

Ventura College Academic Senate

Minutes

Thursday, April 2nd, 2020

3:30-5:00 pm

Zoom online-only meeting: <https://cccconfer.zoom.us/j/572009750> (open to public)

VENTURA COLLEGE ACADEMIC SENATE MEMBERS		
Constituency	Representative	Attended
President	Dan Clark	X
Vice President	Preston Pipal	X
Treasurer	Andrea Horigan	X
Secretary	Colleen Coffey	X
Curriculum	Michael Bowen	x
Career Education: Business, Child Development, Criminal Justice, Allied Health and Nursing (3 Faculty Reps)	Deanna Hall	x
	Rachel Johnson	x
	Lazaro Salinas	X
Career Education: Technology and Workplace (1 Faculty Rep)	***Vacant***	
English, Math, Communication, and Learning Resources (4 Faculty Reps)	Gabe Arquilevich	
	Chris Frederick	X
	Jaclyn Walker	X
	Vacant	
Health, Kinesiology, Athletics, Visual and Performing Arts (3 Faculty Reps)	Nathan Cole	X
	Bill Hendricks	
	Mary McDonough	
Library, Languages, Behavioral & Social Sciences (3 Faculty Rep)	Ron Mules	X
	Michael Ward	X
	Vacant	
Sciences and Distance Education (3 Faculty Reps)	Kammy Algiers / Chloe Branciforte	X
	Erin Brocker	X
	Marta De Jesus	X
Self-Nominated Part-Time Faculty Member	Greg Cooper	
Student Services (4 Faculty Reps)	Paula Munoz	X
	Gema Espinoza Sanchez	X
	Yia Vang	X
	Vacant	

Agenda Item	Discussion Notes	Action?
I. Call to Order	3:33pm	
II. Public Comments (2 min. per comment)	<p>Sue Royer re: space utilization & IPP state funding opportunity but we need a FMP on our website. Last one was done in 2004; updated in 2015 but left in draft form and never posted. 2016 FOG taskforce formed; outreach in 2017 to stakeholders. End of 2017/2018 FMP was walked through PG process. AS saw this in Feb. 2018. One addition made in 6/2018 (i.e. that AS hasn't seen yet)—on p. 28—expanded on the landscaping. This is not the final plan. We'll be hiring a firm to write this. SR would like to have comments back from AS about this document. This will go to BRC & CPCP in April, and to BOT in May.</p> <p>Comment about summer schedules & labs.</p>	
III. Acknowledgement of Guests (1 min.)	Sue Royer	
<p>IV. Informational Items <i>(These are agenda items intended to provide the body with brief updates or reports of activities or actions from outside. If the Senate wishes to debate or discuss an item presented as information, they must request that it be placed on an agenda at future meeting as an action or discussion item.)</i></p> <ul style="list-style-type: none"> a. Strategic Plan Update b. Program Viability Criteria/Process c. Senate Awards 	<ul style="list-style-type: none"> a. DC walks senators through this. Asks senators to convey feedback to him so that he can take that forward. b. DC walks senators through this. These metrics are still open/draft. How exactly this process will work is still under discussion. This is just creating the metrics. Still in early stages. c. Suggestion to acknowledge DE3 with an award. DC asks senators to convey suggestions/nominations to him for these awards. We need to figure out a better way to vote on these (this will be for fall). 	

Comment: Look up composition/how active should faculty be as to midterm report given work to rule.

V. Action Items (These are agenda items that require a vote from the Senate):

- a. Approval of Feb 20th minutes
- b. Approval of March 5th minutes
- c. Approval of Senate Bylaws workgroup
- d. Accreditation Midterm Report (1st reading)

a. Motion by MB; 2nd KA. Discussion: None. Vote: unanimous with ___ abstentions. Comment from Marta in chat: 2/20/20 Minutes A. Action Items/E: OEI alignment: C: I think we requested an estimate of our current OEI alignment % and Sharon gave one (to help our decision).

b. Motion by MW; 2nd MB. Discussion: From Marta 03/05/20 Minutes IV. Informational Items /D. Senate membership dues: Q: How can we now get forms (website download, email attachment?) and submit (USPS mail?)? VII. President's Report/hand sanitizer dispensers C: After our meeting, in one of the COVID-19 announcement emails plans for installing new hand sanitizer dispensers were announced.

Vote: unanimous.

c. Senate exec will lead the bylaws workgroup. DC has not had any other volunteers for this so the idea was that EC would lead this with input from senates. Motion by KA; 2nd by PM. Discussion: Question: do we already have a list of items that will be changed? Answer: Yes, 1) election of senators by division (i.e. processes); 2) process for proxies when regular senators cannot attend; 3) clean-up mis-numbering and clerical typos. Question: Can we make sure there are track changes? Answer: Yes. Comment: Whole reason for doing this is next fall is senate officer

