Ventura College Program Review Initiatives

FY14 Prioritized Initiatives - Sorted by Program, Program Priority

Line Number	Division Code	Program	Resource Category	Program Priority	Division Priority	Committee Priority	College Priority	Initiative ID	Initiative Title	Resource Description	Estimated Cost	Adjusted Cost	Accumulative Cost
	31	Computer Science	Faculty	H	H			CS1302	Full Time Computer Science Faculty Hire	SB440 requires that VC create a degree in CS by Fall 2014. The degree is currently in the works, but the courses required for that degree will not be able to be offered without a faculty member to teach those courses and oversee the program. CS is listed as the 14th most named major at VC, yet we only offer two CS courses each semester which is not even enough to meet the transfer requirement for some STEM majors, let alone earn a degree in CS	110,000		
57	31	Geology	Faculty	H	H			GEOL1401	Geology Faculty Position	A Geologist was the #1 rated discipline for a growth position in 2012-2013, but in the end no growth positions were funded. For 2013-2014, the staffing priorities committee placed us, not counting 4 retirement replacements, second after Child Development. We do not have a	110,000		
13	31	Biological Sciences	Faculty	H	M			BIOL1208	Full Time Biology Faculty Hire	Hire a new FT instructor whose responsibilities include coordinating the biotechnology program and outreach/collaboration with industry,	110,000		
	31	Chemistry	Faculty	H	M			CHEM1407	Full Time Faculty Hire	The department has great difficulty finding qualified adjunct instructors to staff all of our sections. This is exacerbated by enrollment steadily increasing and all sections being heavily impacted. Even with the full complement faculty, all full-time are teaching	110,000		
2	31	Anthropology	Faculty	M	L			ANTH1305	Increase Ft/Pt faculty ratio	Hiring a FT faculty member.	110,000		
	31	Physics	Faculty	H				PHYS1401	Full Time Astronomy/Physics Hire **Not ranked by the division. This is a retirement replacement.**	Physics currently only has two full-time faculty, but one of them will retire this year. One full-time faculty member is not sufficient to meet the needs of the PHYS/AST department.			
		Dean	Classified	R	H			BIOL 1400 CHEM1401 PHYS1303 MESA1302	Restore Instructional Lab Technician, MESA Director, and Student Services Assistant positions to 12 months	Instructional Lab Technicians: There is a complete lack of support for the programs requiring labs during the summer when the techs are off-contract. This past summer we experienced serious safety concerns since much of the work had to be done by untrained and unsupervised student workers. If the lab tech positions are not returned to 12 months, it will not be possible to offer classes in any courses that require these labs during the summer session. MESA: The director is required to be a 12 month position by the grant RFA. We are out of compliance with the grant requirements. The Student Services Assistant is necessary to assist the director during this time to update student records and assist with gathering information for grant required reporting. The return of this position to 12 months is at no cost to the college since the salary is paid by the grant.	45,350		
	31	Dean	Classified	H	H			BIOL1409	Clerical Assistant	The office is staffed by one Administrative Assistant and a few students. The division office must have more support. Student workers are relied on to perform services beyond what they should be doing.	60,000		
		Math/Sci	Classified		H			TST1401	More hours for testing center	Increase the testing center employee from 40% to 100%. The Math/Sci Division supports this Testing Center Initiative as critical to our mission.			

