

Ventura College Technology Committee

Monday, February 10, 2014

Technology Committee Members

Executive Sponsor: David Keebler -- VP Business Services

Chair: Grant Jones – Technology Support Supervisor

Members: Dave Fuhrmann; David Keebler; Maureen Jacobs; Sandy Hajas; Connie Baker; Scot Rabe; Marta De Jesus; Daniel Walsh; Nancy Cairns; Ayanna Gaines; Eric Martinsen; Sharla Fell; William Budke; Victoria Lugo; Denise Pope; Ken Drake; Ronald Mules; Katherine Koch; Yia Vang; Gwendolyn Huddleston; Christopher Frederick; Michael McCain.

Agenda Items

1. Questions Regarding Previous Meeting Minutes
2. One time instructional money from the state – program review timing.
3. Accreditation Update – Evaluation Form Discussion
4. Proposed Dell model for library and the beach.
5. Wifi Evaluation Update “Aerohive, Meraki, Aruba”
6. Scantron Rollout Update
7. Other Business?

VENTURA COLLEGE

Technology Committee - Minutes
Campus Center Conference Room
January 13, 2014

Present: Connie Baker, Ken Drake, Chris Frederick, Dave Fuhrmann, Ayanna Gaines, Sandy Hajas, Grant Jones, Dave Keebler, Katherine Koch, Victoria Lugo, Yia Vang
Recorder: Maureen Jacobs
Handouts: Accreditation Compliance Review by Standards-III.C and Program Review Computer Initiatives 01/13/14
 Webpage referral: MyVCCCD Mobile: <http://www.vccd.edu/mobile/>

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Accreditation Update	1. Dave reviewed the accreditation handout. It includes the 2010 Visit Evaluation/Information. 2. He explained the inclusion of "Total Cost of Ownership" from Standard III.B in that the technology part of this should be reviewed and evaluated under III.C. 3. There were no other findings from the 2004 Accreditation.	<i>Agenda item</i>	02/10/14	Committee
Meeting Minutes 12/09/13	There were no corrections to the 12/09/13 minutes.			
Program Review Computer Initiatives	Grant reviewed the updated handout by item commenting on the following: 1. Medical Assistant Program equipment. Grant explained why it is critical to the program. Sandy Hajas offered an unused charging cart. 2. Grant needs more information regarding Sharla Fell's request for more equipment and software to support digital arts and digital photography. Grant would like to suggest Mac minis and use Dell 23" monitors. Dave would like to know the student contact hours and our theft prevention status for this equipment/classroom. 3. District-wide purchase/initiative of an "Analytics" program for Distance Education. Analytics is critical for distance education and needs to be in place prior to the next accreditation. Dave Fuhrmann said we needed faculty representation from all three colleges. Katherine Koch would like it for regular classes and is needed for the nursing accreditation also. 4. Adobe Professional software licenses discussion: We have 51 licenses and need more. We are good through 2015 on the 51 licenses. Adobe is moving toward cloud subscriptions. Do the departments want to upgrade? It is a lot of work for the instructors. We need to compare the pricing options.	Get charging cart for Med Asst. Program Call Sharla Fell Find out contact hours. Compare pricing. Find out if depts. want upgrades.		Grant Jones Grant Jones Dave Keebler District/Grant Jones

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
	<p>5. The two software initiatives, Simplicity Job Posting and Kuder/Eureka are both Tech Refresh expenses. Victoria will create requisitions for these purchases.</p> <p>6. 23-double monitors for all counseling offices: Grant will review space concerns. He is okay with it from a tech standpoint. Victoria will check with Scott Brewer to find out how both counselor and student can sign in to Degree Works from the same computer. Are swivel monitors required?</p>	<p>Submit requisitions</p> <p>Review Degree Works</p> <p>Review offices</p>		<p>Victoria Lugo</p> <p>Victoria Lugo</p> <p>Grant Jones</p>
Wi-Fi	<p>Dave Fuhrmann spoke about a greater need for expanded Wi-Fi.</p> <ul style="list-style-type: none"> • If the state budget passes, the district will be getting \$87.5 million. • I.T. will begin with 4 buildings to be upgraded: Cafeteria, LRC, ADM and Student Services. The old equipment will be pushed out to other buildings. • Phase 2, the rest of campus and outside of buildings but not the parking lots. • Katherine Koch spoke about the Wi-Fi problems in HSC. Dave F. said that if you need it for a lab, then I.T. would configure it specifically for the lab. Katherine came back with 2 more labs and Dave F. said to start with one room. • He reminded us that our Wi-Fi was designed around 5 years ago for staff and occasional student use. 			
Scantron Rollout Project Update	<p>Grant scheduled a meeting this Friday to proceed. We need to select a form for the new hardware.</p>			
SARS Update	<p>Dave F. said that SARS is a 20 year old program that does not interface with Banner. The district is working on a new program that all 3 colleges like "Grades First". It should be ready for <u>Fall</u>. Connie asked if it will interface with Banner. It should, but more testing would be necessary to make sure that it can interface with Banner. DAC would pick up the 1st year. DAC would figure out where to collect data. He wondered if Counseling can wait. Yia agreed that we will halt the SARS web enhanced features and would wait until the Grades First software is rolled out.</p>			
Other Business	<p>Dave Fuhrmann presented his 2 minute version of his board presentation that reflected our efficiency, portal changes, orientation program, mobile access, and Student Success Act.</p> <p>Katherine asked about the availability of a staff resource training room with good sounds. She was directed to Rebecca Chandler and LRC-136.</p>			
Future Meetings	<p>02/10/14, 03/10/14</p>			



Dell recommends Windows.

