

Social Sciences, Behavioral Sciences, Humanities, Distance Education, & Professional Development

Program Review 2013

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Program Review 2013-2014

Art:

- Fine Art
- Ceramics
- Art History
- Photography
- (Art Galleries)

Behavioral Sciences and Philosophy:

- Psychology
- Sociology
- Human Services
- Philosophy

Distance Education:

Professional Development:

Social Sciences:

- History
- Chicano Studies
- Economics
- Political Science
- International Studies

Music:

- Music

Theater:

- Dance
- Theater Arts

Program Review Presentation

- **I. Process Overview**
- **II. Closing the Loop on last years initiatives**
- **III. This year, Initiatives Not Requiring Additional Resources**
- **IV. Findings, Initiatives, and Requests for Resources**
- **V. Minority opinions on resource requests**
- **VI. Appeals for Program Discontinuance**
- **VII. Additional Information**

I. Process Overview

- All program reviews completed.
- Division meetings
- Dean compiled all initiatives for reporting to CPC and turned in all program reviews and materials
- Dean presents at CPC

I. Process Overview - continued

- **The division met on 10-15-2013**
 - **Division meeting one covered voting guidelines and program presentations.**
- **The division met a second time on 10-28-2013**
 - **Division meeting two covered voting and prioritizing initiatives within the division.**
- **Overall a positive set of meetings with lively discussions on initiatives.**
- **Constructive comments for future Program Reviews**
 - **This year's report was much more streamlined.**
 - **Give us a model like in the first year.**
 - **Chunk data to particular items and improve data access.**
 - **Need clarity on who to go to for Trac Dat needs.**
 - **Next level voting is still unclear.**
 - **Would like more information on funds so we can help prioritize.**

II. Closing the Loop on last years initiatives

- Professional Development – Need to establish a method for collecting data on professional development activities. *Making progress on this now.*
- International Studies– Recognize interdisciplinary support for student success in International Studies *Now up for appeal to extend time to improve.*
- Chicano Studies– Team with cross disciplines to develop expanded and more comprehensive transfer level Chicano Studies Program *Not met.*
- Philosophy- Start the development of honors course curriculum. Create a degree in philosophy. Also, improve degree granting and transfer rates in this subject area. *Not met.*

II. Closing the Loop on last years initiatives

- Full Division- Avoid major administrative initiatives in the midst of a semester if at all possible. Allowing faculty to focus on their classes. *No comment.*
- Full Division- Reevaluate the WSCH goal assigned by district *Not met.*
- Art- Do not eliminate any existing degrees. Also, utilize department web site to highlight student work. *No more degrees were eliminated, the web site is being improved.*
- Art History– Develop strategies to improve student success in Art Appreciation, and Art History courses. *Currently working on this.*

II. Closing the Loop on last years initiatives

- Psychology and History– Improve scheduling of psychology and history to better serve students at main and East campus. *Continuous work in this area.*
- •Psychology: Evaluate course offerings and scheduling to assure we are meeting the best interest of student need. *Continuous work in this area.*
- •Psychology: Review and evaluate student success with the new AA transfer degree. *Will evaluate at end of this academic year.*
- •Political Science/International Studies: Recognize courses and areas for increasing student awareness as well as collaborate on curriculum across disciplines. Support student success and awareness toward transfer in studies in this area. *Currently of concern and our attention.*

II. Closing the Loop on last years initiatives

Personnel - Faculty

Theater: Replace Retiring Theater Full Time Instructor. *Done*

History: Replace Retiring History Full Time Professor with History/Chicano Studies Instructor. *Not done*

Distance Education: Replace Instructional Technologist position. No new resources required. *Not done*

Full Division: Office Assistant 9 month position restored to division office to assist in supporting all 19 programs in the division during peak fall and spring semesters. \$30,340.00 for 9 months. *Not done*

II. Closing the Loop on last years initiatives

Theater, Dance, Music: Performing Arts Center Assistant to assist with ticket sales and front of house. 9 month employee. High Vote \$45, 474, 9 month employee. *Not done*

Theater Technician: Restore 12 months to this position. Medium vote and addressed in minority opinion. Approximately \$16,000 *Done*

Costume Technician: Restore this position to 12 months. Medium vote and addressed in minority opinion. Approximately \$19,062 *Not done*

II. Closing the Loop on last years initiatives

Equipment – Computer

Music: I-MAC computers with Music software rooms PAC- 140, PAC-146, and PAC-150. \$7,500 *Done*.

Music, Dance, Theater: I-MAC computer, printer, and ink for Helen Yunker Auditorium Ticket Booth. \$6,500 *Done*.

Psychology and Sociology: Improve student access to research software SPSS. Convert current 24 seat licenses to unlimited seat licenses at a savings to initial costs. \$7,000 per year *Done*

Art: Annual Maintenance Agreement for Adobe seat licenses \$17,000 for two year seat licensing, required *Partially done. 51 seat licenses only not sufficient for demand.*

II. Closing the Loop on last years initiatives

Music: Replace Two 9' Baldwin Grand Pianos with C-3 Yamaha Grand's \$60,000 *Not Done*

Music: 40 pianos need replaced as they are all beyond their quality use time. Suggest replacing one piano per year. \$27,000 per year for one piano per year Only one piano was replaced last year for approximately \$27,000 *See below.*

Music: Replace C-7 Grand Piano for use to enhance student learning. \$42,000 *Done, 1 piano purchased*

Art: Easels and a Compressor needed. Both of these items are required for the course work and for safety. \$3,500 for Easels, \$8,000 for Compressor with packing and shipping costs total 13,300.00 *Partially completed, asking for the rest this year.*

II. Closing the Loop on last years initiatives

Psychology: Continuous update of DVD and library materials for student access to information. Currently 1500 and then 400 each year
We are working on this now. Will be done by end of year for first year goal.

Operating Budget Presented by Philosophy and supported by all areas: Operating funds to support extra-large classes. \$6,000 approximate for Philosophy, 32,000 for total division, *Somewhat done*

Art: Plaster casts for use in drawing and painting classes. One time expense. \$2,000. *Waiting for foundation funds for this.*

Dance: Piano Accompanist for dance classes. \$2,700 to 5,400 2 to 4 classes per semester. *Not done*

III. This year, 2013, Initiatives Not Requiring Additional Resources

III. Initiatives Not Requiring Additional Resources - Highlights

- **Art**
 - Double amount of degrees and certificates awarded. Total 25 by end of 2014
- **Political Science International Studies**
 - Increase support for International Studies Major, Support the revamping and outreach for enrollment in International studies
- **Full Instructional Division**
 - District review and revision to WSCH goals they are set too high in many areas. There are not enough classrooms with large enough seating to accomplish all WSCH goals.
- **Philosophy**
 - Will create ADT degree in 2014/15 academic year

III. Initiatives Not Requiring Additional Resources - Highlights

- **Sociology**
 - Increase ADT graduation rates
 - Continue discussions throughout semester on student success and retention reviewing disaggregated data
 - Offer all key sociology classes in online format
 - Continue Sociology Club
- **Human Services**
 - Create new Human Services Advisory Board

III. Initiatives Not Requiring Additional Resources - Highlights

- **Psychology**
 - Create a new online course in Psychology
 - Create new psychology courses
- **Chicana(o) Studies**
 - Create new Chicana(o) courses -- Develop new curriculum, and outreach to students through welcome center, counseling, visiting classes, program brochure distribution, and interaction in community.
- **International Studies**
 - Need better Data on students involved with International Study courses

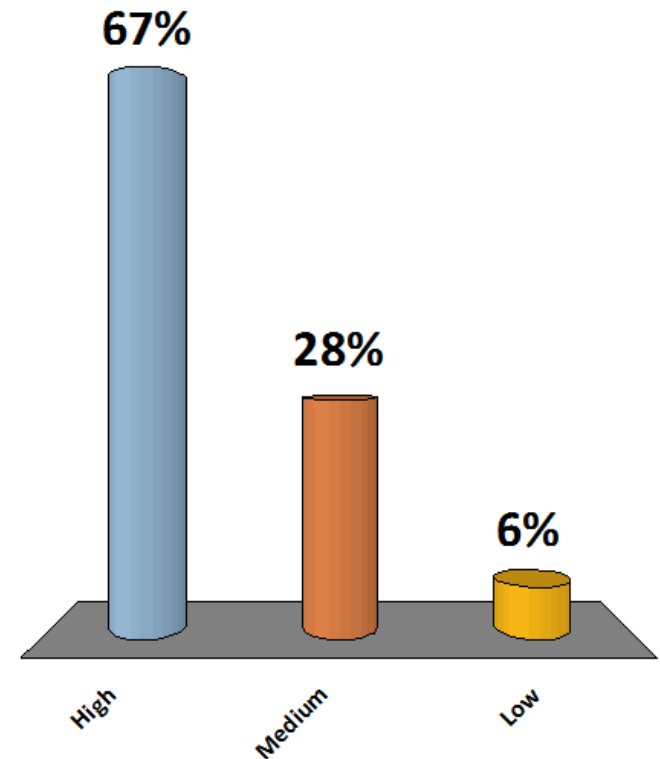
IV. Findings, Initiatives, and Requests for Resources

- 1. Personnel – Faculty
- 2. Personnel – Other
- 3. Equipment – Computer
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- 5. Facilities
- 6. Grants
- 7. Operating Budget
- 8. Other

IV. Findings, Initiatives, and Requests for Resources

Full Time Chicano Studies/History Faculty

FT faculty for Chicano Studies/History. We have no lead in this area a full time faculty member is needed. We may have a retirement in History December 2014 and that person could be replaced by a person that is an expert in Chicano Studies and History. \$85,000



IV. Findings, Initiatives, and Requests for Resources

20% Release Time for Faculty Member To Lead Professional Development

Currently we use the grant funded position that supports the Summer Institute for Professional Development to assist with the full academic year Professional Development and Flex planning. However, we need the college general fund to support a minimum of a 20% /one class release time to allow a faculty member to assist in managing and leading these year round professional development opportunities.

