Guide Pathways Steering (GPS) Team
Meeting Agenda
3/12/2021, 10:00 to 11:45 am
ConferZOOM: https://cccconfer.zoom.us/j/95467619919

Committee Members

Constituency	Representative		Constituency	Representative		Constituency	Representative		Constituency	Representative	
ASVC President	Carlo Plascencia		Administration	Lynn Wright		Classified	Sebastian Szczebiot		Faculty	Dan Clark	
Student	~~Venisa Rodriguez~~ Vacant		Administration	Lisa Putnam		Classified	Krishna Juarez		Faculty	Corey Wendt	
Student	Colin Braza		Administration	Debbie Newcomb		Classified	Alma Rodriguez		Faculty	Gigi Fiumerodo	
Student	Angela Duran		Administration	Jennifer Kalfsbeek-Goetz		Classified	Sarah Mossembekker		Faculty	Erin Brocker	
Student	Humberto Jimenez		Administration	Damien Peña		Classified	Tatiana Lawler		Faculty	Peter Sezzi	
Student	Miguel Ku					Classified	Nan Duangpun		Faculty	Rachel Johnson	
Student	Elizabeth Aguilar De Quintero					Classified	Libby Fatta		Faculty	Cynthia Wetzel	
Student	Jessica Flores Esquibel					Classified	Sharon Oxford		Faculty	Jimmy Walker	
Student	Alondra Cano					Classified	Raquel De Los Santos		Faculty	VACANT	

Student	Andrea Lopez									

(CCCCO Regional Coordinators: Boglarka Kiss and Bernard Gibson)

Agenda Item	Discussion Notes	Action
1. **Resources & Development Opportunities**	a. Guided Pathway Electronic Toolkit b. Academic Senate for California Community College (ASCCC) i. ASCCC Guided Pathway Resources c. **Guided Pathways VC Web page** d. SCC GP YouTube: https://www.youtube.com/channel/UCJytqjelaiqFfTwSqKox0eA e. Career Ladders Guided Pathways page: https://www.careerladdersproject.org/guidedpathways/ f. Upcoming Events: http://bit.ly/gpcentralcoastevents	
2. **Public Comments – 3 mins**	a. Open Corey mentioned March 18, 2021 there will be a town hall meeting reviewing Starfish. He invited all to join/share. Damian also mentioned Pirate Friday's have started and look out for flyer in your email. Diversity Event 4/12 & 14th program out late next week. Information coming soon.	
3. **Student Voices – 10 mins**	a. Students' thoughts arising from GP workgroup meetings	

	Student Carlos, asked if the Career Center staff can give an overview of what they do. He mentioned he is not familiar with what the Career Center offers to students. He went on with saying if information is sent out to students or they market more frequently as students they would know what they need to accomplish. Comment: VC will be hosting a Virtual Annual Career Fair-big event next week. Erin-shared how MC created a video on how to share-maybe something to look at for staff/faculty.	Corey will relay student request to Career Center Staff Seb will send email to faculty on how to post on their Canvas Pages
4. Guided Pathways Updates – 10 min	a. GP work at district level – updates from Corey & Seb Lynn gave an update: We are doing well. MC is doing a lot of things as well. There has been a discussion on possibly having the College Catalog on-line next year. Jennifer mentioned there will be a way to pull information from curriculum system-it will send updates to Sarah to update catalog. This new system will also auto update on college catalog, which will be easier for faculty and students. We are working on getting it to sync to all of our data and hope by May of 2022 or 2023 it will take place. Lynn: MC reported they have success teams. Oxnard and Ventura campuses are working together and sharing ideas. We will host the next one April 8th. Lynn will be out but Seb or Corey will host. Suggested we look at Pasadena Bakersfield college to see how the icons look. Discussion three colleges pick the same icons for meta majors-Patty Blair will follow up with us-to see which ones we pick. We are moving along working with IT to update website. Lynn suggested we look at MC and maybe we can mimic. Corey mentioned Phil is working on the icons. Phil mentioned they have meta majors or area of interest included in banner but codes are not updated. At the moment we are having issues with Banner codes currently working with IT and in process of being built.	

	Peter Sezzi commented if there could be a brief discussion at Curriculum Committee about Program Mapper so everyone knows what's happening. Jennifer agreed and will add to agenda.
	