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Ventura County Community College District

E-quote Number: 1016299178439

E-quote Name	LRC Model PC	E-Quote Description	Optiplex 3020 i5
Saved By:	Reuben Asahan rasahan@vcccd.edu	Phone Number:	(805) 289-6305
Saved On:	Friday, February 07, 2014	Purchasing Agent:	
Expires On:	Thursday, May 08, 2014	Notes/Comments:	
Premier Page Name	Ventura County Community College District	Additional Comments:	

Description



OptiPlex 3020 Small Form Factor – Build Your Own

Date & Time: February 07, 2014 6:59 PM CST

SYSTEM COMPONENTS

OptiPlex 3020 Small Form Factor – Build Your Own	Qty	1
OptiPlex 3020 Small Form Factor CTO, Windows 7 Home Premium, 64-bit, English	Unit Price	\$841.83

Catalog Number: 25 CUBTO3020SFFP

Module	Description	Show Details
OptiPlex 3020 Small Form Factor CTO	OptiPlex 3020 Small Form Factor CTO	
Operating System(s)	Windows 7 Home Premium, 64-bit, English	
memory	8G (2x4G) 1600MHz DDR3	
Keyboard	US English (QWERTY) Dell KB212-B QuietKey USB Keyboard Black	
Dell monitor	Dell 22 Monitor - E2214H	
Video Card	Intel® Integrated Graphics	
Driver	No Wireless Lan Card	
Hard Drive	500GB Performance Solid State Hybrid Drive	
Mouse	Dell USB Optical Mouse MS111	
CD ROM/DVD ROM	8X DVD+/-RW Drive	
Dell speakers	No Speaker, OptiPlex	
Wireless	No Wireless Included	

Power Cord	System Power Cord (English)
Documentation/Disks	Safety/Environment and Regulatory Guide (English/French Multi-language)
Hardware Support Services	3 Year Basic Hardware Service with 3 Year NBD Limited Onsite Service After Remote Diagnosis
Systems Management	Systems Management
System Recovery	No Diagnostic/Recovery CD media
Placemat	No Quick Reference Guide
Canada Ship Options	US No Canada Ship Charge
Chassis Options	Standard OptiPlex 3020 Small Form Factor Chassis
Energy Efficient Option	No ENERGY STAR Selected
Processor	Intel® Core™ i5-4570 Processor (Quad Core, 6MB Cache, 3.2GHz, w/HD Graphics 4600)
Encryption Software	No DDPE Encryption Software
Intrusion Switch	Chassis Intrusion Switch SFF
Thermal Cooling	Heatsink, Performance, Small Form Factor
Packaging	Shipping Material for System, Small Form Factor
DVI to VGA Adapter	No Accessories
Optical Software	PowerDVD Software not included
Regulatory Label	Regulatory Label
Processor Branding	Intel® Core I5 Label
Microsoft Application Software	No Productivity Software
Non-Microsoft Application Software	Windows 7
Protect your new PC	No Security Software
Operating System Recovery Options	OS-Windows Media Not Included for N-Series
Dell Backup and Recovery	No DBRM
Transportation from ODM to region	Standard shipment
Dell speakers	No External Speaker

TOTAL: \$841.83

	Total Price
Sub-total	\$841.83
Shipping & Handling	\$0.00
Tax*	\$58.10
*Exemptions reflected in final checkout page only	
State Environmental Fee	\$4.00
More Info	

Total Price¹ **\$903.93**

In the event that you are subject to a tax holiday,
you will not be charged tax.

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Guide to Evaluating Technology Resources

Standard IIIC: Technology Resources [“Click Here – VC Website Link”](#)

Technology resources are used to support student learning programs and services and to improve institutional effectiveness. Technology planning is integrated with institutional planning.

0 = Does not meet standards subject to finding. 1 = Meet standards needs additional work. 2 = Meet standards just maintain.

Standard	0,1,2	Evidence	Comments	Person /Committee
The institution assures that any technology support it provides is designed to meet the needs of learning, teaching, college-wide communications, research, and operational systems.				
Technology services, professional support, facilities, hardware, and software are designed to enhance the operation and effectiveness of the institution.				
The institution provides quality training in the effective application of its information technology to students and personnel.				
The institution systematically plans, acquires, maintains, and upgrades or replaces technology infrastructure				

and equipment to meet institutional needs.				
The distribution and utilization of technology resources support the development, maintenance, and enhancement of its programs and services.				
Technology planning is integrated with institutional planning. The institution systematically assesses the effective use of technology resources and uses the results of evaluation as the basis for improvement.				