\$5,000

IV. Findings, Initiatives, and Requests for Resources

Distance Education and Instructional Technology: Increase Instructional Designer from 11 to 12 months

With only two people in the Distance Education and Instructional Technology Support area we need this position to be a full 12 months. Our projects and support ability suffer with the loss of this month. Minimal costs to increase to 12 months.
\$6,000

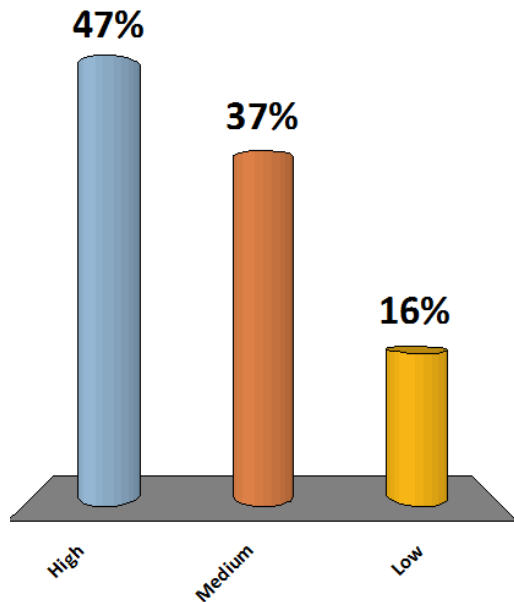
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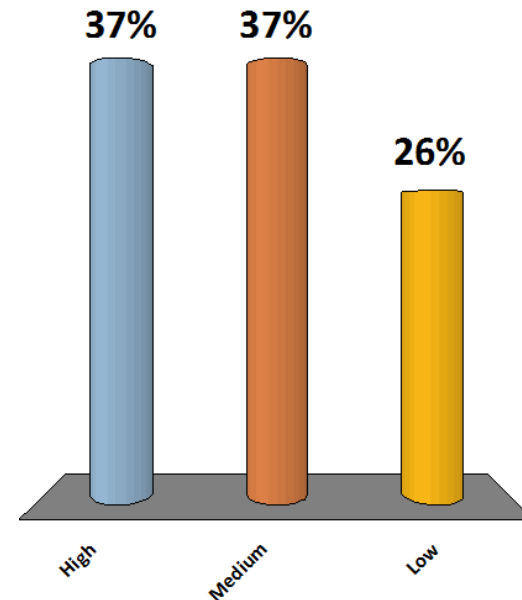
Division Clerical

- General Fund resources (10 month full time) to provide clerical support for Fine and Performing Arts & Professional Development as well as provide back up support for Division office. \$55,000



Division Readers

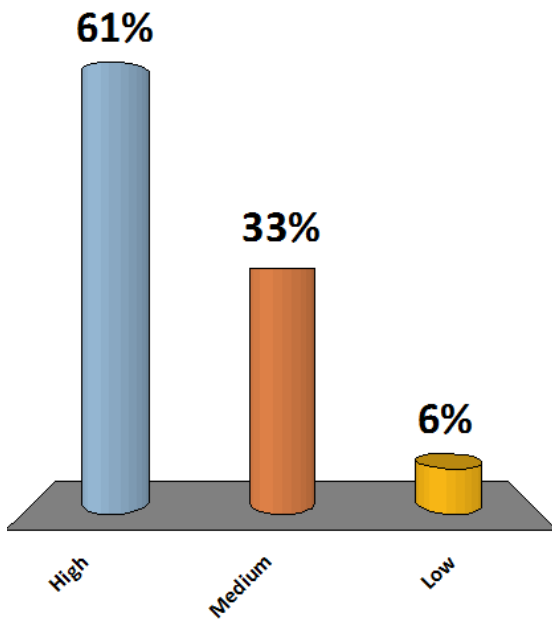
- Provide funds to support clerical assistance, and readers for extra large classes. \$30,000



IV. Findings, Initiatives, and Requests for Resources

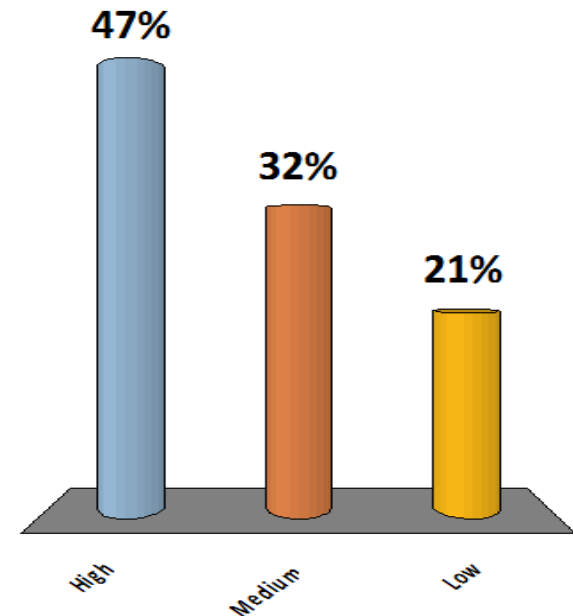
PAC – Front of House Assistance

- Assistance managing the front of the theater house, manage ticket sales, and overall theater needs. 9 months, 40% time, \$38,000



Student Assistants – HIST & INT

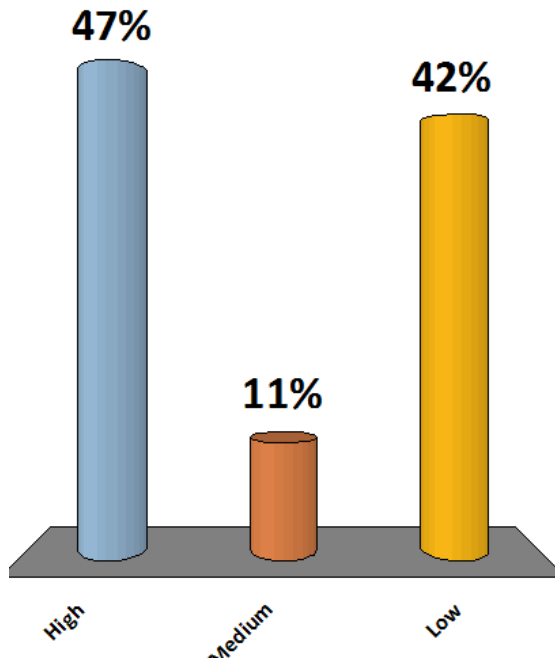
- A student assistant funded would support a number of responsibilities. \$5,700



IV. Findings, Initiatives, and Requests for Resources

Student Assistants – Dance

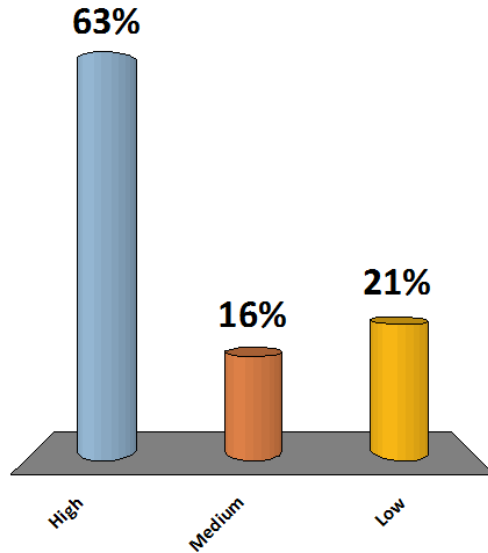
- A student assistant funded would support a number of responsibilities. \$5,000



IV. Findings, Initiatives, and Requests for Resources (College Wide)

Instructional Designer

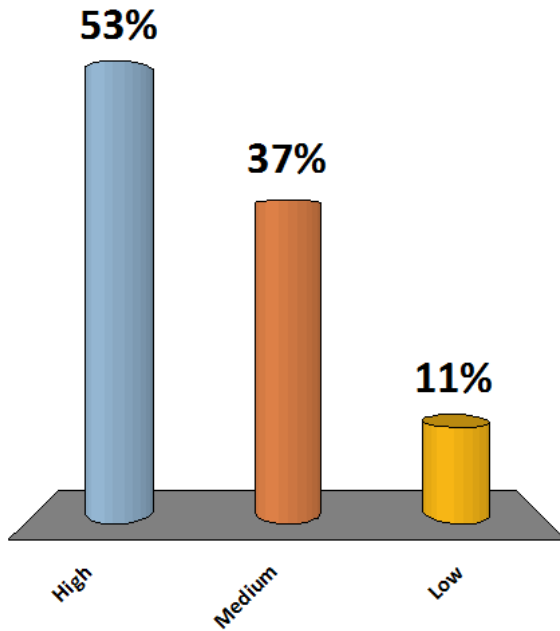
- Increased from 11 months to 12 months
- \$6,000



IV. Findings, Initiatives, and Requests for Resources

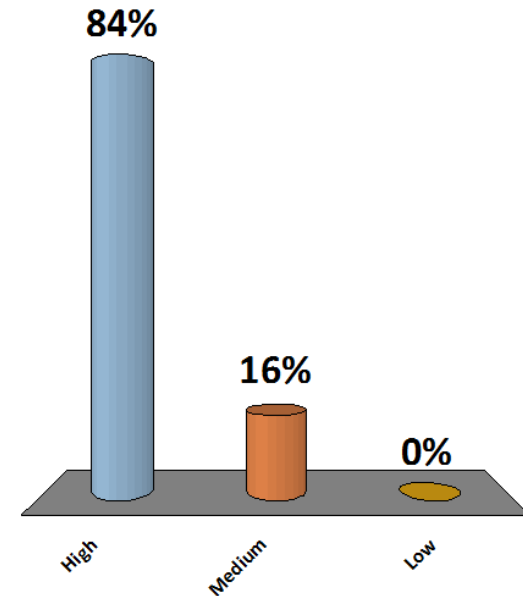
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ART



Adobe Seat License

Annual maintenance agreement we need to expand to **unlimited seat licenses** as the current 51 seat licenses is not sufficient for support in faculty resource room and the beach in addition to the digital arts lab. Approx. \$25,000



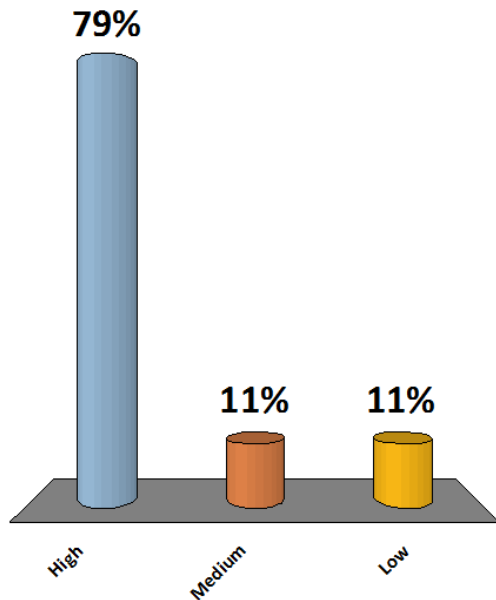
Digital Future 10 Mac Book Pro Computers Graphic Pads and Printers

Need this equipment to support both digital arts and digital photography. General fund computer equipment funds. We currently do not have sufficient computer resources to support our current class offerings. \$23,300

Theatre

Convert Black Box Studio Pac 119 into smart classroom.