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62	31	Math	Classified	H	M			MATH1302	Hiring Student Instructional Aide (40%)	Hire Student Instructional Aide (40%) to staff the Math Center	16,000		
8	31	Anthropology	Facilities	R	R			ANTH1407	Replace Non-Functional/Missing doors on large locking cabinets in MCE-225	Please have the doors replaced with locking glass swing style doors, like the one on the west most cabinet.	1,200		
11	31	Biological Sciences	Facilities	R	R			BIOL1402	Remodel and Ventilation of a Biology Toxic Materials Facility	Maintenance is prepping a storage room for cabinets. The costs associated with this initiative are for an approved acid storage cabinet ($2240) and formica covered fixed cabinets to be installed by Closet Crafters ($4636).	6,676		
30	31	Engineering	Facilities	R	H			ENGR1303	Complete renovation to engineering lab	Improving lab equipment for students	990		
	31	Dean	Facilities	R	H				Lighting to Instructional Whiteboard surfaces in SCI-114, 116, 118, and all CHEM and BIOL labs	The lighting to these surfaces is the wrong type of lighting. It creates bright spots, shadows, and glare. It is not conducive to quality instruction.	UNK		
	31	Dean	Facilities	R	H				Replace lighting to student areas in SCI-116, 221, 222, 313	The lighting to these areas inadequate. Many areas are very dark, and even the best lit areas make it difficult to read and write at the student desks.	UNK		
	31	Dean	Facilities	R	H				Create a secure area for the math faculty offices	The hallways outside the math faculty offices on the 2nd and 3rd floors of the SCI building must be closed off to keep Marketplace patrons out of the area.	Was to be funded by Foundation -		
	31	Dean	Facilities	H	H				Security Gate in SCI-236	SCI-236 will be redesigned to have dual usage. The room will be divided by the retractable gate and arranged to accommodate the Scanning Electron Microscope (SEM) on one side and an area for	1,500		

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50	31	Geography	Facilities	R	M			GEOG1406	SCI-116 Remodel	Carried forward from GEOG1307. In SCI 116 the lighting still needs help. One circuit still flickers and the other has had new Bright White LEDs installed that wash out the screen except at low light levels. Short term solution is to find different fixtures for the front two can lights. Longer term solution may be a remodel of the room, with a major re-wiring/fixture replacement effort (this latter upgrade might take place when we are able to occupy the new ASC building in two years?)	UNK		
	31	Dean	Facilities	M	M				Wireless access points to all instructor offices	Wireless does not reach all instructor offices. Many instructors have devices that they use to support their classes that rely on wireless connections. Not having that access in their offices is a hindrance to their work.	UNK		
	31	Dean	Facilities	M	M				Replace ethernet cabling in the Science building	The cabling in this building is out of date. Replacement was recommeded by District IT.	100,000		

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59	31	Geology	Facilities	H	L			GEOL1403		The Geosciences offices on the 1st floor of the SCI building were designed without any awning element (unlike the exterior offices on the 2nd floor across and above from the Geosciences offices that have a metal door awning). Throughout the fall, bright sun makes the offices unbearably hot and makes it hard to work with students (they have to stand in bright sun or come into a Sauna-like office. We propose installing exterior sail like tarps over the faculty offices and workroom door (SCI 120-123). This would take two triangular tarps. Both for looks and added weather protection, it may make sense to have another triangular tarp over the Engineering program doors (SCI 101, 104), sloped the opposite direction. This would give them some protection from the rain. The dollars required depends on quality of the "sails", size, quantity, and installation cost could range from $250-$2000 for the ones over Geosciences.	200-2,500		
47	31	Environmental Science	Facilities	L	L			ESRM1403	Castors for extra chairs in SCI 106	To have students in solid chairs with castors may make it easier to focus in class.	UNK		
56	31	Geography	Facilities	L	L			GEOG1407	Planning Future Furniture/ Computer Set up for SCI 106	courses, we need to continue to look into how to best utilize that room. We now have 20 computers, which can support 20 students in computer-based learning mode and 40 students in computer-enhanced mode (lecture class that occasionally uses computers to access information). While the current set up is adequate, students find the two person desks with the one computer on top a bit crowded and have been putting extra chairs up on top of the cabinets in the back of the room. In the future, perhaps when it is time to refresh the machines in that room, we could look into new tables that include a monitor stowing option like in the new MCE 124. (see also ESRM1403)	UNK		
		Dean	General Fund	R	H			ANTH1303 CHEM1403 ENGR1207 ENGR1316 GEOG1401	Yearly departmental budget increases.	Increase department budget to reflect cost increases of supplies and consumables for courses offered in these disciplines. ANTH - 2500 CHEM - 4000 GEOG - 1000 ENGR - 950	8,450		
52	31	Geography	General Fund	H	H			ESRM1401 GEOG1402 GEOL1402 PHYS	Separate department chair positions for ESRM/GEOG/GEOL/GIS and AST/ENGR/PHYS	Due to increases in responsibilities for department chairs and the fact that the ESRM/GEOG/GEOL/GIS and AST/ENGR/PHYS have functioned independently of one another though they are named as one department.	11,500		