	Corey also commented we should add building maps to all Dept. Chair agendas. This will help us have more conversations on the maps and brain work.
	
	    b. Update on student voices re: counseling appt. expectations—Corey
	Corey asked counselors to give ideas of what is out there. We are looking at a couple places to try and explore more ideas. We want to be able to attach a link to our counseling website to make it easier for students. This will allow students to know what to expect for their counseling session. Also if they are taking a hybrid or on line or in person class what to expect. Counselors are working on the new student orientations.
	    c. Starfish Town Hall (workgroup recommendations)—Corey
	Our technology support group and Jesus Vega will be hosting a town hall and we want to make sure we could get a bit better on advertising. It was one of our goals and we were able to reach it!	

5. GP Retreat Planning Updates – 30 mins	a. FLEX day, Tuesday, April 27 (likely 1-2:15 pm) [GP Retreat Planning team: Rachel, Gigi, Peter, Seb, Tatiana, Nan, Lynn]
	GIGI: shared her screen the objectives.
	    1. To help us understand the students' experience when navigating the website
	    2. Identify areas for departments to provide more info for students
	    3. Practice
	We met on Monday and have a tentative schedule. Maria Teresa mentioned let's not forget that Monday is flex day, she also mentioned they are discussing on types of gifts to all who participate.
	
	Gigi had everyone do a test run of the activity with all in the committee. Gigi had everyone break into two groups. Groups of course will be bigger at the retreat. Set up Jam boards to get students to get access into.	

| | Gigi shared the "play are" for Jam Board and explained there will be detailed directions for students at retreat.

Comment from Danielle Carrington: is this for all student body or just this group? Rachel responded for anyone who is attending retreat-they will be participating with us. Student panel will be sharing their experiencing website. Rachel also said, each jam board will have different things to look for. Lisa mentioned to possibly add some suggestions and/or tips from students on what they would like on department pages to make it easier for them to navigate.

Discussion on practice session from committee.
There was a question from practice session on who sees the "sticky notes". Sharon answered the tool of sticky notes are readable by screen readers.

Dan Clark suggested to possibly have one slide per question as he was having a difficulty with adding answers on the questions that were listed all on one slide.
He mentioned possibly have one question per slide to make it easier to type up you answers and at end have a summary slide with all questions/answers.

Adelaido discussed how there needs to be more conversations about mapping. Seb mentioned that just last fall we committed to branding. Also student created a survey/marketing, imagery/logos a comprehensive strategy. Then we realized at end of semester as a district moving along as program mapper. Then we weren't too sure about mapping/branding strategy-right now it is at employee/student level.
Branding is still gap. Maybe revisit to create a branding strategy. Been difficult to narrow.
Adelaido went on to say possibly we need to use same terminology as other states? Bring something to the K-12. Lynn mentioned at the moment let's put a pause button on it for now and let's proceed to branding. Also definitions of CMC's are on college catalog. | |

	Corey made suggestion to possibly have sub committees for marketing. If interested reach out to Corey and/or Jenn. Bernard mention branding needs to be organic, we have reps for all teams. Then dual membership-branding meet separately.
	
	List of who is interested to be part of the sub committees:
	   Tatiana: k-12
	   Jessica: Career Center
	   Carlos Martinez– Career Center as well
	   Adelaido-k-12
	   Danielle Carrington: k-12
	   Rachel: part time and evening group.
	   Dan Clark
	   Sharon Oxford: Technical but might not be able to attend all mtgs.
	   Carlos R: CMC join
	   Colin: Interested in CMC
	   Jessica: CMC possibly
	
	Sarah M. recommend to have as many students as possible to get student perspective. Corey also mentioned their looking at adding additional onboarding tools from a career exploration focus to assist earlier, which is part of the Career Exploration group. But we have an amazing Class, COUN V02 to help students really dive into who they are, what they want and how to get it.
	
	 b. Recruit Volunteers to facilitate online retreat activities (10 min. needed)
	   If volunteer let Rachel Johnson know.
	 c. Scavenger Hunt run-through	

6. Workgroup Proposal form – 20 mins	a. Review and discuss Proposal form Corey went over proposal for funding request app. Fillable form. Peter suggested if requesting funding from elsewhere add to form. What does it support (add that too) maybe have a drop down menu. Corey went on and said he hopes we will put these out for next meeting or following meeting. b. Develop criteria for assessing proposals (rubric)	Peter Sezzi will work on adding drop down menu on funding. Corey will send to Peter Sezzi.