We use this room for teaching yet we have to bring in a cart and a portable screen to show students PowerPoint's, film, our D2L web enhancement. \$15,000

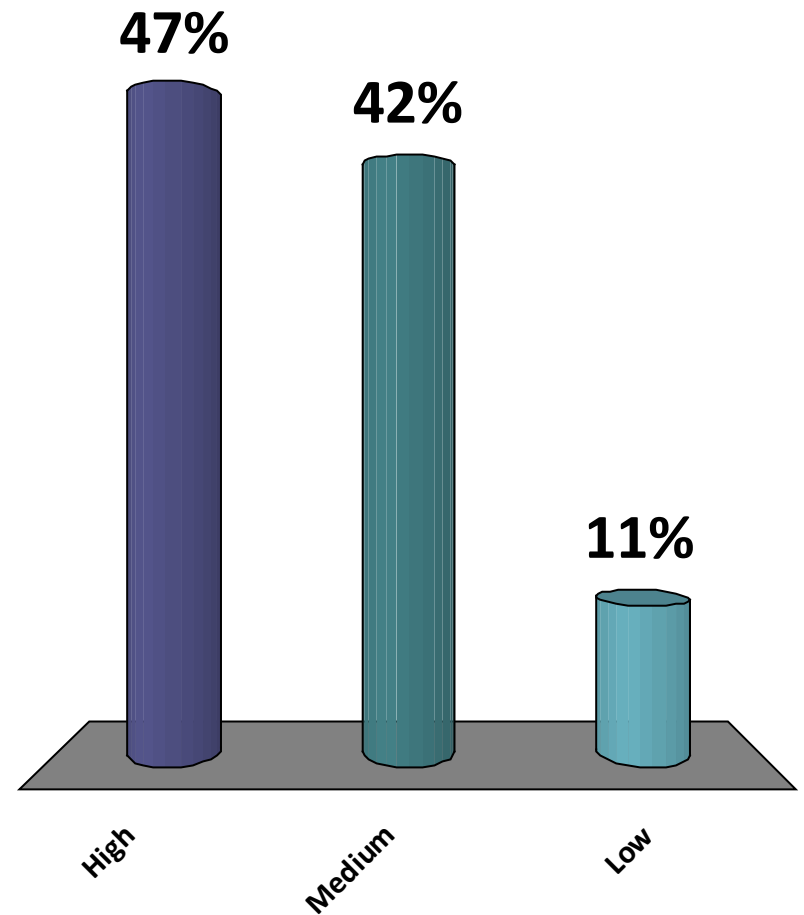


IV. Findings, Initiatives, and Requests for Resources

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Music - Piano Replacement

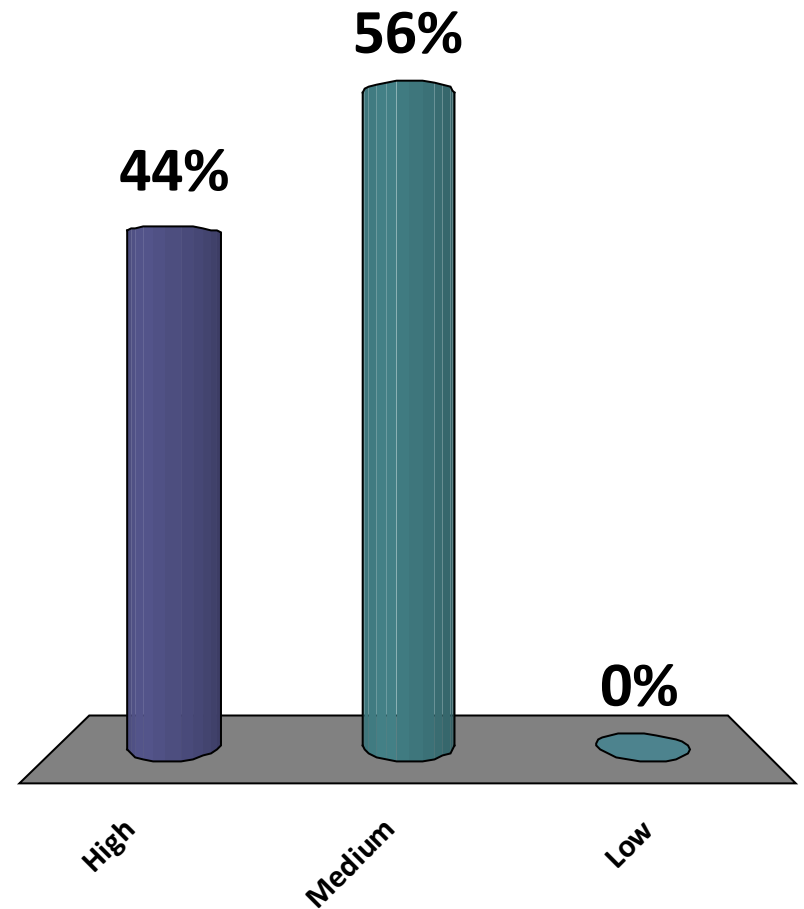
- Replace one piano a year for 40 years, One C-7 Piano to replace two worn Baldwin's, Approx. \$42,000



MU1212, MUS 1307

Art - Easels (Minority Opinion but a safety requirement.)

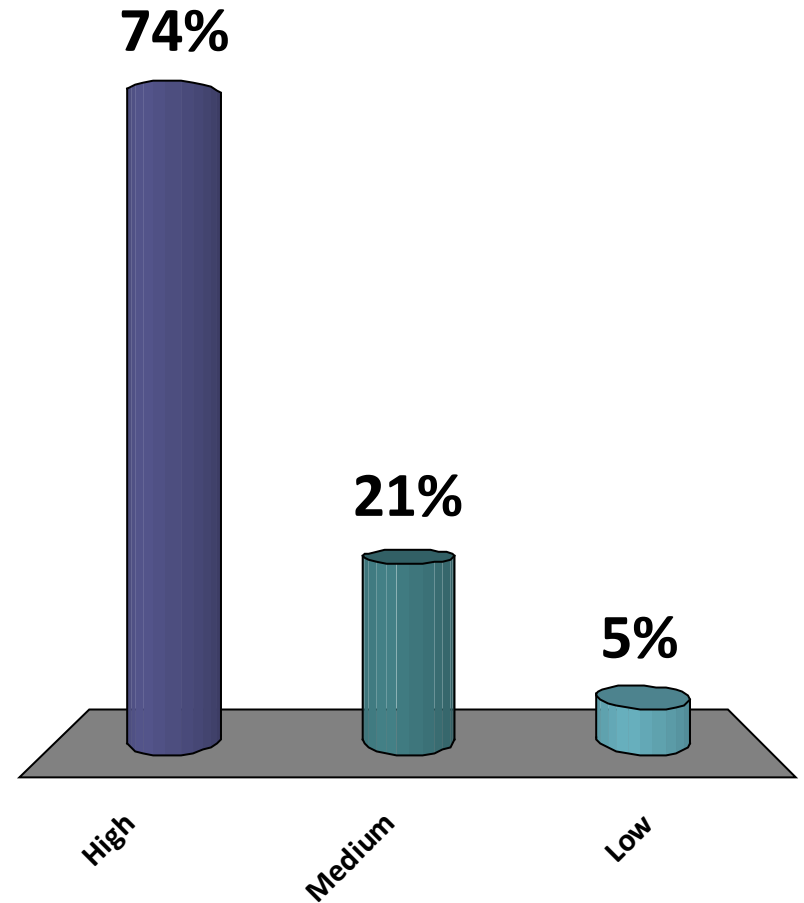
- Easels are now several years past their expiration dates. We asked for this last year and received funding for 8 of the 25 that we need. Need 17 more. \$5,100



ART 1303

Art - Cameras

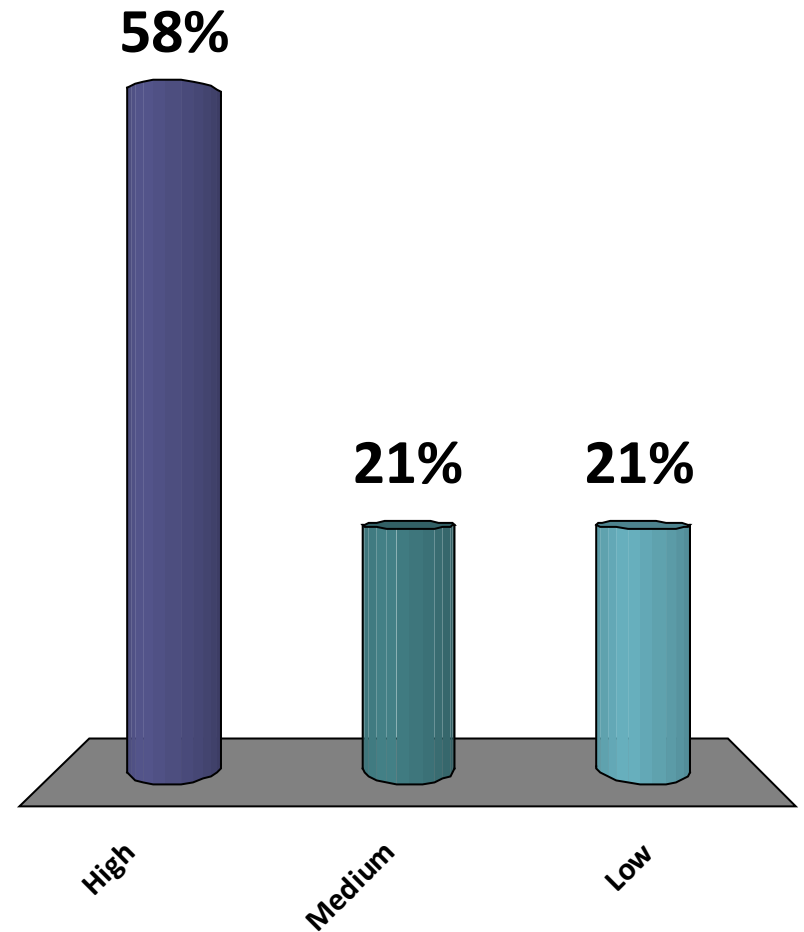
- 2 Cameras for Photography not granted last year and now suffering with another year of not being equipped.
\$1,200