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55	31	Geography	General Fund	H	H			GEOG1405	Field Trip Support	We are beginning to re-offer field trips, including overnight trips, to our students (Philip Clinton is taking the lead on this effort). To support one overnight trip a semester, we are requesting $750/semester. Much of the cost will be covered by student field trip fees, but until these are calibrated and extra expenses (vans, gas, food, reservations, equipment, entry fees, etc.) are determined, this amount is requested to help ensure the success of these field trips.	1,500		
65	31	Math	General Fund	H	H			MATH1404	Late Start Courses	Student will be placed in correct course to help them succeed in math by offering the option of switching to a late start course at the appropriate level. The cost of this initiative will be dependent on the number of students that file a change of section vs. re-enroll in the course and pay fees for the new course.	approx. 3,000 per course		
9	31	Anthropology	General Fund	H	M			ANTH 1408	Update Hominid Skull Cast collection to specifically address low SLO Student Performance	Purchase 5 hominid skulls currently not in our collection.	2,098		
3	31	Anthropology	General Fund	M	M			ANTH1306	Improve CJ/ Anthropology curriculum as it relates to Forensic Science	To expand Forensic Science related courses to meet growing needs of students and the Forensic Science industry. This requires three new sections.	12,000		
35	31	Engineering	General Fund	H	M			ENGR1314	Purchase maintenance contract for Test Machines	Purchase maintenance contract for Test Machines will allow the program to maintain course articulation with universities	1,400		
64	31	Math	General Fund	M	M			MATH1403	Smaller Class Caps for Basic Skills Course	Smaller Class Caps for Basic Skills Course which results in an increase in sections	4000 per section		
16	31	Biological Sciences	General Fund	M	L			BIOL 1403	Re-stocking of Bacterial and Cell Cultures for Microbiology and Majors Biology	Provide students with quality microbial organisms at a reduced cost.	UNK		
33	31	Engineering	General Fund	H	L			ENGR1312	Purchase Pasco Capstone Software for engineering lecture demonstrations	Software will increase the student's visualization of structural geometry and material response to external loads	98		

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61	31	Geology	General Fund	L	L			GEOL1404	Geology Curriculum Development	In order to put together an adequate TMC (AA-T) for Geology, we will need to reinstate GEOL 3 Historical Geology which is required for the TMC degree (and update it with an integrated lab component). We'd like to increase our semester GEOLOGY course count by 1 class so we can offer this course occasionally and also on a rotating basis offer previously successful courses (GEOL 7 Natural Hazards and GEOL 21 Geology of the National Parks) and another section of Oceanography. We'd like to have a fulltime Geologist who can help reinstate this class and also develop our AA-T in Geology.	4,000		
32	31	Engineering	General Fund	H				ENGR1316	Purchase meterial test coupons for labs. **Note: Not ranked by the division since it was submitted after the meeting to rank initiatives.**	Conduct required expeiments in order to maintain articulation with universities			
		Dean	Computer	H	H			MATH1401 GEOG1404 PHYS1302 BIOL 1411	Technology Refresh	Math - Refresh on all instructional computers in the math classrooms. GEOG - Upgrade the 5 existing PCs in SCI-113 to be compatible with a new computer that will be provided by the Foundation. PHYS - Refresh of the 18 computers in the Physics labs. BIOL - Upgrade computer with new graphics cards and install HD projectors in the biology labs for better projection of microscopic specimens	UNK		
70	31	Mesa	Computer	H	M			MESA1303	Computer with TV monitor and projector installation	Computer with TV monitor and projector installation	UNK		
34	31	Engineering	Equipment non computer	H	H			ENGR1313	Purchase 3 metallurgical microscopes with USB digital cameras	Purchase 3 metallurgical microscopes with UBS digital cameras	5800 (2850 if still on sale)		
76	31	Physics	Other Equipment	R	H			PHYS1305	Physics Lecture/ Lab Student Swivel Chairs	The physics lecture/lab student chairs in SCI-114 & SCI-118 are 16 years old and are showing signs of aging and breakage. There are 64 chairs that need to be replaced to increase student safety	18,000	H	
12	31	Biological Sciences	Other Equipment	H	H			BIOL1401	Two microbiology Media Refrigerators and Ultra-low Freezer **Top Priority in this category for the biology dept**	Acquire two Microbiology media refrigerators and ultra-low freezer so as to improve support services to students and faculty by providing cultures, media, and solutions on a timely basis and with greater efficiency and lower cost.	13,760		