| 7. **GP Work Groups (tied to SOAA themes/next steps) – 35 mins** (5 min for BnB, then 5 min per workgroup) | a. Focus for Workgroup Report-outs/Tasks (Boglarka & Bernard)
   1. Technical Support
   2. Part-time, Evening, Online Students
   3. K-12 Partnerships
   4. Engl/ESL & Math (AB705)
   5. CMC Success
   6. Career Center
Bernard any updates: dropped in facilitation model/template for the groups that are reporting out. Being consistent without adding more work. Went over form. Smart Goals.
Lynn: important rolls-rotate per meeting
Corey: ask what's happening in their work group. | |
| 8. **Future Agenda Items & Adjournment** | a. Next meeting: **Friday, March 26th at 10 am**
b. GP Spring Retreat updates
c. GP Workgroup Progress Reports & Sample Proposals from workgroups
d. Review of Rubric for Proposal forms
e. CMC implementation

Webpage updates as well. Branding-website came up-repurposed which will help that group on how market/promote GP at VC.

Meeting adjourned 11:58am | |

[Committee Charge]

IDEA BANK

- CMC Success Team could

  - Look at their program maps for completion (Simplify)
  - Determine what information needs to be on each program website (Simplify)
  - Identify Career and Major exploration opportunities for their CMC (Access the Path)
  - Identify key first semester courses that include career and major exploration within the course for each CMC or collaborate with ENGL V01A to develop CMC centric assignments (Access the Path)
  - Identify/Review strategies for supports for Math/English/ESL and students who may be at higher risk of not succeeding/ending up on academic probation (Access the Path (although this feels like something that goes into both Implement Support as well)
  - Identify strategies to collaborate with K-12 partners within each CMC (Access the Path)

- o identify key services for their CMC (Implement support)
- o Leverage district wide support for enhancing DegreeWorks and Starfish to support students (Implement support)
- o Identify make up of personnel/staffing for each CMC including Faculty, Counselors, Classified Professionals, Administrative Leads, Student Peer Leaders etc (Implement Support)
- o Develop a 2-year course offering plan for each CMC working with Institutional research (Implement Support)
- o identify key co-curricular activities for their CMC including internships, placements, etc (Learning)
- o Consider development of e-portfolio or similar for students to display work for further education or job opportunities (Learning)

- Goals from SOAA
  - o Determine final draft of meta majors/Career and Major Pathway composition and obtain approval from constituency groups.
    - ▪ Related to 1. Begin Marketing these names
  - o Determine where Program Maps will "live". We need to get some consensus as a college if we are going to use Bakersfield's Program Mapper software model, develop our own, or use static PDFs to make available to students via the redesigned website.
  - o Complete Program Maps for all programs with consistency and obtain approval from constituency groups.
  - o Begin development of Co-curricular maps.
  - o Make program maps widely available to students. (This is really the same as #2, but it's important enough to state twice).
  - o Increase the number of 2-year course cycles so that at least 50 percent of our programs have this available for review.
  - o Examine the implication and impact of how VC has implemented changes to Math and English assessment per AB705 with appropriate data.
  - o Inquire with departments the feasibility of developing gateway courses or enhancing Introductory courses for 1st semester students. (Great example is ENGR V01 that we can potentially showcase in Spring retreat).
  - o Review the process for New Students from Application to Registration to First semester entry. Much of this is already happening, but not sure it's being brought back to the GP group consistently. Is this where MYPATH fits in and what is going on with MYPATH from a district level?
  - o Work with high schools that offer Career Exploration (Get Focused-Stay Focused) curriculum to ensure smooth transition for students who have completed the curriculum.
  - o Market technology such as STARFISH, DegreeWorks to all students and staff.
  - o Monitor Starfish Early Alert implementation and provide additional training/support as needed. This probably is occurring within the Academic Standing Task Force, but should be something we ask about regularly.
  - o Increase awareness of services and activities via the Career Center.
  - o Determine feasibility of forming a Task-Force to address part-time/evening students.
  - o Increase campus in-reach for financial aid awareness.
  - o Form a regularly district meeting with folks from OC and MC GP teams.