ART 1304

Art - LED Lights & Tools

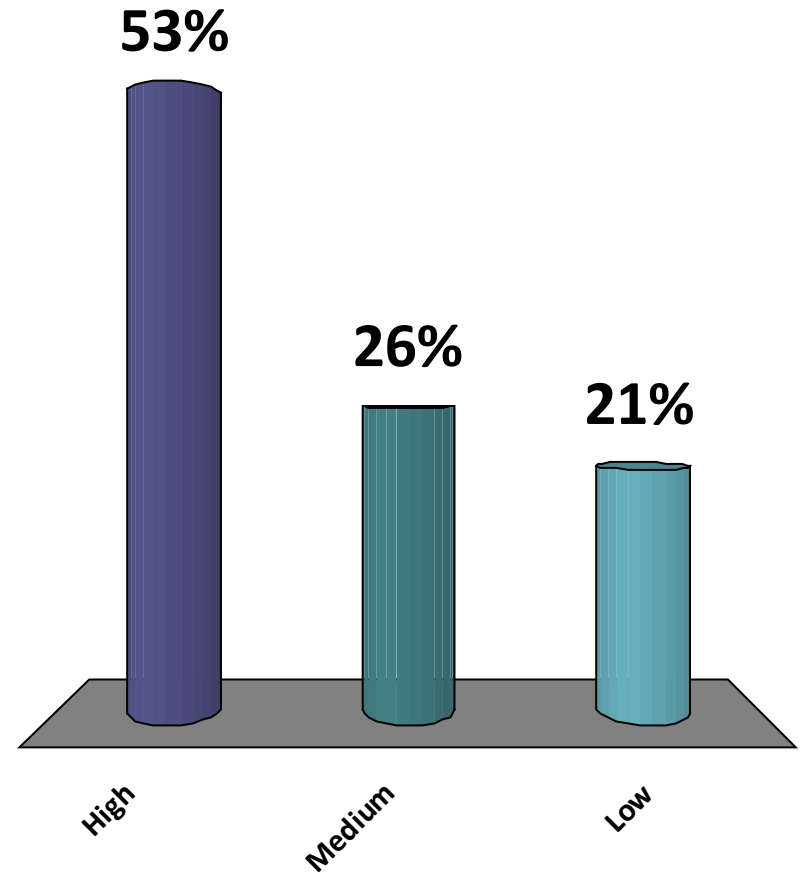
- 2-D/ 3-D
Equipment LED
lights with stands,
Compound miter
and work stand,
angle grinder.
\$4,700



ART 1302

Art - Drawing Horses

- Drawing horses are bench table combinations used specifically in drawing classes. The ones we have are now unstable and risk safety hazards.
- \$5,500



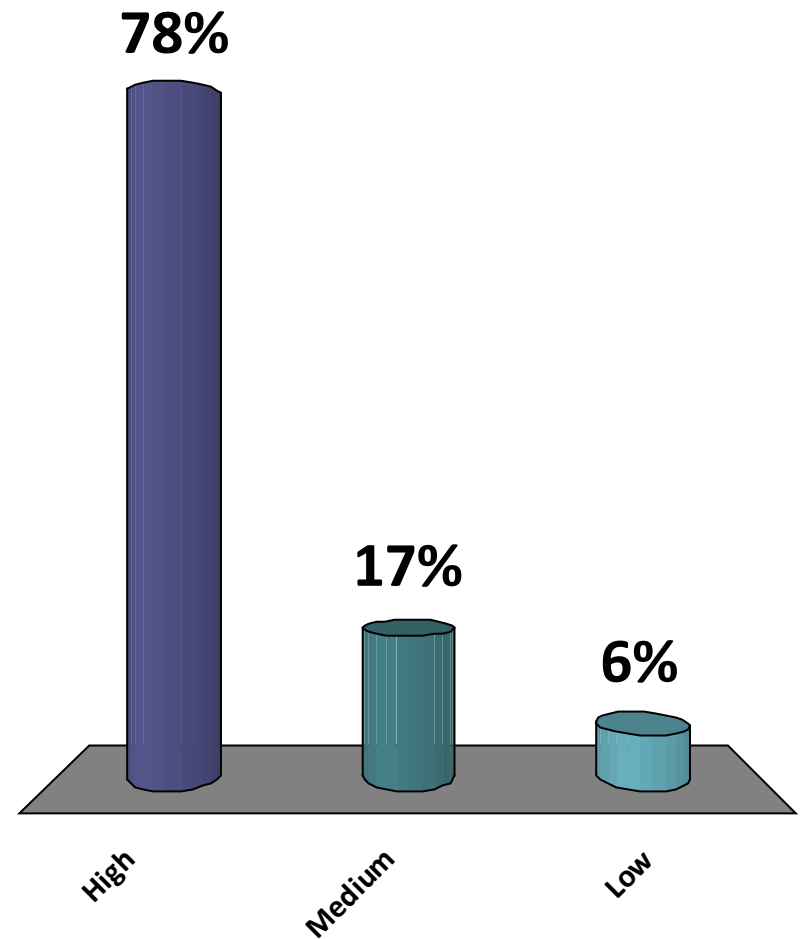
ART 1305

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Division Wide Initiative

- We want to convert all classrooms in the MAC building, (not including photography area) MAC 201, MAC 202, MAC 200, MAC 205 as well as PAC 117 to active classroom furniture. *See handout article on this topic.*



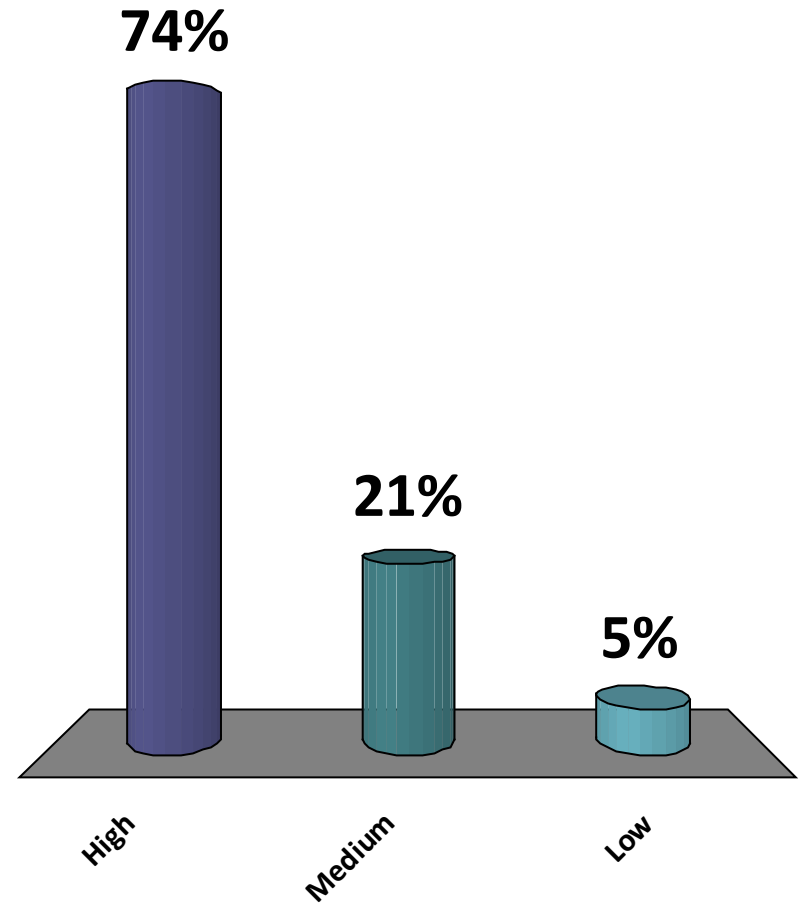
Supported by PD1301 & MUS1408

IV. Findings, Initiatives, and Requests for Resources

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Distance Education- College Wide Initiative

- Online Tutoring and continued Student Services expanded to Online, Approx. \$21,000

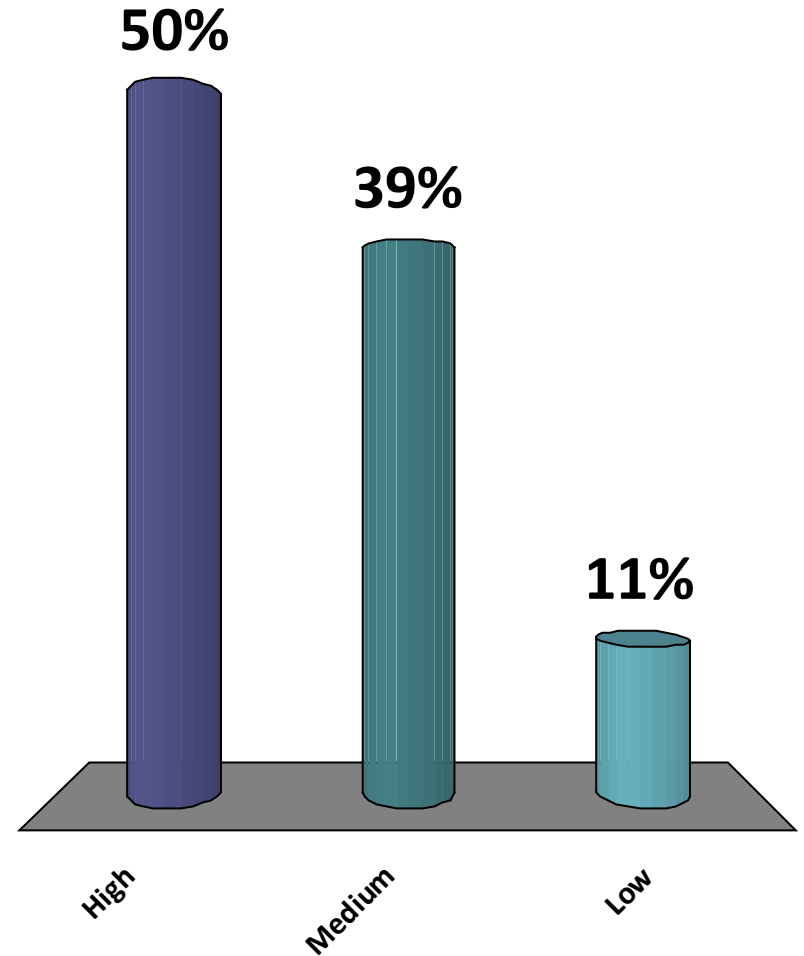


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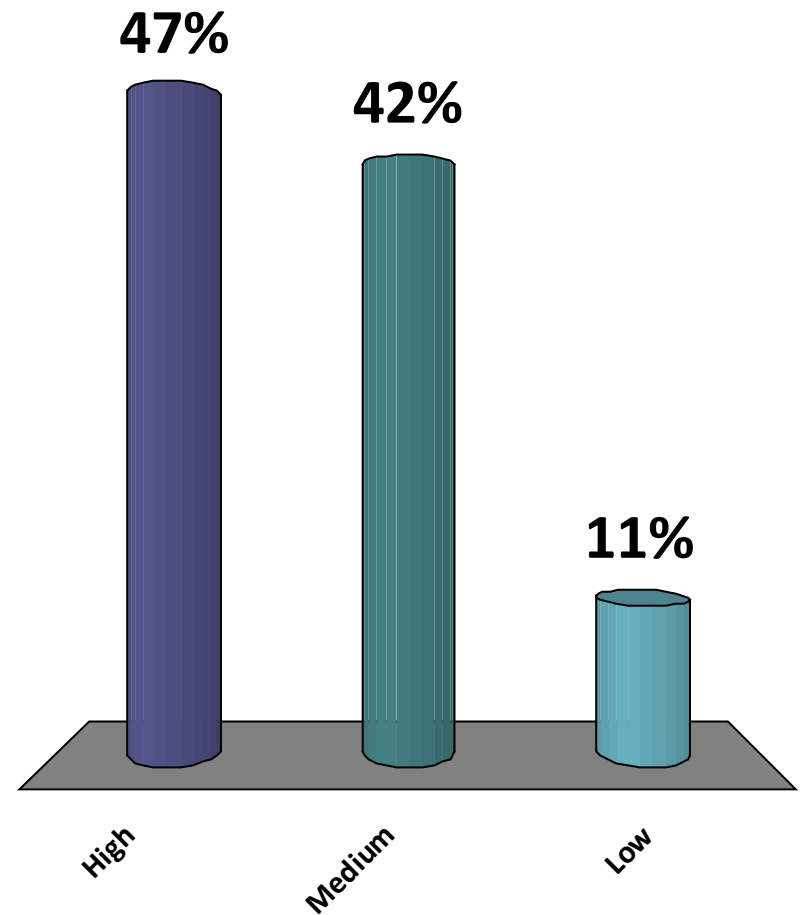
Professional Development, College Wide Initiative