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17	31	Biological Sciences	Other Equipment	H	H			BIOL1404	New Microscopes for Microbiology	Provide quality microscopes to Microbiology students to replace the antiquated (and un-repairable) microscopes presently used so as to improve student laboratory experience in the Microbiology lab.	53,000		
53	31	Geography	Other Equipment	H	H			GEOG1403	Hands-on Lab Equipment	Carried forward from GEOG1303. We are transitioning our Geography Labs to a more hands-on teaching strategy using tools and measuring devices common to the geotechnical professional community. This should both help students get a practical exposure to the concepts they are learning in lecture, but also provide kinetic learners with an opportunity to "do Geography". We plan to implement as many hands-on activities as possible in each of the next few years.	2,500		
29	31	Chemistry	Other Equipment	M	M			CHEM1406	NMR purchase	Purchase and maintain an NMR instrument for use the above courses.	125,000		
75	31	Physics	Other Equipment	M	M			PHYS1304	High Intensity Projector	The high intensity projector will replace the outdated existing classroom projector which will enable students to see the projection screen more clearly as a part of classroom lecture	5,100		
22	31	Biological Sciences	Other Equipment	L	L			BIOL 1312	Instructional Materials for Tutoring Center	Purchase of anatomical and biological models for student use in the tutoring center.	2,000		
60	31	Geology	Other Equipment	M	L			GEOL1405	Doc Cam for SCI119	Rock samples and maps would be able to be explored much more effectively with a Document Camera. Our Geology part-time faculty recommended this.	800		
66	31	Math	Other Equipment	L	L			MATH1402	Recording and Online Posting of Instructional Math Videos	A form of tutoring for those students who can not come to face to face tutoring	UNK		
4	31	Anthropology	None	L				ANTH 1401	Expand collaboration between FT and PT faculty members in regards to CSLOs, PSLOs, and ISLOs and Student advisement	With all instructors collaborating, we would be able to "work out" any unclear teaching and assessment issues that may have been inadvertently affecting our student's ability to comprehend this particular objective.			
5	31	Anthropology	None	L				ANTH 1402	Program review data validation	We feel there is an error in the data for this particular course, maybe stemming from a cross listing issue in the system. We ask that the data for this course be re-examined at the college level.			
6	31	Anthropology	None	L				ANTH1403	Improve department inventory listings	The lead instructor for the biological anthropology offerings maintains a more complete and appropriate inventory. We welcome dialogue with the VP's office on how to better establish a practical inventory and life cycle budget that is compatible with out programs			

