

VENTURA COLLEGE

DRAFT -Health and Safety Committee - Minutes

Campus Center Conference Room

March 18, 2014

Present: Greg Beckley, David Bransky, Eileen Crump, Robin Douglas, Mary Jones, Dave Keebler, Kelly Neel, Tom O'Connor, Ron Owen, Mike Pallotto, Angeles Rodriguez, Jenchi Wu, David Young

Recorder: Maureen Jacobs

Minutes:

Agenda Item	Summary of Discussion	Action if Required	Completion Time	Assigned to:
<i>OLD BUSINESS</i>				
Hand Sanitizers	The hand sanitizers were initially installed without trays. After receiving complaints, trays were ordered and installed with the dispensers.			
Campus Police Update	<ul style="list-style-type: none"> • Greg Beckley is acting Chief. • Mike Pallotto said we need more signage to prevent skateboarding. Mary Jones reported several injuries. Dave told the committee that FOG has a team of 5 reviewing signage. • Chief Beckley reported an increase in drugs and prostitution in the basement-floor restrooms of the Math/Sci building. He said we need security cameras. Dave told him to get whatever is necessary. 	Skateboard signs Ask I.T. to order and install cameras	FYE-14 April, 2014	FOG I.T.
NEMS Update – Shelter in Place Drill, 4/16 @ 10 AM	<ul style="list-style-type: none"> • Mary reported that the committee met and members were identified. Everyone has to complete online training. • “Shelter in Place” posters are being posted throughout campus and put in all mailboxes. Greg Gillespie and Patrick Jefferson will work on intercom announcement so that students do not panic. Mike mentioned that not everybody can hear the announcement. Each building will be assigned a captain to make sure the shelter in place procedures are followed. Mary would like feedback. 			
BICT Update	David Bransky said there was nothing to report concerning safety implications. The Maxient software is still not live.			

Agenda Item	Summary of Discussion	Action if Required	Completion Time	Assigned to:
<i>NEW BUSINESS</i>				
Safety Website	Mary would like VC to have a Safety website. The site would solicit suggestions and safety problems from students and staff. It could include "Did you Know" information and safety tips. Dave said it could be pushed out to mobile devices. He and the committee agreed to have a Health and Safety website.	Create a VC Health & Safety website	Fall 2014	
Student on Committee	Mary said that we need a student on the committee. Much of our feedback comes from students. She asked the committee to solicit students for our committee.			
Voluntary Group Term Life Insurance	Ron Owen reviewed that VCCCD is currently offering Anthem Voluntary Group Term Life Insurance. It is open to Kaiser members. Election of this optional coverage is due by 5/31/14.			