- To fund Multicultural and Diversity programs across the campus. \$25,000 annually



Art Gallery Budget

- Gallery needs operation funds to bring in guests artists, pay for mailing art, advertisement of shows, gallery openings, and gallery sitters so we can keep the doors open for students and community. \$5,000 additional funds

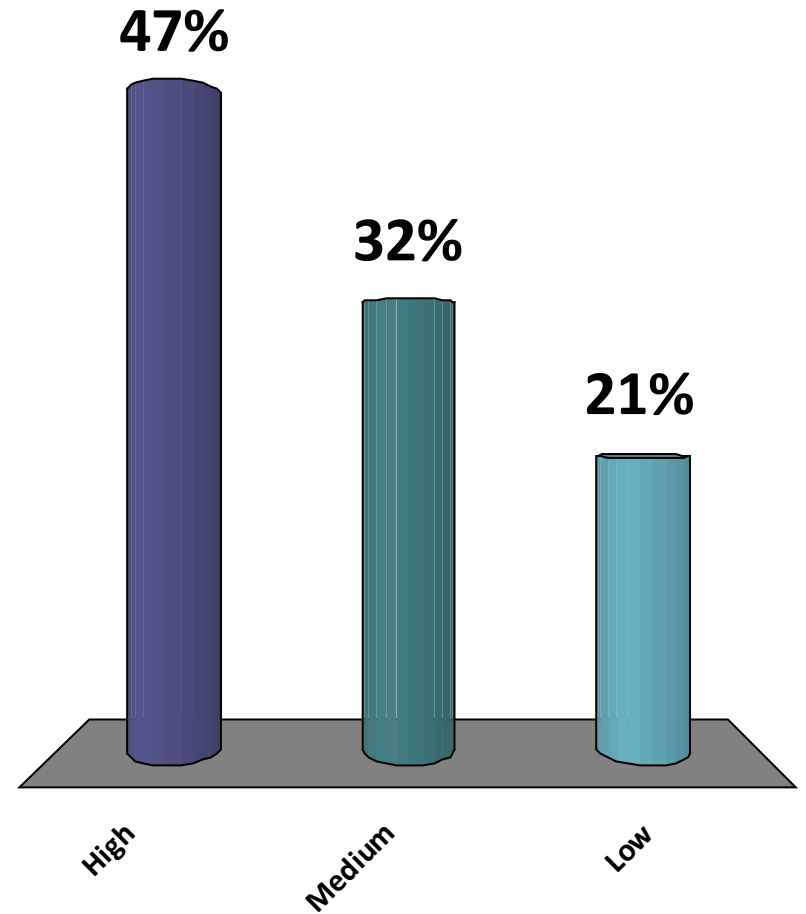


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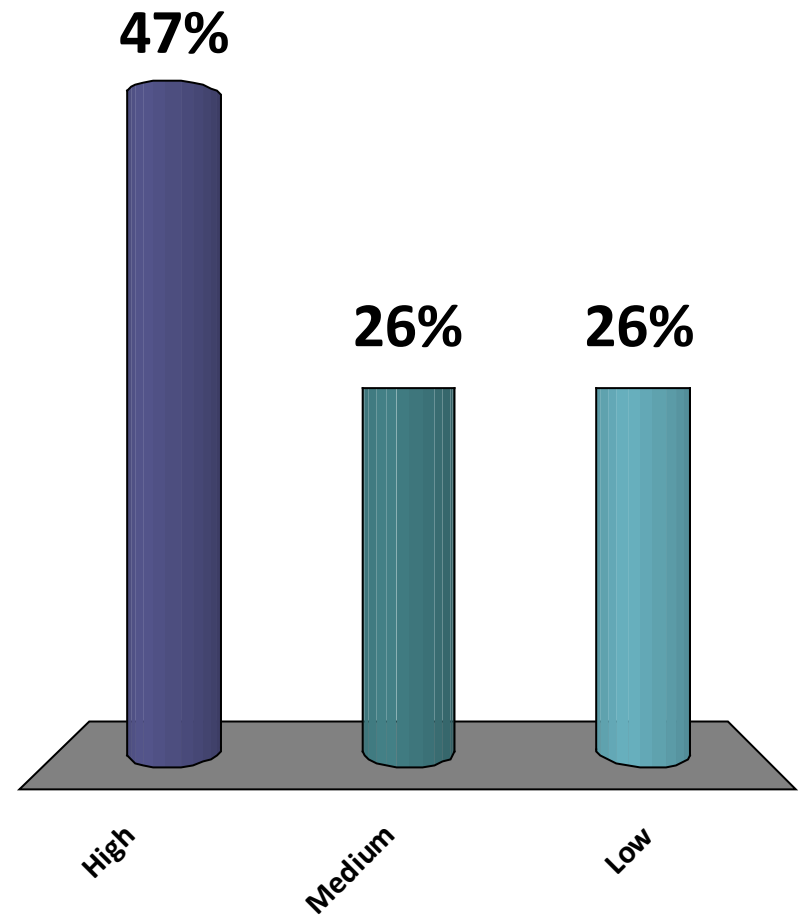
History

- Increase history courses that focus on Hispanic and Minority students to increase student success and retention. \$14,000 to \$24,000



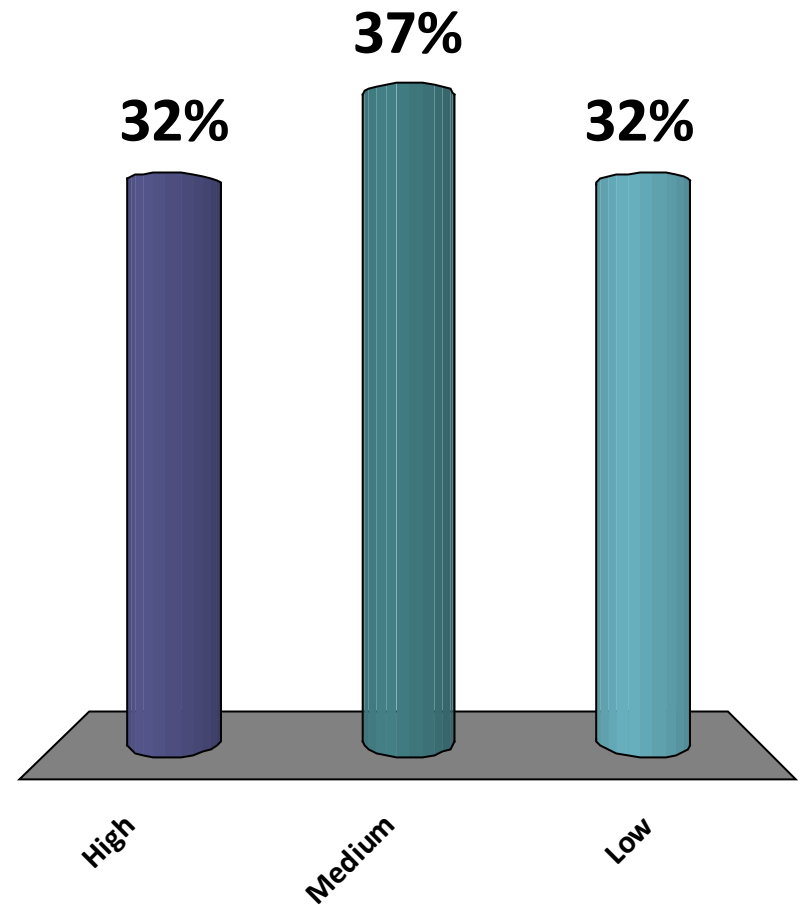
College Wide Initiative

- Funding support for classified and academic professional development. \$10,000



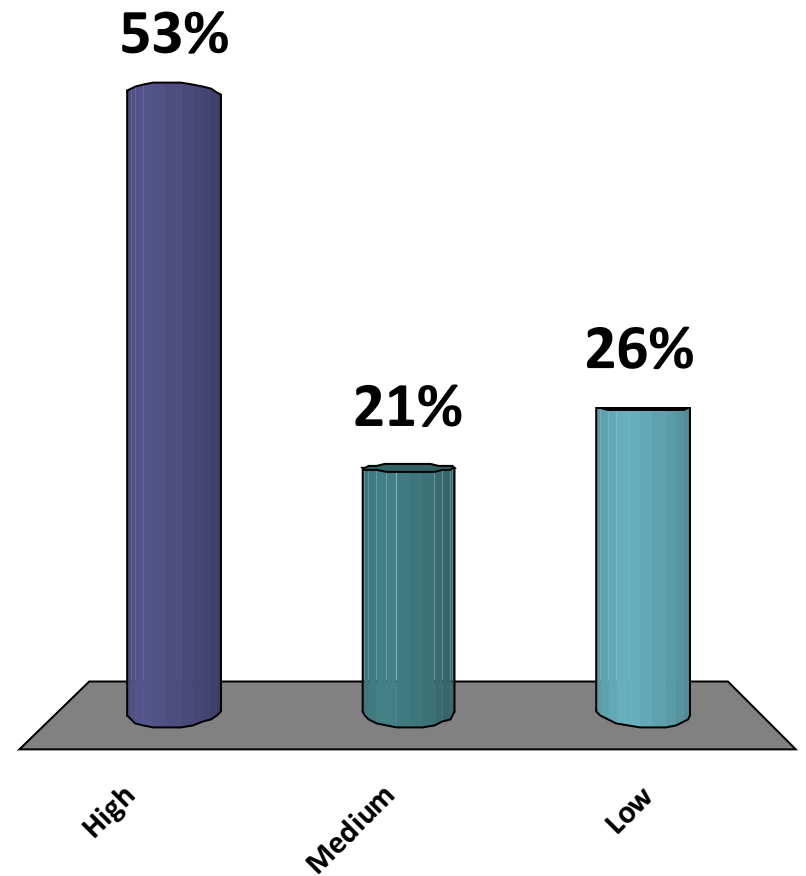
Theater

- Provide co-curricular increased funds or other support for theater shows and supplies. Additional \$7,000