	<p>elections; just makes sense to run by-laws & officer elections at the same time. Vote: _____</p> <p>d. Motion to approve as to first reading by PP; 2nd by MB. Discussion: Comment: Echoing earlier comment: how active should faculty be in this given all that is going on? DC walks through the process of how this came together this year. Question: Have we had enough faculty input on this? Senators discuss content of the report. Re: Standard 4—only Phillip Briggs is listed as workgroup member. Need to add to that. Comment: How about fostering a culture of mutual respect and a better work environment for all? (It does mention campus communication but the focus seems to be meeting outside expectations for measurable learning metrics.). Comment: Just a comment - We are having major problems with participatory governance not only at our campus level but also at our District level. Comment: It seems that several things in the midterm report is being reported as "implemented" but in reality it hasn't been. Vote: 8-6-___</p>	
<p>VI. Discussion Items <i>(These agenda items are a chance for the body to discuss and debate any matter related to the business of the Senate, often leading to action at a future meeting or providing the President or Chair with direction for discussions with the Administration, State Academic Senate, or other bodies.)</i></p> <p>a. SEP rewrite b. Summer 2020 Online-only Course Offering Decisions</p>	<p>a. DC walks senators through most recent developments on this. Question: not seeing anything about Faculty Academy (historically paid for by Equity Funds): Was there discussion about that? DC: We will add that specifically. Comment: 6) INQUIRY -b) Look into how hybrid on</p>	

- c. Response to Immigration Officials on Campus document
- d. Priority Registration
- e. Vote of No Confidence and/or Resolution to Delay Contract Negotiations
- f. +/- grading system

online classes are correlated with retention? (I assume that "on" is an "or"; otherwise it just looks like a stutter.

Comment: Has there been enough done to address the senators' concerns about this process? Is it collaborative enough? Reply: Yes, group seems to be working well and senators' concerns are being addressed.

- b. Senators discuss how various deans are handling this. One dean conveyed that admin only wants to offer classes that enroll 55+. And yet in Sciences they are pushing labs that enroll only 25 (against recommendations of faculty). What is frustrating everyone is that every dean seems to be conveying a different message. Jennifer is supposed to speak at next BRC re: financial profile of summer school. Senators would like to see consistency and a "do no harm" approach to faculty who are already trained & teach online in order to put emergency trained online instructors in classes. Email came out today from Jennifer re: dept chair meeting re: Zoom. It can help inform this discussion. One of the challenges of the DE training is that it's very minimal and feedback cannot be critical as to content—you just have to show you can do it; it can't comment on your pedagogy or quality. Question: Do we have any information re: how long on average it takes to convert a

face-to-face class? Senators discuss.

Comment: In sciences, some of these activity-rich classes potentially require lending or buying additional materials and/or equipment, for students. We don't seem to have a firm commitment for that funding, let alone the time (both curriculum development and actual ordering/delivery), and procedures to do that. We also have heard about 500 new very basic Chromebooks for lending to students but will that be sufficient for all the potential Summer students who need them? Comment: I agree.

Many of us have spent years building these courses and a robust online program and I am seriously concerned about diluting the integrity.

Comment: I agree with Ron's statement and with what Andrea is saying now.

Comment: I don't see how you can develop lab that will set students up for success by rushing the process and not equipping the students the way they need to be equipped

Comment: Maybe instead of just rolling over for Summer schedule (which is what Admin wants to do), they should be asking what classes and instructors are best for online-only (even if they are not usually discussed for summer).

DC: He has been in contact with Jennifer about this and he will share this with admin.

Comment: What happens to the student who has never taken an online class before? Then they take that half-baked, short-term summer class. Then they later take a quality online class and are blown away by what a quality online class actually is like (i.e. course rigor).

Comment: A few days ago the State Chancellor's office approved extending this DE offering through summer & fall?

Comment: Can we ask Jennifer to come to senate next time to tell us what guidelines she's put in place to address this?

May need to act on this much quicker than next senate meeting inasmuch as summer is being rolled out right now.

- c. DC shows this to senators. It will be on our next meeting agenda as an action item.

Question: Was Jesus going to speak to this? Answer: Yes, Jesus was in our meeting but had to leave.

- d. DC walks senators through recent developments re: this issue and asks for feedback.

Comment: There has to be more thought to how we move forward; it's going to be political.

Comment: We need to be more conservative about this.

Comment: We need to do what is statutorily required and stop at that. Leave all the rest out because it's too political and just becoming another campus fight. Senators concur with this.

- e. Senators discuss this resolution. Particular discussion of how

	<p>much labor has been expended in this move to virtual classes and the 75% lab pay. DC asks senators to please convey feedback to him so that this can be on next agenda as action item.</p> <p>f. This will be discussed at next meeting—we need to voice an opinion on this.</p>	
VII. President’s Report		
<p>VIII. Reports from Senate Subcommittees, Task Forces, and/or Work Groups</p> <p>a. Curriculum Committee (Michael)</p> <p>b. Guided Pathways</p> <p>c. CTE liaison report (Deanna Hall)</p> <p>d. Treasurer’s Report (Andrea)</p> <p>e. OER Report (Andrea)</p> <p>f. DE (Preston)</p> <p>g. Faculty PD Committee (Colleen)</p>	<p>a. Pass/No pass deadline will be extended.</p>	
<p>IX. Announcements for the Good of the Order</p> <p>a. AFT Update (Michael Ward)</p> <p>b. Upcoming ASCCC Events:</p> <p>Details can be found at https://asccc.org/calendar/list/events</p>	<p>a. MW gave this update. EC meeting tomorrow.</p>	
X. Requests for Future Agenda Items	<p>--On 3/27 there is other stuff coming down from the state chancellor as well re: the “W” and “EW”. Jennifer is supposed to send out an email about this once they knew all the implications of this. DC: This should be coming out from Admin tomorrow.</p>	
XI. Adjournment		



