



Student Success Committee (SSC) Minutes

October 28, 2020 @ 2:00-3:30 pm Zoom Meeting

Charge: *The Student Success Committee (SSC) is the operational committee responsible for student success and related initiatives. The SSC integrates and aligns student success efforts into a cohesive strategy through on-going evaluation of data. SSC makes recommendations to close achievement gaps and continuously improve student success outcomes in accordance with State guidelines and the Ventura College Master Plan.*

ADMINISTRATOR CO-CHAIRS (Non-Voting): Jennifer Kalfsbeek-Goetz and Damien Peña

Membership: Representative College Governance Committee-- 9 Faculty + 9 Non-Faculty (1, Student; 4 Classified; 2 Supervisors, 2 Administrators) as voting members

Voting Members						
1	Health, Kinesiology, Athletics, and Performing Arts	Mary McDonough	X	Classified	Jordana Ybarra-Telias	X
2	Career Education I	Heather Aguilar	Absent	Classified Co-Chair	Veronica Allen	X
3	Career Education II	Ralph Fernandez	X	Classified	Victoria Nielsen	X
4	English, Math and Learning Resources	Eric Martinsen	X	Classified	Jamie Birkett	X
5	Sciences	Hafez Alawdi & Daniel Clark	X	ASVC (Director of Equity and Inclusion)	Vacant	
6	Student Services	Bea Herrera	X	Administrator	Jennifer Kalfsbeek-Goetz	X
7	Visual Arts, Behavioral and Social Sciences, and Languages	Vacant		Administrator	Damien Peña	X
8	Faculty	David Young	X	Supervisor	Alma Rodriguez	X
9	Faculty Co-Chair	Paula Muñoz	X	Supervisor	Gabriella Asamsama-Acuna	X
GUESTS						
	Kim Hoffmans					
	Sebastian Szczebiot					

Recorder: Tricia Bergman

Agenda Items	Discussion Notes	Action	Date	Who
1. Call to Order	Meeting called to order at 2:07 p.m.			

<p>2. Public Comments</p>	<p>B. Herrera asked the committee to consider not having the chat room available during the SSC meetings as it becomes a competitive distraction in meetings. Discussion ensued and it was decided that the chat room would remain with the expectation that everyone knows and will respect the rules. If it becomes a distraction at a later time then a chat room monitor would be considered.</p> <p>K. Hoffmans welcomed everyone and shared how much she appreciated the on-going focused work of this committee and emphasized how important the committee was. She spoke about how we can transform the college as we prioritize our focus on equity and success. She thanked the committee for their service and is looking forward to the results that will happen this year.</p> <p>P. Munoz asked a question concerning the role the SSC will be playing regarding Program Review. She shared that the goal should be to use the resources we have to really make a difference in student equity throughout the campus.</p> <p>D. Clark introduced himself and asked the committee for introductions so he could become familiar with the committee members. Introductions were made.</p>			
<p>3. Review Charge and Set Committee Goals</p>	<p>The committee addressed the current Charge of the committee and asked that some of the wording be updated. B. Herrera would like the equity plan be referenced in the Charge. A collaborative and productive discussion followed with progress made in restructuring the language of the Charge. J. Kalfsbeek-Goetz facilitated this and below is a <i>rough draft</i> of the changes the committee had recommended:</p> <p>The Student Success Committee (SSC) is the operational committee responsible for student success, equity/racial equity, and related initiatives. The SSC integrates and aligns student success efforts into a cohesive strategy through on-going evaluation of data. SSC makes recommendations to</p>	<p>For review at Nov. 4th meeting.</p>		

	<p>the Executive Team via the College Planning Committee to identify and close equity gaps while continuously improving student success outcomes in accordance with State guidelines, the Student Equity Plan, and the Ventura College Master Plan.</p> <p>The Charge will be finalized at the next SSC meeting and once the Charge is approved, D. Clark, president of the Academic Senate and S. Szczebiot, president of the Classified Senate will take it to the CPC meeting for approval before it is sent to Executive Team. By consensus, this was agreed upon by all committee members</p> <p>Set Committee Goals for 2020-2021</p> <p>J. Kalfsbeek-Goetz asked if everyone felt comfortable moving forward with discussing the Goals for 2020-2021. By consensus, it was agreed by all committee members. She shared her computer screen with the minutes from the 10/23/19 SSC meeting showing the 4 goals that were set for 2018-2019 as 1. Provide opportunities for the campus community to engage in ongoing dialogue on student success; 2. Promote the use of data and research in assessing student success; 3. Develop and refine college programs and activities to better support student success by optimizing the use of available college resources; and 4. Evaluate and revise the Integrated Plan on an on-going basis.</p> <p>Following additional discussion, the goals for 2020-2021 recommended by the committee are:</p> <p>Goals for 2020-2021:</p> <p>Effectively inform the campus about the Student Equity Plan (SEP) efforts and successes, in plain language that is accessible and understandable to all, by developing an executive summary and explanatory narrative of the SEP that outlines how the college defines and addresses equity by:</p> <ol style="list-style-type: none"> 1. Integrating and aligning student success efforts into a cohesive strategy by defining an equity-minded and student-centered rubric to assess programs 			
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	<p>and initiatives to avoid duplication, simplify services, and increase efficiency;</p> <ol style="list-style-type: none"> 2. Evaluating disaggregated data related to student success on an on-going basis with a focus on closing equity gaps for disproportionately impacted student groups in the five areas as outlined in the approved Ventura College SEP; 3. Working to create a culture of equity-mindedness, we will engage the campus in our SEP work by bringing together campus efforts and integrating and aligning the SEP with other campus plans and initiatives (e.g., guided pathways plan); and 4. Making recommendations to close equity gaps and continuously improving student success. 			
4. Review of the 2019-2020 Equity Plan		Tabled to next meeting		
5. Review of the SEA Budget (with line items) and the status of AY 19-20 Funded Projects	<p>The question arose why the SEA budget was not attached for review at this meeting. D. Peña said he would be emailing the SEA budget to committee members.</p> <p>E. Martinsen suggested that committee members read and review the SEA Budget and Equity plan in preparation for the next meeting.</p>	Tabled to next meeting		
6. Closing Comments	<p>By consensus it was agreed that the next SSC meeting would be held on November 4th at 2:00 p.m.</p> <p>By consensus it was agreed that the December SSC meeting would be held on December 2nd at 2:00 p.m.</p>			
7. Adjournment	Meeting adjourned at 3:40 p.m.			