Music

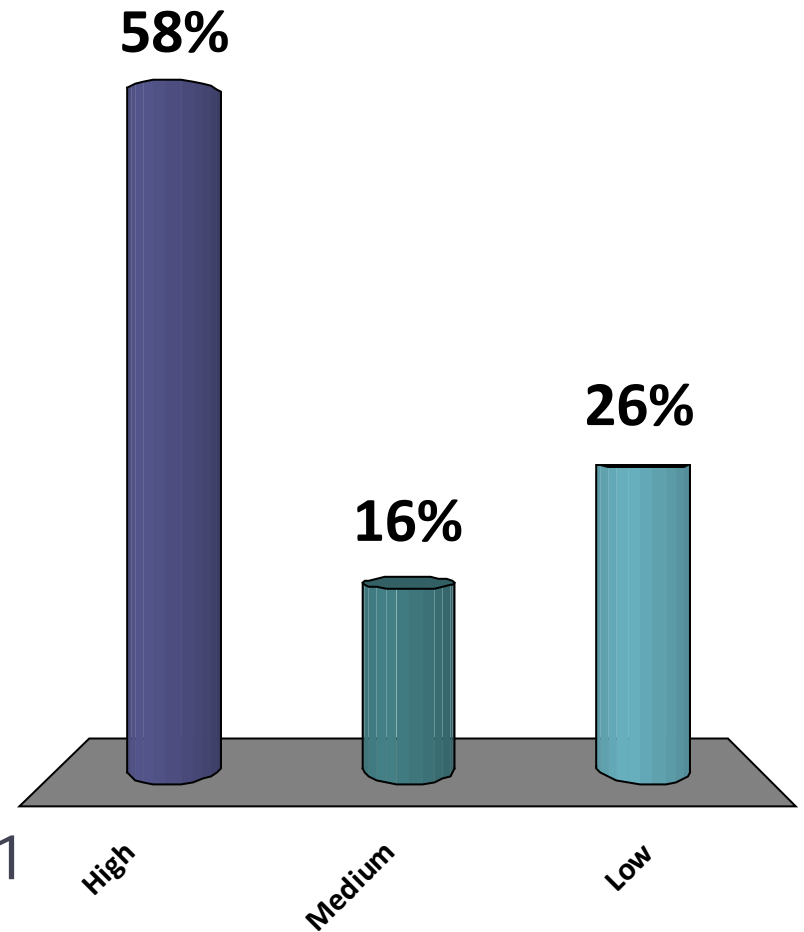
- Restore Applied Music Lessons to 40 currently 30.
- \$10,400



MUS 1302

Performing and Fine Arts, Music, Dance, Theater, and Art Galleries

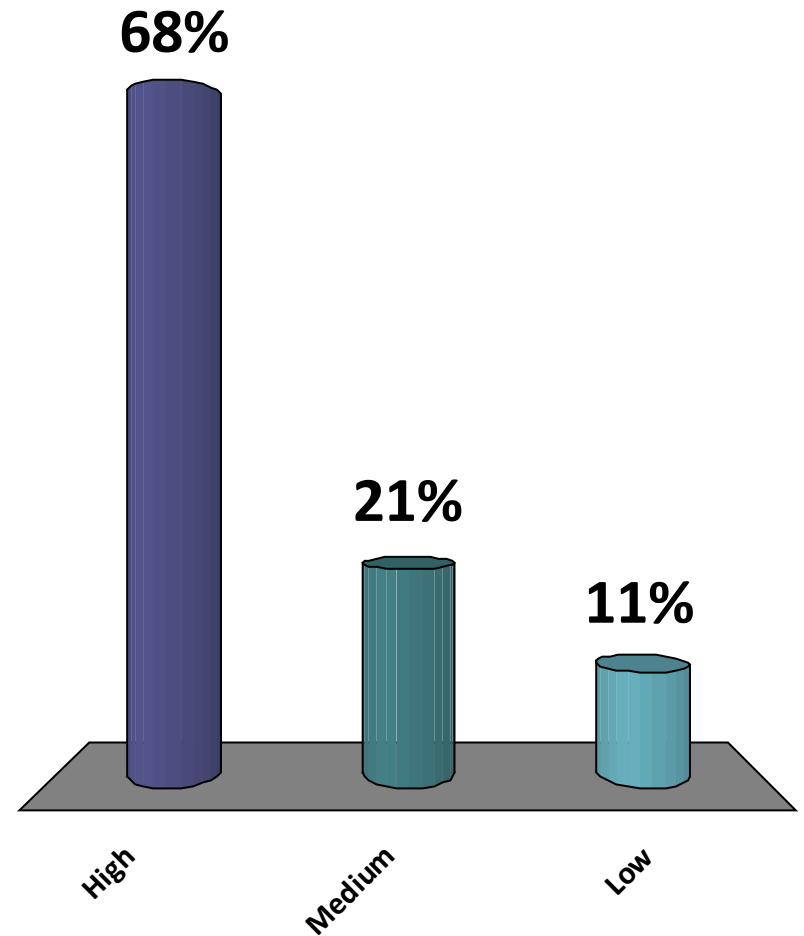
- Marketing --- Funds to support marketing of all performances and art shows. \$20,000



DIV 1403 & Fine/Performing Arts 1401

Philosophy and Psychology

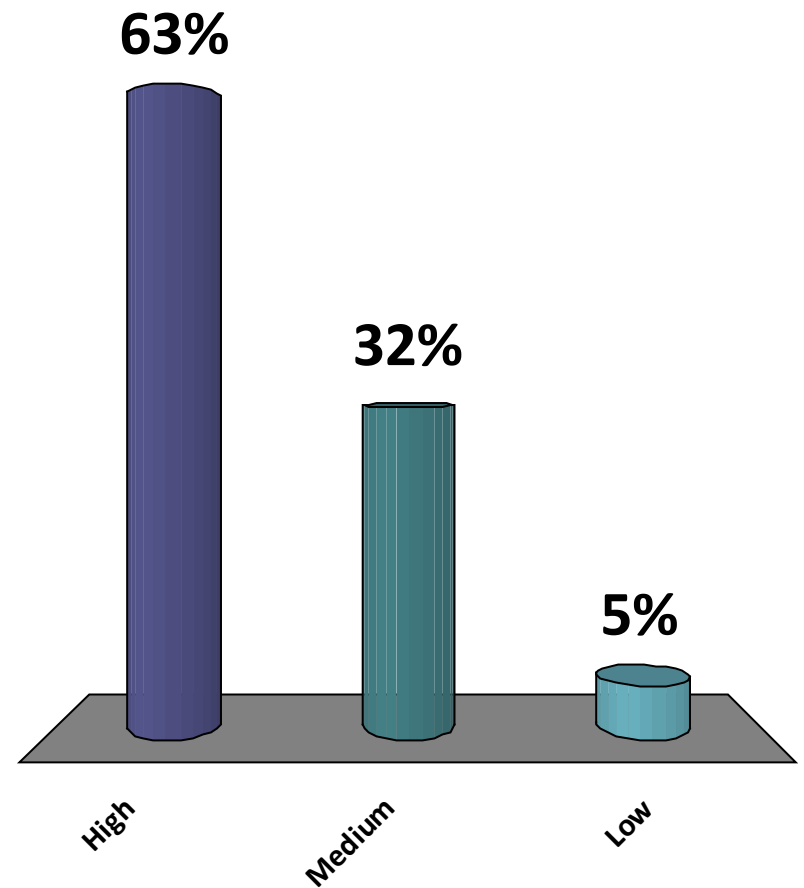
- Extra Large class sections and rooms for these sections -- Extra large classes work quite well in philosophy although SI support helps the success rates. If given extra large classes and rooms for our sections we will be able to increase WSCH. Approx. \$44,000



PHIL1401, PSY1301, PSY1302

Human Services and Sociology

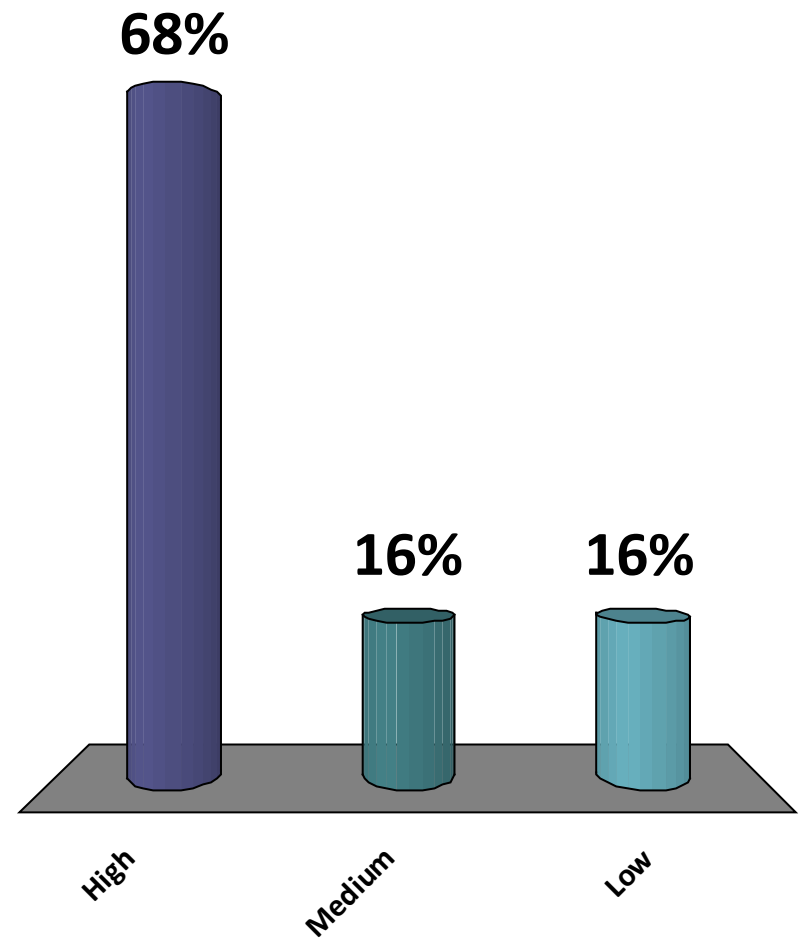
- Expand offerings of sections in Human Services classes -- We have been offering only one Human Services course per semester. \$15,000