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14	31	Biological Sciences	None	H				BIOL 1405	Expand use of D2L in the Biology Classroom	Improve retention and success rates in course recognized as below average by adopting and fully utilizing Desire to Learn enhancement of courses.			
18	31	Biological Sciences	None	H				BIOL1308	Writing in the Biology Classroom	Improve understand of biological concepts as well as student writing skills.			
19	31	Biological Sciences	None	M				BIOL1406	Expand use of Tegrity in the Biology Classroom	Improve retention and success rates in courses recognized as below average by adopting and fully utilizing Desire to Learn enhancement of courses.			
20	31	Biological Sciences	None	M				BIOL1407	Investigating the Reorganization of Biology Laboratory Scheduling	Ascertain if it is possible to reorganize the Biology laboratory classroom schedule to accommodate more lab sections from the present 4 labs per room per day to 5 labs per room per day (by beginning morning labs at 7).			
21	31	Biological Sciences	None	M				BIOL1408	enhancement of Biological Awareness through Campus Wide Biological Science Activities	Brainstorm ideas and implement campus wide activities that fall within the domain of Biological Sciences.			
	31	Biological Sciences	None	M				BIOL1412	Develop a plan to improve the configuration of the instructional technology in SCI-313	Consult with all faculty who use SCI-313 and devise a plan for upgrading the technology and reconfiguring the instructional area to better support instruction in that classroom.			
27	31	Chemistry	None	L				CHEM1304	Increase standardization of student assessment in multi-section classes	To align curriculum, requirements, and expectations between instructors.	0		
28	31	Chemistry	None	L				CHEM1405	Develop an AS in chemistry degree	Establish an AS degree in Chemistry in the department to allow students to graduate with it.	0		
	31	Computer Science	None	M				CS1401	Course better aligned with C-id descriptors	Rewrite course outlines to align with C-id			
	31	Computer Science	None	L				CS1402	Develop an ADT in Computer Science	Submit a degree plan to the curriculum committee to meet the requirement of SB440 to have a degree in place by Fall 2014.			
44	31	Engineering	None	M				ENGR1305	Change Prerequisite for ENGRV02	Students will be better prepared and retention/success will be favorably impacted			
39	31	Engineering	None	H				ENGR1306	Build shield to be used with Universal Tester in lab	Work with welding department to build frame for shield			
43	31	Engineering	None	M				ENGR1301	Improve critical thinking skills in ENGRV02	Students will be better prepared to apply critical thinking skills in dimensioning objects and carry those skills forward to other academic areas			
37	31	Engineering	None	L				ENGR1302	Increase number of Certificates and Degrees	Meet ACCJC Criteria for standards			

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38	31	Engineering	None	H				ENGR1304	Student preparedness	Increase in student success in using vectors to solve engineering statics problems			
40	31	Engineering	None	H				ENGR1308	Reviews SLO's and rubrics fro all courses	Review work entered in TracDat			
41	31	Engineering	None	H				ENGR1309	Develop demonstrations followed by hands-on problems in ENGRV18L	Develop demonstrations followed by hands-on problems in ENGRV18L			
36	31	Engineering	none	M				ENGR1310	Investigate the feasibility of preterm workshop	Prepare students for what is expected of them as future engineers and to ease the transition from math and science to engineering			
42	31	Engineering	None	H				ENGR1311	Review status of articulation with Articulation Officer	Review status of articulation with Articulation Officer			
46	31	Environmental Science	None	M				ESRM1402	ESRM AA degree development	To submit the degree next fall (2014) and see it in place by fall 2015.			
49	31	Environmental Science	None	L				ESRM1405	New ESRM Lab Course	To have as many students who take our other ESRM courses see this as the pinnacle course that will put the various concepts learned in the other classes into practice.			
48	31	Environmental Science	None	L				ESRM1404	More ESRM Offerings	To eventually offer all three core courses every semester (and perhaps some more then once each semester).			
67	31	Math	none	L				MATH1405	Creating a Problem of Month for our Students	Greater challenges for our students, with rewards for success and creativity			
7	31	Math/Sci	General Fund	M	L			ANTH 1404 CHEM1302	Increasing the S.I Program for ANTH and CHEM	Implement an SI program for Chem V01A and ANTH V01 CHEM - 6,000			
69	31	Mesa	None	H				MESA1301	Conduct at least 3 transfer related workshops each semester	Conduct at least 3 transfer related workshops each semester			
77	31	Physics	None	M				PHYS1307	Reinforcement of Physics Perquisites by Counselors	Retention and success scores of Hispanic students should rise by strictly enforcing prerequisites to physics courses			
78	31	Physics	None	M				PHYS1308	Improve Student Online Preparedness through Distance Ed Program	Retention and success scores of online physics students should rise by addressing their preparation and expectations of online courses			
79	31	Physics	None	M				PHYS1309	Continued Use of Cohort Study Groups	Retention and success scores of Hispanic students should rise by strongly encouraging participation in cohort study group			

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