

The Council agreed upon “Group Norms” to

* Stay focused on issues that will **improve student learning.**
* Remain **positive, professional, and respectful** of each other.
* **Listen** to, **respect**, and strive to understand all points of view.
* Respect the time of the council by starting and ending the meeting on time.
* **Work together to build consensus**.

**Ventura College**

**Department Chairs and Coordinators’ Council**

**10/23/2018**

**MCW – 312 | 3:00 – 4:30 PM**

1. Welcome & Announcements on Back of Agenda
2. Approval of Minute notes (3:00-3:05 pm)
3. Guided Pathways- Program Mapping (Dan Clark and Corey Wendt 3:05-3:40 pm)
4. Culture and Diversity Festival (Gigi Fiumerodo 3:40- 3:50 pm)
5. Q&A with Dr. Alexandria (Alix) Wright- Dir Econ Wrk Dev/Cont & Grants, District Economic Development (3:50-4:05 pm)
6. VP Presidents Reports (4:05 -4:15)
   1. VPSS
   2. VPAA (Kim is away at a conference)
7. General Council Announcements
8. Discussion without Administration time permitting
9. Adjournment

**Next Meeting Date:** 11/27/2018

**Our Mission**

At Ventura College, we transform students’ lives, develop human potential, create an informed citizenry, and serve as the educational and cultural heart of our community. Placing students at the center of their learning experience, we serve a highly diverse student body by providing innovative instruction and student support, focusing on associate degree and certificate completion, transfer, workforce preparation, and basic skills. We are committed to the sustainable continuous improvement of our college and its services.

**Our Vision**

Ventura College will be a beacon of learning—a source of inspiration and guidance—for our students and community.

**Our Guiding Principles**

At Ventura College we believe that students come first and all else follows. We strive to create a campus environment that fosters collaboration, communication, and mutual respect. We are committed to these Guiding Principles in all that we do:

* Embrace the strength of diversity
* Listen with intensity and compassion
* Communicate with integrity and patience
* Design student-centered solutions
* Spark self-confidence and a sense of discovery
* Pursue our vision and goals with passion

**Council Charge**

The Department Chair and Coordinator Council provides a forum for the discussion of academic, operational and institutional issues. This is a faculty-driven body that makes recommendations to the Administrative Council.

**Announcements**

* **Faculty certifications:**

3.10 **State Certification Salary Credit**

*A $250 per semester salary credit will be added to Classes I through IV for contract faculty and a pro-rata salary credit commensurate with the semester load shall be added for non-contract members who are admitted to practice before the California Bar, are Certified Public Accountants, or who hold registration, certification, or licensure from the State of California for Engineer, Architect, Landscape Architect, Radiological*

*Technician, EMT/Paramedics, Automotive Technician, Registered Nurse, or Dental Hygienist, if and only if such faculty member is teaching a course that is specifically and directly related to the holding of such State certification as determined by which discipline the course is assigned to on the Course Outline of Record in conjunction with the current “Minimum Qualifications for Faculty and Administrators in California*

*Community Colleges” handbook. Faculty shall not be eligible for more than one salary credit per semester.*

* + AFT article 3.10 (see above). The list of eligible certifications was expanded and part-time faculty were added.  The instructions below were provided by HR as a mechanism for faculty to obtain the certification salary payment.
    - **For full-time faculty**: Work with your dean to to send a copy of the current license/state certification to HR.  The $250 per semester (500/yr) is added into his/her full-time contract paycheck for that academic year.  That faculty member is then responsible for sending HR a copy of renewed certifications to be able to maintain receiving the salary credit.
    - **For Part-time faculty**:  Work with your dean to send a copy of the current license/state certification to HR.  The faculty member is then responsible for sending HR a copy of renewed certifications to be able to maintain receiving the salary credit. S/He will likely receive the pro-rated $250 in his/her December and/or May paycheck (like what is done for the office-hour pay).
* **DAC Human Resources:**
  + Anthony Chavez, Human Resources Assistant, and Ann Nelson, Human Resources Technician, will be on campus to help us with HR items. They will alternate being on campus Monday through Thursday in LRC 359.
* Connie Baker will be returning to help us with the schedule around **November 7th** while Kelly Denton is on maternity leave. Be sure to welcome and thank Connie for her assistance.
* **Registration** for Special Population **begins October 22**
* Veteran’s Day BBQ**- Thursday, November 8th at VRC from 11-1 pm;** RSVP to Jaimee Hanna jhanna@vcccd.edu
* Veteran’s Holiday **November 12- No classes**
* Thanksgiving Holiday **November 22-25- No classes**
* Summer schedule to Deans **by November 30th**
* **Kim off campus** for California Community College’s Chief Instructional Officer Conference **10/23-26 and 10/31-11/2 for California Community College’s Athletic Association Board of Director Meeting and Conference.**
* **Other Guided Pathway** SAVE THE DATES- **December 3** from 3-5 pm Parley Discussion (future date- **Spring retreat 2/8 and Flex 4/25** lunch)
* **Men of Color** return Spring Flex**- January 4th**