SOC 1303

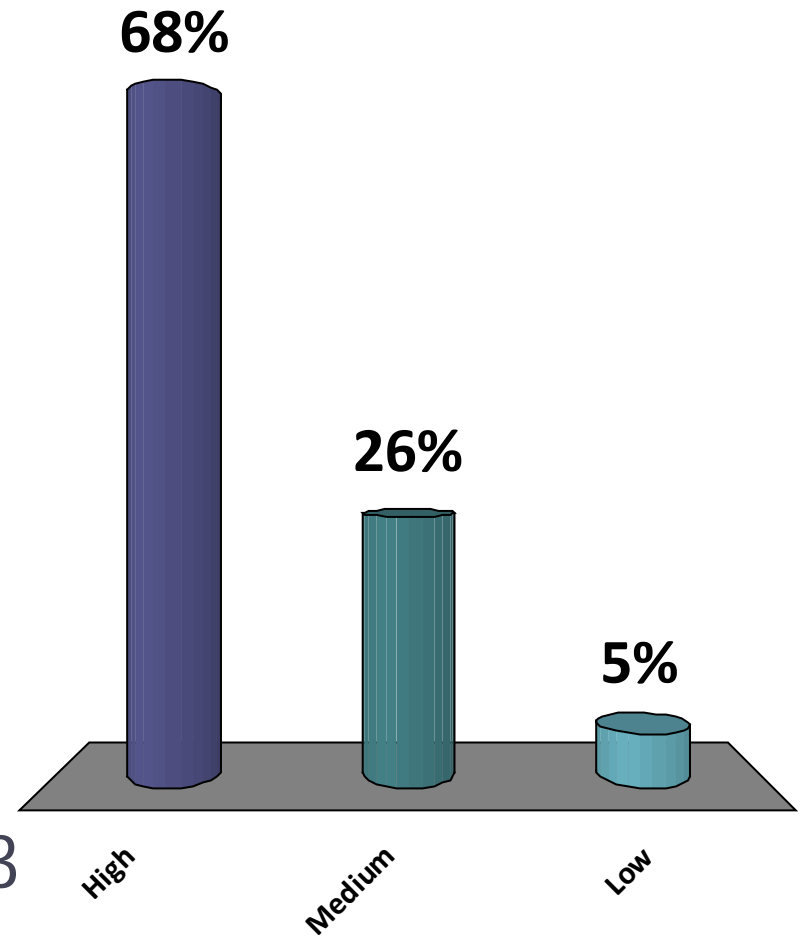
Chicana(o) Studies and History (Could be linked to Multicultural and Diversity Funds Request)

- Funds to support outreach and speakers series -- For this particular topic of study guest speakers are imperative to connecting to the cultural awareness being introduced. \$2,200



History and International Studies

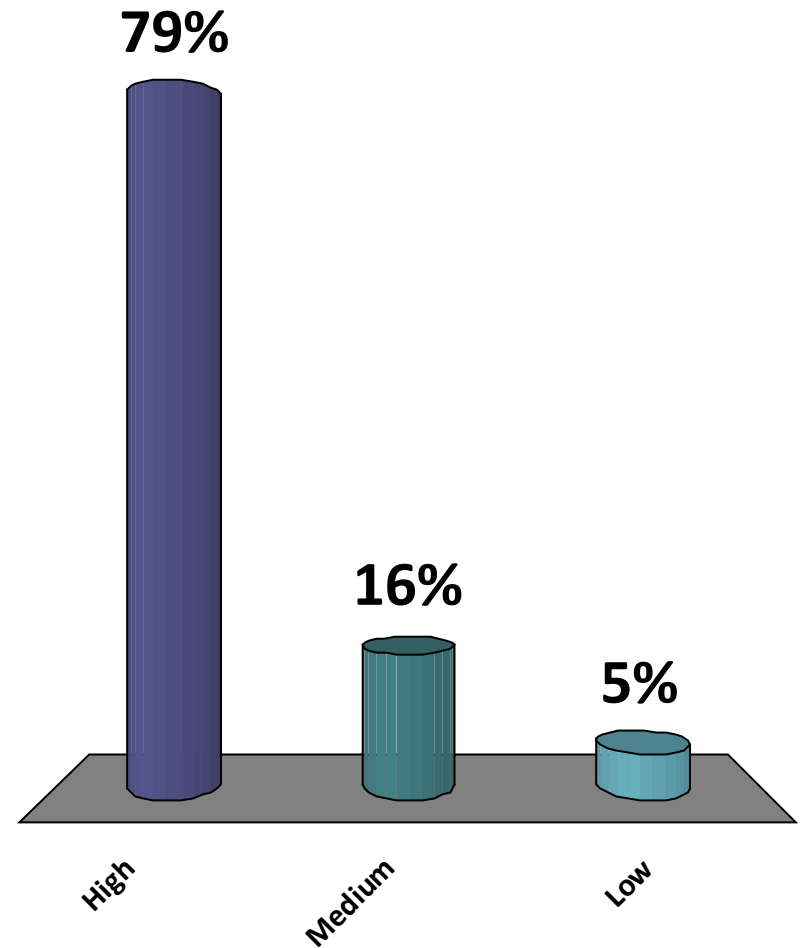
- Active support for learning communities and service learning. \$10,000



HIST 1301, INT 1404, POLS 1203

International Studies

- International and Global Studies is being revamped. This is a highly attractive degree at universities. Supporting guest speakers, Internships, and Model United Nations will increase enrollment of majors in this area. No Costs at this time.

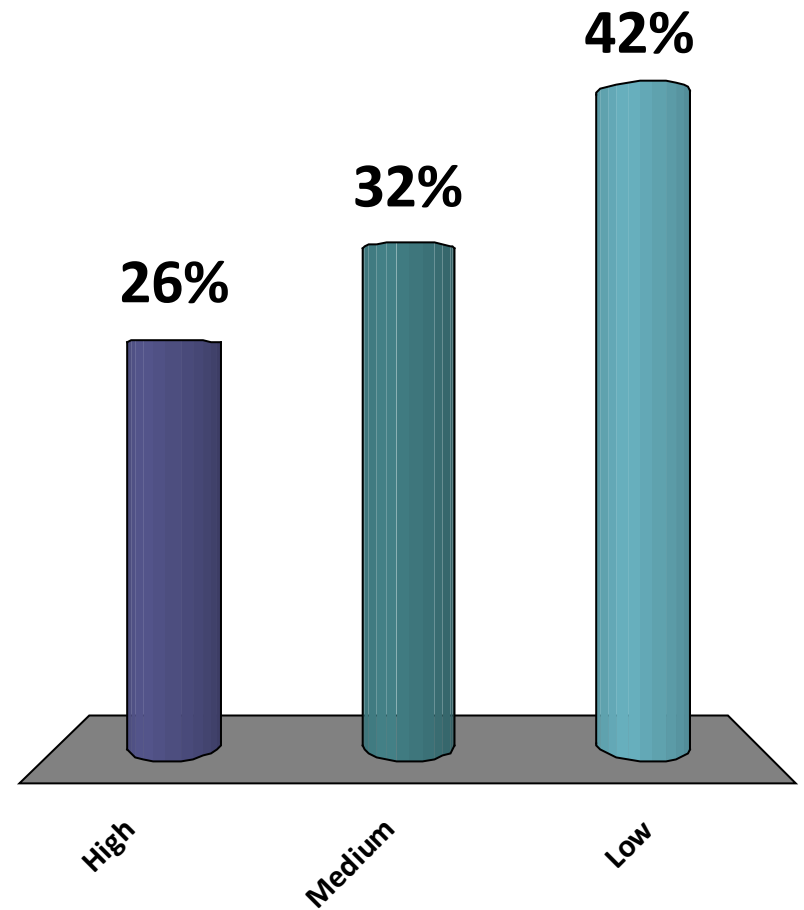


V. Minority opinions on other resource requests

- Theatre --- part time costume assistant, \$35,000
- Music & Dance --- Increase support of summer classes and outreach to high schools \$15,000
- Music --- Increase sections and attached stipends support. Specifically MUS 10 and MUS11 should not be combined. One is beginning choir the other is advanced. \$10,000

Music and Dance

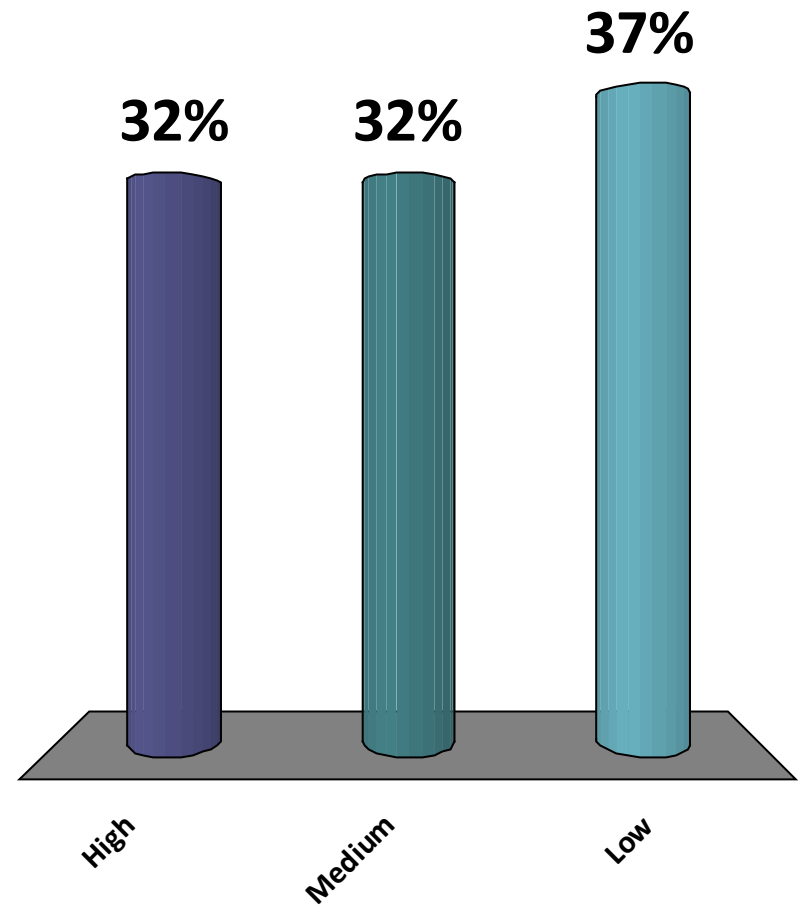
- Increase support of summer classes and outreach to high schools



Dance 1402 & MUS 1403

Music

- Increase sections and attached stipends support. Specifically MUS 10 and MUS 11 should not be combined. One is beginning choir the other is advanced. \$10,000

