between class sessions, and this practice can generate enough noncredit FTES to cover tutoring expenses and more.	2019-2020, 2018-2019, 2017-2018	50000	3			
AA	English, Math, and Communications	EMC2002 (formerly EML1704)	Increase funding for student tutors to support math and English courses (AB 705).	2019-2020, 2018-2019, 2017-2018	$50,000	5			
AA	ESL	ESL1708	Tutors: Tutors provide assistance to students. These students can then be more successful , and successful language learners tell students in their other classes about their success. More students will register for EngM classes if they know they can be more successful and comfortable in their transfer classes. Fewer students will drop out of school. Students, instructors and VC can benefit significantly. There can be higher retention, persistence and more success. The department would like two tutors at each site: VC and VCSP (A.M. and P.M.)	2019-2020, 2018-2019, 2017-2018	4,000	6			
AA	Library	LIB1805	Increase general fund support for student workers by $25,000. Additional general fund support is needed to offset the increase in minimum wage increases to $15 by 2022 that has prevented how many student workers we have been able to employ. Additional funding is required to hire student workers for the VCEC Library. Presently, the VCEC has zero student workers hired and trained by the Library.	2019-2020, 2018-2019, 2017-2018, 2016-2017	$25,000	7			
AA	Mathematics and Computer Science	MAT2001	The tutoring center is a vital source of support for our students; however, their funding is always lacking and does not allow us to initiate program development. This past school year, we were able to introduce integrated tutoring to our department, but we only had funding for 4 classes. Our department is interested in growing the integrated tutoring, but this cannot be done with the tutoring center's current minimal budget. We would like to request $40,000 to develop a more vibrant program in the tutoring center for our students, allowing us to hire additional math tutors.	2019-2020, 2018-2019	$40,000	1			

2020-2021 Program Review - **Student Worker** Requests

Area	Program	Resource Request Title	Brief Desc of Resource Request	Previously Requested in Year(s)	Estimated Cost	Priority Prog	Area	Comm	ET
AA	Modern Languages	MDL1701	Increase the number of tutors and student access to tutors. Increasing tutoring hours will facilitate struggling students in achieving academic success.	2019-2020, 2018-2019, 2017-2018, 2016-2017	$ 20,000	3			
AA	Modern Languages	MOD1903	Hiring a bilingual student worker to close caption video lectures.	2019-2020, 2018-2019	100 hours at $13.66 per hour = @ $1,400	8			
BAS	Basic Needs	BNO1905	The Basic Needs Office is staffed with only one full time employee and so it is crucial we secure funding for up to 5 student workers to help meet the needs of the department and provide continuous support for students. With two campus locations (Basic Needs Office in BCS and Food Pantry in CSC) additional help is needed to keep both locations open. The Food Pantry is primarily operated by student workers. The Basic Needs Office also uses 1 student worker. All efforts will be made to utilize any available federal and/or state funding first such as Federal Work-study or CalWorks Work-study. Unfortunately this funding usually exhausts before the end of the academic year.	2019-2020	$25,000	5			