

VENTURA COLLEGE
Student Learning Outcome Advisory
Thursday, March 23, 2017
3:30pm-5:00pm
MCW-312
Approved 4/11
Mtg

Present: Debbie Newcomb, Phillip Briggs, Alex Kolesnik, Jack Bennett, Brent Wilson, Deanna Hall, Bill Hart, Kim Hoffmans, Maureen Eliot, Dave Keebler, Greg Gillespie

Recorder: Felicia Torres

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Assigned to:
A. Call to Order			
	Meeting began @ 3:38 pm		
B. Announcements/Information Items			
1. SLO division updates from committee members 2. Reminders to division – Spring 2017 last semester of 5-year plan – assessments due May 2017	1. Child Development – on track and almost completely up to date Math – SLOs on agenda at last dept meeting. Dept chair reminded people to assess. Most SLO assessmentss are in, and the rest will be in soon. Sociology – only one class left that was scheduled to assess this semester. Discussion about modifying SLOs Health Education – created PSLOs as sub-committee, and received feedback from Debbie Newcomb. She recommended that they may want to look for overlap among the PSLOs for similar degrees to simplify. 2. Looked through TracDat to complete ACCJC Annual Report. Noticed that very little change has occurred between last spring and this spring. Want to make sure that we don't lose momentum on SLO work. While compiling data for the ACCJC Report, Debbie and Andrea developed reports for the entire committee and campus to view regarding how well programs, courses, and services have adhered to their SLO rotational plan. These reports were distributed to the committee and reviewed. A robust discussion ensued regarding how to		

	ensure that all courses, programs, and services continue to engage in ongoing assessment. There are plans to distribute the reports to the department chairs and deans.		
C. Old Business			
<ul style="list-style-type: none"> a. ISLO-4 Forum recap b. 2017-2018 Closing the Loop: Review, Reflect, Reset 	<ul style="list-style-type: none"> a. To improve participation, the committee could request RSVP's and a representative from each department. Also, Valentine's Day may not have been the best day to schedule a late-afternoon event. b. Review, Reflect, and Reset year was approved by CPC. Important for departments and divisions to attend trainings. 		
D. New Business			
<ul style="list-style-type: none"> a. ACCJC Midterm report challenges <ul style="list-style-type: none"> i. Updated assessment reports b. Fall "All College Day" (4:00 President & VPs – time certain) c. Adding equity box to TracDat initiatives page d. Rubrics for assessing quality of SLOs 	<ul style="list-style-type: none"> b. It is important that we don't lose momentum on SLOs because the accreditation visit occurred. Important to roll out the Review, Reflect, and Reset Year in a way that doesn't cause momentum to further slow. Debbie and Andrea would like to have the opportunity to talk at All College Day about the Review, Reflect, Reset year. In addition, it may be useful for departments to have regular meetings each semester, in which they discuss SLOs. Greg and Kim – 15 min presentation at All College Day should be no problem. But, we should also work on a plan to get more in-depth participation. Department chair meeting next week will be the first place that these reports will be shared with dept chairs. After that, it is important to develop a plan to ensure the SLOs are a priority for the college. This includes figuring out a way to enhance accountability with regard to SLOs. A few options that other colleges do to increase accountability – some colleges provide stipends to department SLO leads, another college donates to a food pantry in a dept's name for departments that complete their SLOs. Another possibility would be to tie department funding to SLO completion. Each dept that completes their SLOs 		

	<p>could receive a sum for the next year, and could be recognized at All College Day.</p> <p>c. Could add in a text box to discuss equity with regard to TracDat initiatives.</p> <p>d. Distributed rubrics for assessing SLO quality from other colleges. Asked that the committee review the rubrics and bring back their comments to the next meeting. This will be discussed on next month's agenda. Also, discussed a checklist for department chairs to fill out as they complete tasks required for the review, reflect, reset year.</p>		
E. Action Items			
1. Approval of Minutes (02-14-17)	Minutes approved by consensus.		
F. Meeting Takeaways			
	<ol style="list-style-type: none"> 1. Executive Team supports SLO participation. 2. Incentivizing SLO participation is important. 		
G. Adjournment			