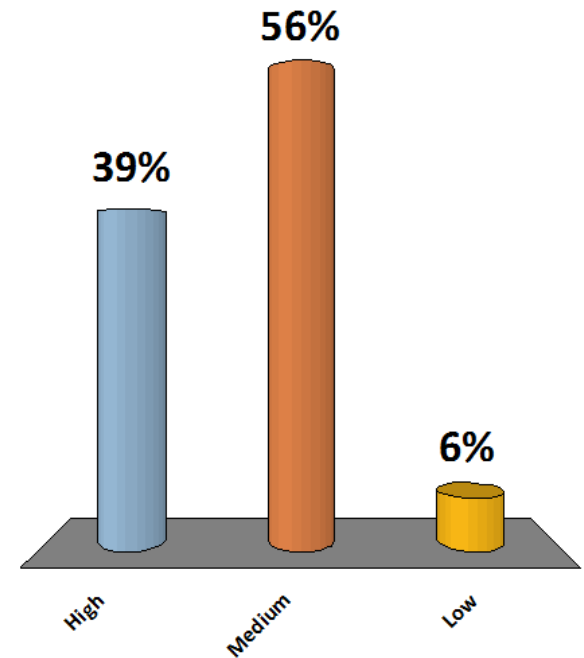


MUS 1301

V. Findings, Initiatives, and Requests for Resources

Full Time Art Historian

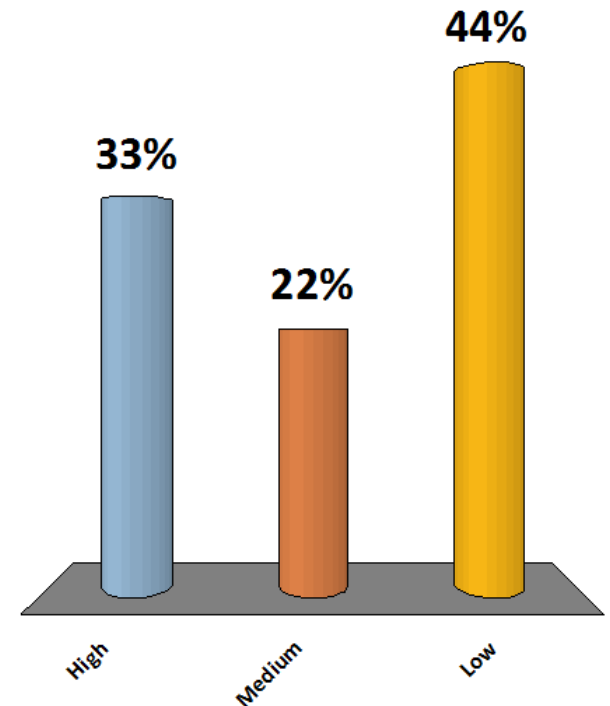
Art History has become its own discipline now. As such the minimum qualifications have changed for our art history offerings. With only one professor in this program now we are unable to offer the sections that students need because we do not have the staff in place to support the amount of needed sections. With 16 sections needed our historian currently can only teach 5 to 7. We have more than sufficient class sections to support a full time art historian. \$85,000



V. Findings, Initiatives, and Requests for Resources

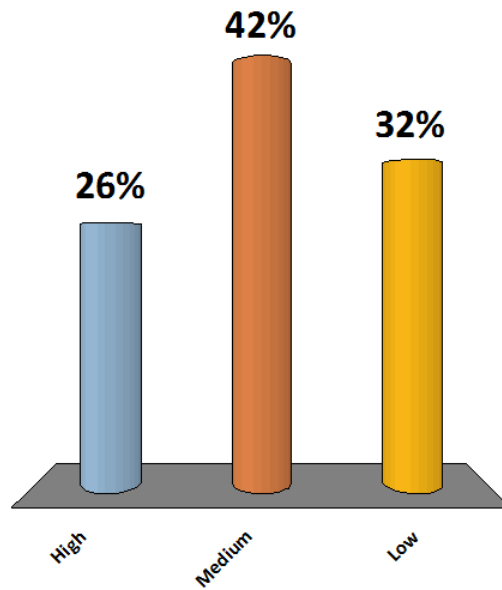
New FT instructor of dance

Course section offerings and new strategies in dance lend need to having one more full time faculty member in dance. The strategies being launched in curriculum which is acceptable at both UC and CSUs would best be served for meeting student needs by the hiring of a full time dance instructor to share in the teaching of this updated curriculum with the current and only full time faculty member. \$85,000



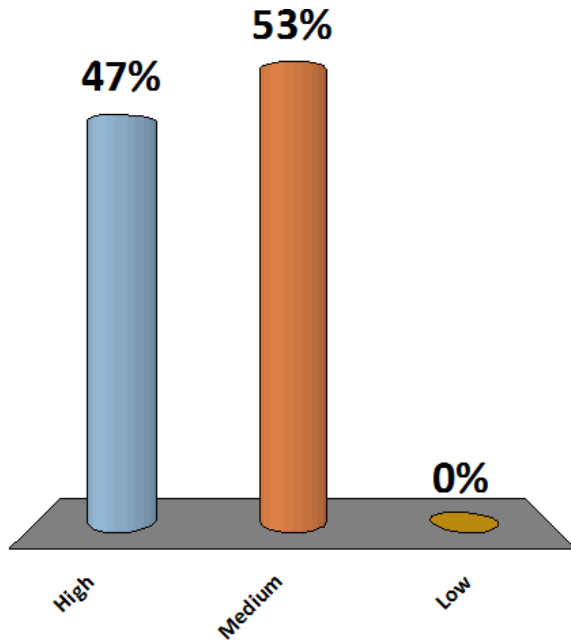
Costume Designer – Performing Arts (Minority Opinion)

- Reinstatement of costume designer to 12 months. \$10,000



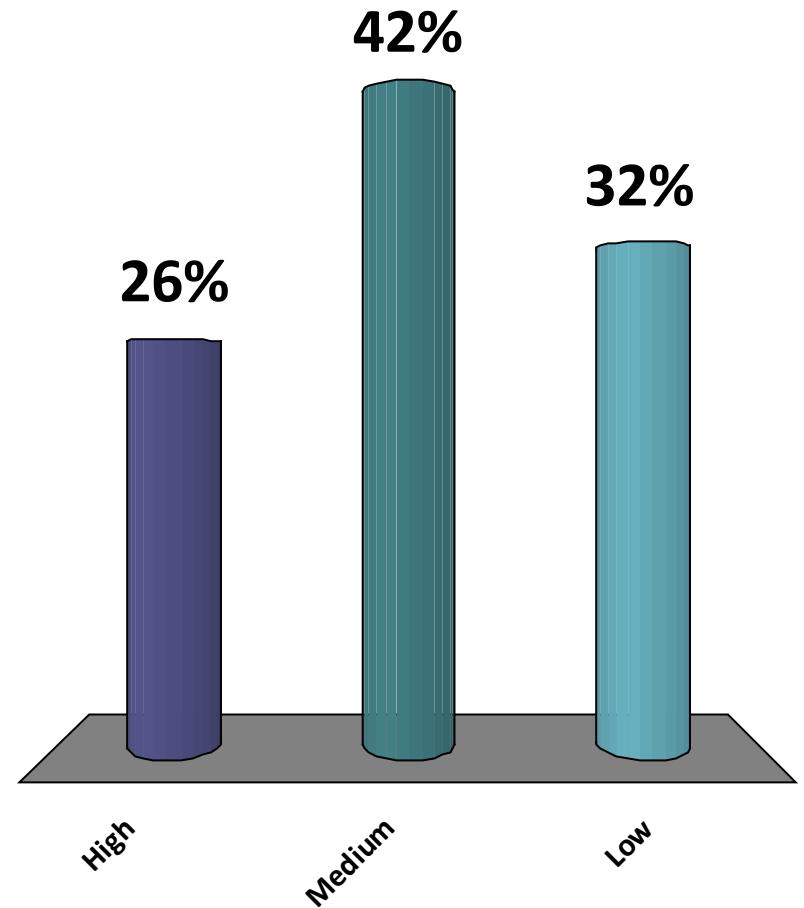
Instructional Technology Support Assistant (Minority Opinion)

- General Fund resources 10 month full time to provide student and faculty support in distance education. 10 months full time. \$55,000



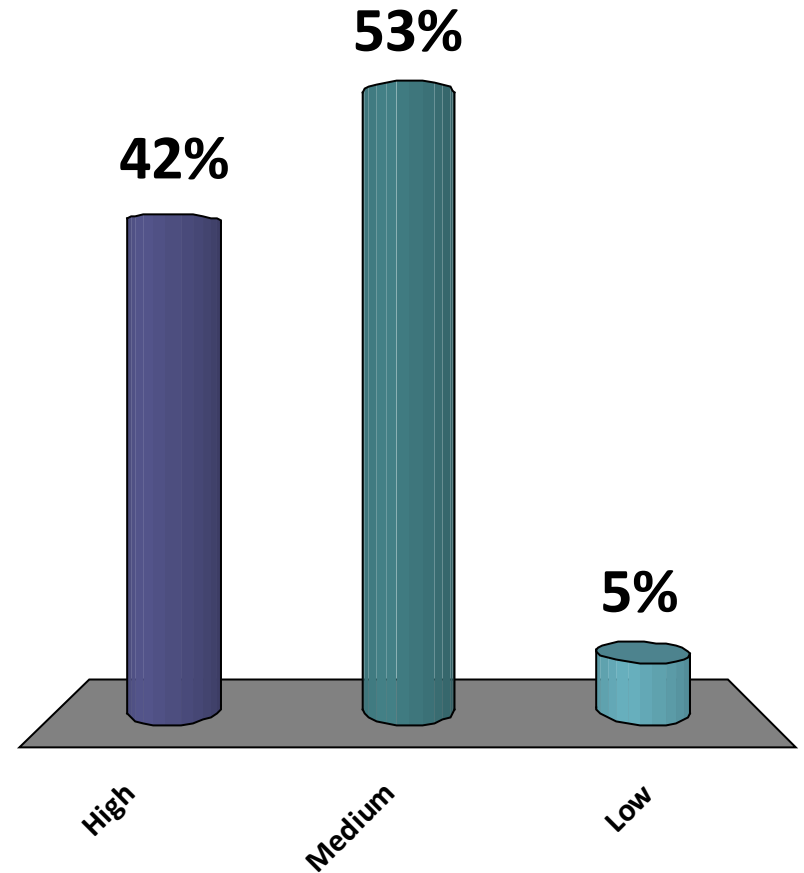
Dance (Minority Opinion)

- Funding to support accompanist for dance classes. \$2,700 to \$5,400



Theater (Minority Opinion)

- Expand Theater course offerings and reinstate performance offerings. Approx. \$13,000



TH 1402 & TH 1401

VI. Appeals for Program Discontinuance

- **International/Global Studies Presentation to Follow**

VII. Additional Information

- **College wide initiatives will be addressed by our EVP but are listed here in some cases due to Professional Development and Distance Education being in this division. Additional college wide initiatives include the purchase of Analytics Software for the full District.**

End - Social, Behavioral Sciences, Humanities, Distance Ed, Professional Dev.

